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Biology 3120

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## Title of Paper Capitalized in Title Case

The first paragraph starts immediately below the title. MLA papers should be formatted in Times New Roman 12-point font. Each paragraph should be tabbed in. MLA does not have a particular required style for section headings but does require consistency (all level one headings should be formatted the same way, for example). For example, you could format headings as follows:

### **Heading Level One**

### Heading Level Two

### *Heading Level Three*

Another option for headings if only one level is required is to number them as follows:

1. First Section
2. Second Section
3. Third Section

If unsure of how to format headings for your particular course or discipline, check with your instructor.

**Commented [KH1]:** First page includes student name, professor's name, course name/code, and due date at the left margin with double line spacing

**Commented [KH2]:** Use 1-inch margins on all sides of your paper

**Commented [KH3]:** Header at top right of each page includes student surname and page number

**Commented [KH4]:** Title of paper is centred and title case (all major words capitalized), but not bolded, italicized, or underlined

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## Works Cited

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**Commented [KH5]:** Start a new page for the Works Cited list (which lists all works cited in the text)

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**Commented [KH11]:** For 3+ authors, use the first author's name and replace the rest with et al.