

Samantha Lee

**Commented [KH1]:** First page includes student name, professor's name, course name/code, and due date at the left margin with double line spacing

Dr. Robin Gill

Biology 3120

10 April 2020

**Commented [KH2]:** Use 1-inch margins on all sides of your paper

Title of Paper Capitalized in Title Case

**Commented [KH3]:** Header at top right of each page includes student surname and page number

The first paragraph starts immediately below the title. MLA papers should be formatted in Times New Roman 12-point font. Each paragraph should be tabbed in. MLA does not have a particular required style for section headings but does require consistency (all level one headings should be formatted the same way, for example). For example, you could format headings as follows:

## **Heading Level One**

### Heading Level Two

#### *Heading Level Three*

Another option for headings if only one level is required is to number them as follows:

1. First Section

2. Second Section

3. Third Section

If unsure of how to format headings for your particular course or discipline, check with your instructor.



## Works Cited

Lastname, Firstname. "Title of Web Page." *Web Site*, 14 Aug. 2016, websitelink.com/link.

Accessed 20 May 2020.

**Commented [KH5]:** Start a new page for the Works Cited list (which lists all works cited in the text)

Lastname, Firstname B., and Firstname C. Lastname. "Title of Youtube Video." *YouTube*, uploaded by User Name, 5 July 2018, www.youtube.com/linktovideo. Accessed 14 Apr. 2020.

**Commented [KH6]:** Alphabetize the Works Cited list by author name

**Commented [KH7]:** MLA does not require but recommends included an Accessed date for web sources

Surname, Firstname. "Title of Article on News Website." *News Website Name*, 5 Oct. 2019, newswebsitename.com/article. Accessed 10 June 2020.

**Commented [KH8]:** For two authors, list the first author last name first, and then include the second author first name first

**Commented [KH9]:** Do not include the http:// part of web links

Surname, Firstname B. *Title of Book*. Publishing Company, 1995.

Surname, Firstname C. *Title of Dissertation or Thesis*. 2010. University of Windsor, PhD dissertation. *ProQuest*, search.proquest.com/docview/00000000.

---. "Title of Book Chapter." *Title of Book*, 3rd ed., edited by Firstname Surname, Publishing Company, pp. 20-30.

**Commented [KH10]:** For 2+ works by the same author, replace the author's name with three dashes and a period for the second and subsequent entries

Surname, Firstname D. *Title of Artwork*. 1850. Museum Name, City. *Hosting Website*, bit.ly/24u3905. Accessed 20 June 2020.

Surname, Firstname E., et al. "Title of Journal Article: Subtitle of Journal Article." *Title of Journal*, vol. 1, no. 6, pp. 4-20, *ProQuest*, doi:000/000.000. Accessed 10 May 2020.

**Commented [KH11]:** For 3+ authors, use the first author's name and replace the rest with et al.