

## agileMantis

## Getting Started:

Why Scrum with **agileMantis**View the Demo
Installation
Performing the first Sprint

Version: 1.2.0

**Date:** 31.03.2014

Classification:gadiv-externDivision:agileMantis

Filename: Kurzdokumentation.agileMantis.en

### 1 Scrum with agileMantis in MantisBT. Why and how?

#### You

are organizing or developing software products.

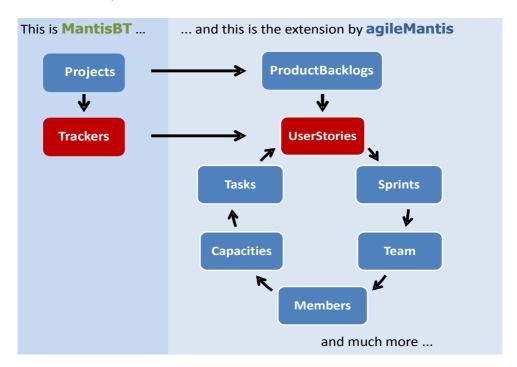
#### Scrum

is the way you organize or want to organize your development-cycles.

#### **MantisBT**

is optimally your current bugtracking-system (or must be installed).

agileMantis then is your choice to implement Scrum, since ..



- agileMantis is a plugin for MantisBT which embeds MantisBT-issues as User Stories into the full environment of all Scrum artefacts.
- **agileMantis** is Open Source and will soon be extended by expert components as there are Task Board, Burndown Charts, statistics etc...
- Just assign a MantisBT-issue to a Product Backlog. This defines ist as a User Story for the Scrum-process.
- Note: You are able to use MantiBT in the common way without any restrictions. Existing MantisBT data will not be modified.

In the following we guide you to

- visit the demo project
- install agileMantis.
- drive an elementary Sprint in agileMantis.

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### 2 Daily work in agileMantis: visit the Demo project

You might wish to see, how the various artefacts of Scrum come along in agileMantis and how to navigate between them. You can explore this in the Demo-project. For simplicity, the data of this Demo contain a single Product Backlog only. Please open

http://agilemantis.sourceforge.net/plugin.php? page=agileMantis/info.php

#### 2.1 Menu structure

Please log in as "developer".

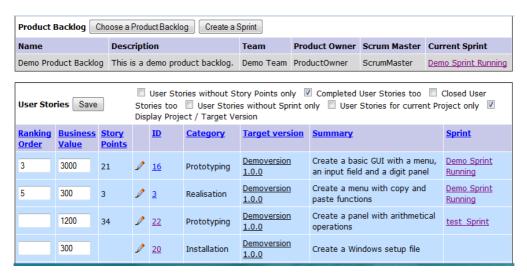
You now see the main menu:

The menu contains the traditional items of MantisBT, extended by **bold** items of agileMantis. In agileMantis, this is the *viewing*-section of the Menu:

... | Summary | Product Backlog | Sprint Backlog | My Account | ...

#### 2.2 Display issues and User Stories

- To view any MantisBT-issue, click <u>View Issues</u>, configure the filter and click Filter.
- To view User Stories of the Product Backlog, click <u>Product Backlog</u>.



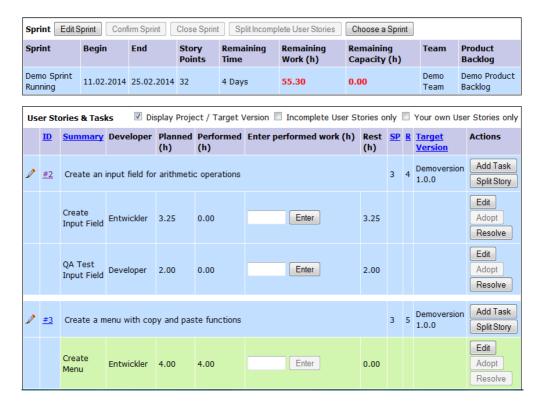
## 2.3 Daily work in running Sprints

To view User Stories of the currently running Sprint, click **Sprint Backlog**.

The headline displays the duration of the Sprint.

• The listing below shows the User Stories and for each the associated Tasks.

In other words, here we see the Sprint's Task Board.



The daily work of the Developer Team consists just of these simple inputs:

- Details of a UserStory show up on clicking its #ID.
- Success of each Task can be typed in via the performed work (0 is allowed), then pressing Enter.
- The Task is finished by pressing Resolve.

### 2.4 Creating Scrum artefacts

Please login as administrator.

You see immediately the extended main menu:

... | Summary | Product Backlog | Sprint Backlog | agileMantis | My Account | ...

A click on <u>agileMantis</u> opens the central Scrum-submenu for agileMantis administrators, This is the *creation*-section of agileMantis where Teams etc. are instantiated.

... [Manage Product Backlogs] [Manage Teams] [Manage Sprints] ...

If you like, just try yourself now. But this more elaborate work is easier to explore following part 4 of this manual. Just download agileMantis and then follow the instructions.

#### 3 Installation

Installation has two steps:

- System requirements (Steps 1-2)
- Plugin installation (Steps 3-10)

*Note:* The system requirements of agileMantis are essentially covered by those of MantisBT. In the current version agileMantis can only be used in connection with a MySQL database. Other databases will be supported in a later version.

- Optimally you are already user of MantisBT Version 1.2.5. or newer using a MySQL database.
- If MantisBT is not installed, install or update it first from http://www.mantisbt.org/manual/admin.install.html
- If MySQL is not installed, we recommend to install from http://dev.mysql.com/downloads/mysql/5.5.html#downloads
- 2. *Notes:* MantisBT recommends to use a MySQL database. Installing MantisBT is an advanced task that should be given to a system manager.
- Download agileMantis from our Sourceforge project page
   http://sourceforge.net/projects/agilemantis/

   By clicking the download button there you get the newest version.

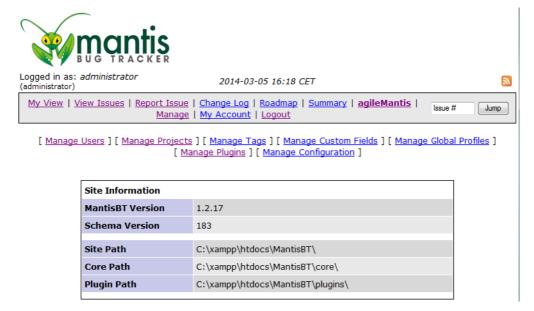


Keep care to remember the destination directory of the download soon.

- 4. Unzip agileMantis files in the download-folder. The unzipped agileMantis folder appears.
- 5. Log into your MantisBT Installation as an administrator.
- 6. Click Manage.

You see the Mantis Plugin Path, here "C:\xampp\htdocs\mantis\plugins\". Note! In the browser you see the URL of your Mantis-installation with the MantisBT domain name/IP address heading the line (here "coffeestation3"). That is, where the physical disc "C:\tau of the "Plugin Path" resides. This is not necessarily C:\tau on your local computer.

7. Open your FTP File Transfer Tool



- 8. Copy the downloaded and unzipped agileMantis folder from your *local* path to the MantisBT plugin folder as explained under (5.).
- In MantisBT, click Manage → [Manage Plugins].
   If the agileMantis folder was copied to the correct destination in (7), you see the agileMantis line.
- 10. Click [Install] at right of the agileMantis line under "Actions".

agileMantis is ready for use now.

# 4 Performing Scrum with **agileMantis** – an elementary Sprint

In the following you are guided to do all necessary and routinely steps to perform Scrum with agileMantis.

For this purpose, an initial creation step is required, followed by the alldays Sprint activities.

For convenience you find three simplifications

- There is a single Product Backlog only
- There is a single Team only
- Team and Tasks are not embedded into the capacity-management

Later you can set off from there to explore the numerous extensions to these basics.

During tutoring you can easily do these jobs alone.

Please don't shy back; The complete description text is on just 4 sheets of paper plus figures, half of it is just initial. There is much less work to be done than it might seem at first glance.

*Note*: this will not be an "in principle you can.." but an explicite "please do now.." tutorial. Be prepared to start acting now.

## 4.1 Creating initial artefacts

#### 4.1.1 Overview

In a nutshell: Fig 4.1. displays the usual artefacts to be created for Scrum and how to assign them along the arrows.

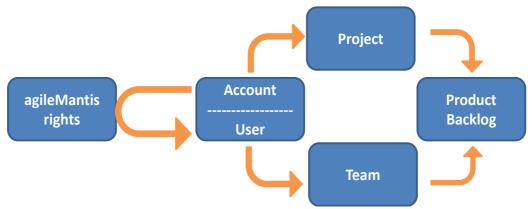


Figure 4.1. Initial artefacts

A user is generated from an account just by assigning agileMantis rights to him. Users come along with different rights in different roles as listed in table 4.1.

Role	Creates and maintains	agileMantis rights
MantisBT Administrator	MantisBT-accounts, Projects	
agileMantis Administrator	agileMantis users, Product Backlogs Teams, Settings	agileMantis-administrator
Product Owner	Issues, User Stories	agileMantis-developer (for example)
Scrum Master	Sprints	agileMantis-developer (for example)
Developers	Tasks	agileMantis-developer
Stakeholder	[View only]	agileMantis-participant

Table 4.1. Roles

We will now create the above objects depending on the initial state of your installation.

#### How to proceed

- If you are working with Mantis already: Skip the following pragraph and go to (4.1.3)
- If you have installed Mantis just ago for beeing used with agileMantis: Directly continue with (4.1.2)

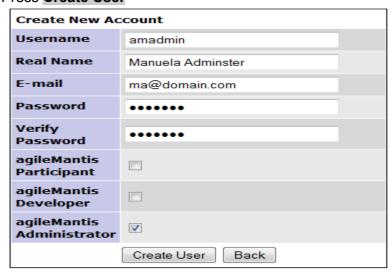
# 4.1.2 Create/Initialize project, accounts and users in a new Mantis installation

Login as the user "administrator".

#### 4.1.2.1 Create accounts and users in a single step

To create a new account and user in a single step

- 1. Press <u>agileMantis</u> → [Manage agileMantis Users] → Create User
- 2. Fill the fields and set the rights according to Table 4.1.
- 3. Press Create User



Please create the set of users according to Table 4.1. now.

After each user creation, you see the users list again. Here is an example.



The creation of users from existing accounts is described in paragraph 4.1.3.

#### 4.1.2.2 Create a project

- 1. Press <u>Manage</u> → [<u>Manage Projects</u>] → Create New Project
- Type Name, Description etc. (e.g. test\_Project)
- In the field "Category" type "none" (just to make it non empty)
- 2. Press Add Project

#### 4.1.2.3 Assign accounts/users to the project

- 1. In the Manage → [ Manage Projects ] section
- 2. Click on the **Project's Name**
- 3. In the "Add user to project" pane, set the Access Level to "developer".
- 4. In the "Add user to project" pane, select or multiselect the users to be attached and press Add User. In the "Manage Accounts" pane below, the attached users are listed and can be removed.

  Hint: All users with administrator right are automatically attached to each project, but only listed on Show Users with Global Access.





Initialization of project, accounts, users is complete! Please turn to (4.1.4.) now.

# 4.1.3 Create/Initialize project, accounts and users in an existing MantisBT installation

#### 4.1.3.1 Check for existence of required project

If not existing already, please create a project for the Scrum process in your usual way (or visit (4.1.2.2)).

#### 4.1.3.2 Check for existence and assignment of required accounts

If not existing already, please create the set of accounts according to Table 4.1. in

your usual way (or visit 4.1.2.1)).

Assign the accounts to the project in your usual way (or visit 4.1.2.3).

#### 4.1.3.3 Create agileMantis users from existing accounts

To do this, it is neccessary to have the rights of a MantisBT or an agileMantis administrator.

Users are created from accounts directly by assigning agileMantis rights to them

- 1. Press agileMantis → [Manage agileMantis Users]
- · Set the checkboxes of agileMantisRights for the concerned accounts
- 2. Press Save.

Please create the set of users according to Table 4.1. now.

### 4.1.4 Create Product Backlog and Team

Please login as Mantis- or agileMantis administrator

#### 4.1.4.1 Create a Product Backlog and add a project

- Press <u>agileMantis</u> → [<u>Manage Product Backlogs</u>] → Add Product Backlog
- Type \*Name, Description and \*Email address of team user of your choice.
   (e.g. Backlog1 etc).
- 2. Press **Save**. The dialog expands downwards.
  - From the Projects-combobox select a project (e.g. test\_project).
- 3. Press Add Project .

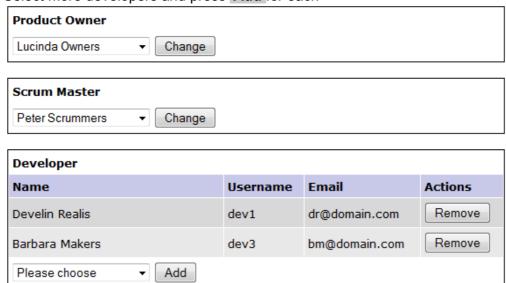
You can add and remove more projects. They appear in the list under "Projects".

#### 4.1.4.2 Create a Team and assign it to the Product Backlog

- 1. Press <u>agileMantis</u> → [Manage Teams] → Add Team
- Type Name and a **Description** for the Team (e.g. Team1).
- From the \*Product Backlog-combobox: Select a Product Backlog (e.g. Backlog1)
- 2. Press **Save** . The dialog expands downwards. Now



- From the **Product Owner-combobox**: Select a Product Owner and press **Change**.
- From the **Scrum Master-combobox**: Select a Scrum Master and press **Change**.
- From the **Developer-combobox**: Select a developer and press **Add**.
- Select more developers and press Add for each



You see the list of developers and can add or remove more.

Now you have a Team that is ready for scrumming. Each member is automatically assigned to her role in the Scrumteam for this Product Backlog.

*Hint*: Don't worry, if you have assigned already existing Mantis accounts as users to the Team. The user data in your original MantisBT will not be affected.

## 4.2 Product Owner's activity

Please login as Product Owner

Issues are used by MantisBT and agileMantis as priliminary ideas which, once sufficiently matured, are upgraded to User Stories.

Creation of User Stories is a permanent activity of the Product Owner. He periodically presents the stories to the Team in order to estimate Story Points for them.

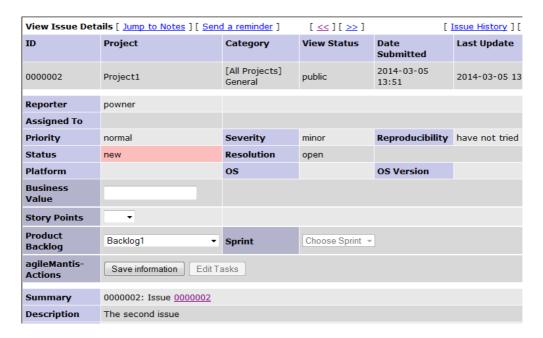
#### 4.2.1 Create Issues

- 1. Press Report Issue.
- If requested, select the hosting project of the issue, e.g. test-project, and press Select Project.
- Now fill the fields Category, Summary, Description as a minimum
- 2. Press Submit Report .

# 4.2.2 Create a User Story by assigning an issue to a Product Backlog

- 1. Press View Issues
- 2. Select a project (that was assigned to the Product Backlog) from the combo box at right on top of the menu. The associated issuees are listed.

  Hint: If only a single project exists, that needs not be selected and is the default.
- 3. Click the **ID** of the issue
- 4. From the **Product Backlog-combobox**: Select a Product Backlog. e.g. Backlog1.
- 5. Press Save Information



The issue now belongs to the Product Backlog as a User Story.

## 4.3 Setting Story Points

Please login as Developer or Scrum Master

From time to time, the Product Owner presents new or changed User Stories to the Team. The Team must estimate the Story Points of each story, and each Team Member has the right to change it. To do so:

1. Press Product Backlog. (..and if requested, press Backlog).



- 2. In the list, click the **ID** of the story for editing
- 3. In the Story Points combobox set the points
- 4. Two rows below, press Save Information

## 4.4 Performing a Sprint

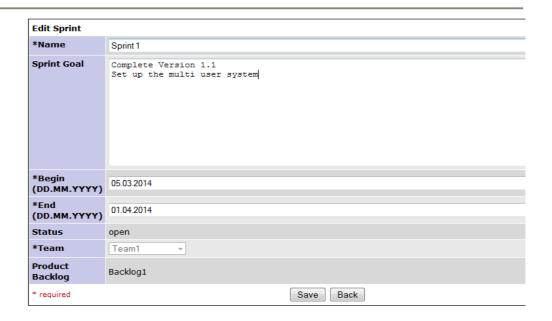
### 4.4.1 Sprint Planning

The Planning is moderated by the Scrum Master. He does the inputs of what developers have decided.

Please login as Scrum Master.

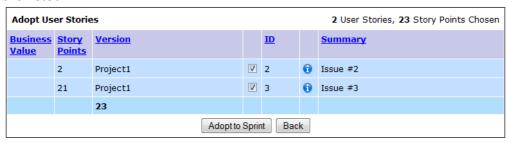
#### 4.4.1.1 The Scrum Master creates the Sprint

- 1. Press Product Backlog → Create a Sprint
- Type Name, Begin, End of the Sprint.
- · Type the multiline Sprint Goal
- 2. Press Save



## 4.4.1.2 In the Planning, the Developers decide which User Stories to adopt to the Sprint

Press <u>Sprint Backlog</u> → <u>Adopt User Stories</u>. All User Stories not in a Sprint are listed:

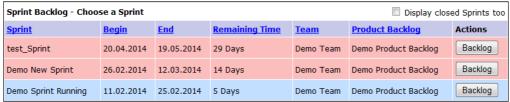


- 2. Set the Checkboxes of stories to be adopted
- 3. Press Adopt to Sprint

## 4.4.1.3 In the Planning, the Developers add Tasks to the User Stories of the Sprint

If you are just coming from 4.4.1.2, directly go to step 3. Else proceed with Step 1.

Press <u>Sprint Backlog</u> (.. and if necessary → Choose a Sprint.)



2. Press **Backlog** in the selected Sprint-line
The Sprint Backlog opens to show the associated User Stories



3. In a selected User Story Press **Add Task**. The "Edit Tasks" tab opens. In the "**Add Task**" subpane type **Name** and **Description** 

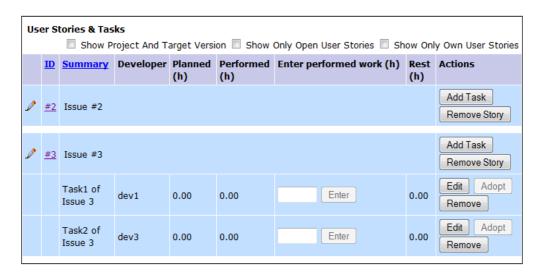


#### 4. Press Add Task.

The pane now displays the Task as a single line and opens a new empty one for the next Task.

Add more Tasks by your choice.

5. Press **Back**. The "**Sprint Backlog**" tab opens. The Taks are now listed under their User Stories.

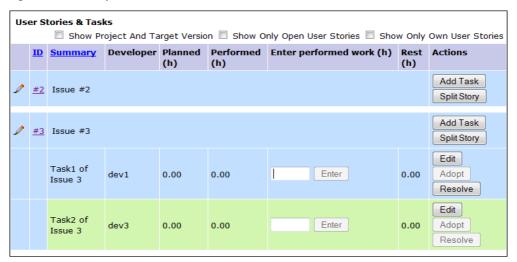


#### 4.4.1.4 At the end of Planning, the Scrum Master Confirms the Sprint

In the Sprint Backlog press Confirm Sprint.

## 4.4.2 During the Sprint, the Developers maintain and finish their Tasks

Please login as Developer.



- 1. During realization the Task's description may be refined. For this: Press **Edit**, do your inputs and press **Save**.
- 2. When the Task is completed, the Developer finishes it. For this: Press **Resolve** at right in the Task's row.

## 4.4.3 At end of Sprint, the Scrum Master closes the Sprint

Please login as Scrum Master.

Press **Sprint Backlog** → **Close Sprint**.

Ready! You have performed the first Sprint. In order to start the next one, please go to 4.4.1.

#### 5 Preview of planned Expert Components

The following presentation is just an enjoying preview. The described components are still under development. After completion they will be issued multi languaged and can be licensed from gadiv.

#### 5.1 Expert Taskboard

The heart of daily work is the Sprint Backlog. It is the basis for coordination, cooperation, communication and success analysis during the permanent production.

At a single glance everything must be comprehensible, requestable and editable. It must operate just like a physical taskboard where paper cards are pinned at the wall in the columns "to be procecced", "in process", "done", but extended by all IT functionalities.

For professional work at high access rates we demand:

- perfect overview,
- fast access and editing on (cross-) information,
- · ergonomic setting of status,
- · immediate insight into all additional artefacts and documents

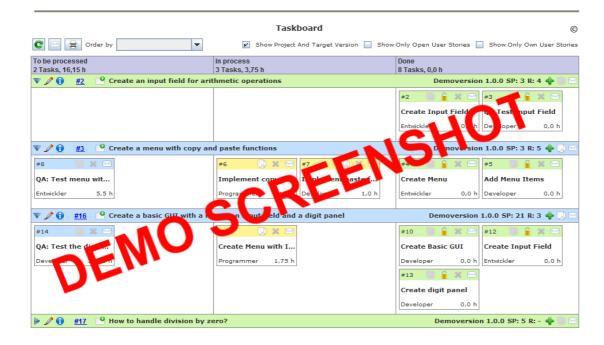
This is all implemented in our Expert Taskboard.

In the head section you find the functionality of sprint management: adapt stories, open/close sprint, manage team and team capacity etc. In the board below User Stories and their Tasks are shown. Create and edit Tasks, set status information etc. via clicks. In background activity, warnings for capacity running low etc. are displayed.

Next figure: Expert Taskboard head und board.



One special mode of the Expert Taskboard is the "Daily-Scrum-Board". Here all Tasks are highlighted which have been processed since the previous Daily Scrum. This automatically creates a guideline for the daily report and makes sure that nothing will be missed out.



#### 5.2 Expert Statistics

Without velocity and burndown, Story Points are useless.

Our Expert Statistics offer a considerable variety of information and comparisons between previeous-, running- and future Sprints. In background, these statistics do the monitoring jobs for capacity warnings, predictive informations and so on. In the foreground they appear as graphical plots.

The following figure is just an illustration.



A detailed documentation is in preparation.