

Fulcrum Management

Make a paper copy of your survey form prior to entering it into Fulcrum. Use this as a guide when entering and a backup in the field in case of severe phone issues.

Triple test your form on the phones before sending it out to the field. It needs to be extremely tight: survey design problems likely **cannot** be corrected during the course of the day.

Assign everyone associated with a given baseline to one of the 5 Fulcrum accounts you maintain and provide them the appropriate login details.

Assign surveys and offline maps to appropriate accounts ahead of time.

Make all surveys that you don't want seen inactive or unassigned to the appropriate accounts.