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1 How to use this LATEX document template

This LATEX document template from LATEX@TUG¹ is based on KOMA script². It provides an easy to use and easy to modify template. All settings are documented and many references to additional information sources are given.

¹http://LaTeX.TUGraz.at

²http://komascript.de/

1.1 How to compile this document

1.1.1 GNU/Linux, OS X, UNIX, Cygwin

If your system provides GNU make³, it is very easy to compile this document:

```
make pdf
```

You can get a list of all other commands provided by the Makefile by invoking make help.

1.1.2 All other systems including Microsoft Windows

If your system does not provide GNU make or you do not want to use GNU make, you can compile this document using the usual method with pdfIATEX:

```
pdflatex main.tex
pdflatex main.tex
```

If you are using BibT_EX you have to add its commands such as:

```
pdflatex main.tex
bibtex main
pdflatex main.tex
pdflatex main.tex
```

Additional commands are required for packages like makeindex and so forth.

1.2 How to get rid of the template documentation

The lines you are currently reading are being generated directly from the included TEX files of the preamble. You can remove them by simply removing the line (or putting the comment character % infront of it) \input{template_documentation} in main.tex.

³https://secure.wikimedia.org/wikipedia/en/wiki/Make_%28software%29

1.3 What about modifying the template?

This template provides an easy to start LaTeX document template with sound default settings. You can modify each setting any time. It is recommended that you are familiar with the documentation of the command whose settings you want to modify.

The following sections describe the settings and commands of this template and gives a short overview of its features.

2 preamble.tex — Main preamble file

In file preamble/preamble.tex you will find the basic definitions related to your document. This template uses the KOMA script extension package of LATEX.

There are comments added to the \documentclass{} definitions. Please refer to the great documentation of KOMA⁴ for further details.

What should I do with this file? For standard purposes you might use the default values it provides. You must not remove its include command in main.tex since it contains important definitions. This file contains settings which are documented well an can be modified according to your needs. It is recommended that you fully understand each setting you modify in order to get a good document result.

2.1 UTF8 as input charset

You are able and should use UTF8 character settings for writing these TFX-files.

2.2 Language settings

The default setting of the language is English. Please change settings for additional or alternative languages used.

⁴scrguide.pdf for German users

2.3 Headers and footers

Since this template is based on KOMA script it uses its great scrpage2 package for defining header and footer information. Please refer to the KOMA script documentation how to use this package.

2.4 Miscellaneous packages

There are several packages included by default. You might want to activate or deactivate them according to your requirements:

```
pifont For additional special characters available by \ding{}
ifthen For using if/then/else statements for example in macros
eurosym Using the character for Euro with \officialeuro{}
xspace This package is required for intelligent spacing after commands
color This package defines basic colors
```

3 typographic_settings.tex — Typographic finetuning

The settings of file preamble/typographic_settings.tex contain typographic finetuning related to things mentioned in literature. The settings in this file relates to personal taste and most of all typographic experience.

What should I do with this file? You might as well skip the whole file by excluding the \input{preamble/typographic_settings.tex} command in main.tex. For standard usage it is recommended to stay with the default settings.

3.1 References related to typographic settings

References

[Bringhurst1993] **Robert Bringhurst** *The Elements of Typographic Style*paperback, first edition, 1993

[Eijkhout2008] Victor Eijkhout

TEX by Topic, a TEXnician's Reference document revision 1.2, may 2008 http://www.eijkhout.net/texbytopic/texbytopic.html

3.2 French spacing

Why? [Bringhurst1993, p 28, p 30]: '2.1.4 Use a single word space between sentences.'

How? [Eijkhout2008, p 185]:

\frenchspacing \%\% Macro to switch off extra space after punctuation. Note: This setting might be default for KOMA script.

3.3 Text figures

... also called old style numbers. (German: Mediävalziffern⁵)

Why? [Bringhurst1993, p 44f]:

'3.2.1 If the font includes both text figures and titling figures, use titling figures only with full caps, and text figures in all other circumstances.'

How? Quoted from Wikibooks⁶:

Some fonts do not have text figures built in; the textcomp package attempts to remedy this by effectively generating text figures from the currently-selected font. Put \usepackage{textcomp} in your preamble. textcomp also allows you to use decimal points, properly formatted dollar signs, etc. within \oldstylenums{}.

...but proposed LATEX method does not work out well. Instead use: \usepackage{hfoldsty} (enables text figures using additional font) or \usepackage[sc,osf]{mathpazo} (switches to Palatino font with small caps and old style figures enabled).

⁵https://secure.wikimedia.org/wikibooks/de/wiki/LaTeX-W%C3%B6rterbuch:_Medi%C3% A4valziffern

⁶https://secure.wikimedia.org/wikibooks/en/wiki/LaTeX/Formatting#Text_figures_.28. 22old_style.22_numerals.29

3.4 Abbrevations using small caps

Why? [Bringhurst1993, p 45f]: '3.2.2 For abbrevations and acronyms in the midst of normal text, use spaced small caps.'

How? Using the predefined macro \myabk{} for things like uno or unesco using \myabk{UNO} or \myabk{UNESCO}.

3.5 Colorized headings and links

This document template is able to generate an output that uses colorized headings, captions, page numbers, and links. The color named 'DispositionColor' used in this document is defined near the definition of package color in the preamble (see section 2.4). The changes required for headings, page numbers, and captions are defined here.

Settings for colored links are handled by the definitions of the hyperref package (see section 4).

4 pdf_settings.tex — Settings related to PDF output

The file preamble/pdf_settings.tex basically contains the definitions for the hyperref package including the graphicx package. Since these settings should be the last things of any LATEX preamble, they got their own TEX file which is included in main.tex.

What should I do with this file? The settings in this file are important for PDF output and including graphics. Do not exclude the related input command in main.tex. But you might want to modify some settings after you read the documentation of the hyperref package.

5 MYSECTION

MYTEXT