

Window

- It is an area on the screen that displays information for a specific program.
- Points
 - ① Rectangular in shape
 - ② Border - Thick or Thin
 - ③ We can move it
 - ④ Size - customizable.

Components of a Window

- ① Title bar
 - Present on the top of window & it extends to entire width of the window inside its border
- ② Frame
 - A window is made up of a frame.
 - Usually rectangular in shape.
- ③ Title Bar Icon
 - At the left corner of the title bar in a primary window, this button is used in windows to retrieve a pull-down menu of commands.
- ④ Window Sizing Buttons
 - Located at top right corner of title bar, these buttons are used to control size of window.
 - Leftmost button is minimize button.
 - Middle button is maximize button.
 - Last button is close button.
- ⑤ Menu Bar
 - Located horizontally at the top of the window, just below the title bar.
 - Menu bar organizes & provides access to various actions points of the window.
- ⑥ Status Bar
 - It is used to display information about the current state of what is being viewed on the window.

⑦ Scroll bars

- It is designed in rectangular container consisting of a scroll area.
- For vertical scrolling, scroll bar is positioned at the far right side of work area, extending its entire length.
- Horizontal scrolling is located at the bottom of work area, extending its entire width.

⑧ Split Box

- Also known as Split Bar.
- A window can be split into two or more separate viewing areas that are called panes.

⑨ Toolbar

- Toolbars are panels of choices that must be accessed quickly.
- Also known as Command bars.

⑩ Work Area

Characteristics of Windows

- ① It has got its own specific name
- ② It has a size, height & width, which can vary
- ③ Window can be active or inactive.
- ④ Window can be overlapping to other one and can be arranged with other windows as required.
- ⑤ Part of window that we select gets highlighted.

Windows

- It is an area of the screen, usually rectangular in shape, defined by the border that contains a particular view of some area of the computer.
- Resizable, Rectangular, Movable
- Short, Occupy entire screen.

① Primary Window

- First window
- Has independent functions.
- No unrelated functions

③ Secondary Window

- They are supplementary windows.
- Dependent/Independent
- Used to perform supplementary action