

## Assignment #3a (Team): Project Overview

In this team assignment, you will provide a concise, clearly defined overview of the solution your group proposes to the problem you identified in Assignment #1. An overview is a general summary or outline of a larger, more complex project.

You and your project team members will each use this overview as a basis for further, specific analysis, considering one of the four “smart design” lenses, in the Individual Analysis Report assignment (Assignment #3b).

This Project Overview document should include the following elements:

- An original, descriptive title that clearly identifies the general concept of your project
- A concise description of the problem your project aims to solve, identifying the existing consumer product that contributes to that problem
- A concise description of your team’s solution to this problem, including the specific improvement/modification you propose to make to the product you have identified
- The specific geographical scope of your project, including a brief rationale (i.e., a concise explanation of *why* you chose to limit your project to this scope)
- The specific United Nations Sustainable Development Goals your project addresses, including a brief explanation of how the project addresses them

### Objectives

- To define a limited, appropriate focus for an ongoing project to support future analysis
- To clearly and concisely summarize the details of a larger project in a relatively short document, thereby demonstrating an appreciation for your audience’s time and capacity for attention
- To strengthen your ethos as a team of responsible and knowledgeable writers by illustrating your familiarity with the issues involved in a complex but solvable problem, making appropriate references to credible outside research

### Formatting and Specifications

- The document should be between 300 and 500 words long. *It must fit on a single page.* The length of this assignment does not depend on the number of students in your project team.
- The document must be written in complete, grammatically correct sentences, organized appropriately into paragraphs. Leave a 12-point space between paragraphs, as discussed in class.
- The document must use a 12pt Times New Roman font with standard 1-inch (2.5 cm) margins.
- This document does not require and should not contain visual elements or figures.
- The page/word limit does not include your reference list. This document does not require and should not contain appendices.
- There is no template or outline for this assignment. You are responsible for making decisions about formatting and organization based on the information you have received in this course.
- All in-text citations and references must correctly follow IEEE Style guidelines.
  - Uncited or incorrectly cited and referenced sources may be treated as plagiarism.
  - See the modules on Information Literacy and Referencing for more information on correctly citing sources.

### Due Date and Assessment

- **Due Date:** Friday, March 10, 2023, at 11:59 p.m. on Brightspace (only one member per team needs to submit the assignment)
- **Weight:** 5% of final grade