

Americo Gonzalez

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Highlights of Qualifications

SQL, Business Analysis and System Design, Microsoft Visio, HTML, CSS, Tailwind.css, JavaScript, UX/UI, Node.js, Vite, React, Next.js, TypeScript, Figma, and GitHub.

Work Experience

Driver Licensing Support Assistant

ICBC, Victoria, BC

Since September 2019.

- Responded to requests from department staff and clients to pull and locate files.
- Opened, sorted, and distributed mail and reports to appropriate departments.
- Operated and maintained microfilm and scanning equipment, prepared paperwork required for filming, and performed record keeping and indexing.

Part-time Cashier

London Drugs, Victoria, BC, Canada

2018-2019

- Handled cash transactions and provided customer service.

Translator (Spanish to English)

EduTecno, Santiago de Chile

2017

- Translated texts for online tutorials.
- Utilized Captivate software to assemble tutorials.

English Teacher

Tronwell and Manpower Language Schools, Chile

2013-2017

- Taught English to adult students at various branches.

Teachers' Coordinator

Alain High School, Santiago de Chile

2009-2012

- Managed student enrollment, attendance, and grades records.
- Provided administrative support to teachers, coordinated meetings and graduation ceremonies.
- Created and maintained the school's website.

Customer Care Agent

Teleperformance (for Vonage), USA

2007-2009

- Provided customer service and basic technical support for Vonage, an American IP Phone company.

Education

- Business Administration Diploma, University of Victoria, BC, Canada (2019)
- Web Development Associate Certificate, BCIT, Vancouver BC, Canada (2024)

