



Assignment #1

Instructions

Individually - Choose and download 3 separate Project management software/apps and use each of them to manage a different project you are or would like to be a part of. These could be building a capstone project, getting your masters, running your household, making toast (think industrial scale) or anything you deem a project. As a note if you pick something super simple you won't learn much about the app and you won't do well on the assignment. For each app you will need to including at least the following in the report:

- A summary of each piece of software / app chosen
- What project did you use it for (give me a basic charter and scope)?
- What project management capabilities does each have
- Is it a simple scheduler or complex? If so, what all does it manage? Resources, task sequence, dates, costs etc...
- What are the limitations
- How can it facilitate problem solving?
- How can it enhance communication?
- Does it have reporting software?
- How was the user experience?
- Going forward which would you recommend and why?

- Submit assignment with a report front page, table of contents, APA referencing
- All reference material used should include quotations and a place in the works cited
- Do NOT copy paste answers
- If you paste an answer and properly cite it you will still get a "0" for that section as marks are only awarded for original work. You're welcome to quote and cite anything you would like but to get credit you need to speak to that item and why its included etc...

Due to some questions I wanted to add some more to this... but please know you can always book a meeting with me online or stay after class to chat... Regardless when im asked anything I want to update all of you because when 1 person asks a question 10 were likely thinking it!

- Your report should have all all 10 sections listed above in it. They should speak to all 3 of the software you try. This could be 1 big paragraph or 3 seperate ones under that heading.

- Each section I would suggest aiming for 200-250 words per app. This is NOT a limit. Much like your eventual real world job its up to you to decide how long everything should be. This means that while one students report may be 2,500 words in lenght another may be only 1,500 and another may be 5,000. It's whatever you think you need to make your points. In the job world you will be asked for reports from your boss, they will not specify lenght so its up to you.
- If you submit 10,000 words that does NOT mean you will get a better mark then the person who submitted 1,000 words. In fact while you can cover more items it's generally perfered to not make massive documents
- APA referencing... anytime you use information you find from online or from a book etc... you need to put a link to that at the end of your report in a "Works cited" page... a standard way to do this is use an apa generator such as <https://www.scribbr.com/apacitation-generator/> which will automatically put it into a nice acceptable format you can paste into the report
- If you copy paste any sections from a book etc.. please put " " around it and in (where you go it from).
- Pick ANY free project management software... check google https://www.google.com/search?q=free+project+management+software&rlz=1C5CHFA_enCA872CA872&oq=free+project+&aqs=chrome.0.35i39j69i57j0i512l3j0i20i263i512j0i512l4.2678j0j4&sourceid=chrome&ie=UTF-8 or just put it into the app store etc...
- Each project software should be tested with a different project. The project can be something you are doing now, something you did in the past, something you plan to do or a completely made up project.
- Each project can be as big as building the new Windsor bridge or as small are breaking down all the tasks involved in cooking dinner. <https://www.youtube.com/watch?v=T5bEGoQABYU> (start around the 2:24 mark for one of the top process improvement videos analyzed ... yes its about making toast)
- You are Engineers! If you want to use bullet points to be brief in each section then do it! No penalties as its a personal preference! I actually prefer it myself

Submissions

No submissions yet. Drag and drop to upload your assignment below.

Drop files here, or click below!

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Activity Details

- Task: Submit to complete this assignment

 Due May 29 at 7:00 PM

Assessment



General Assignment
Rubric