

Freelancing Resources & Pro Tips to Get Hired

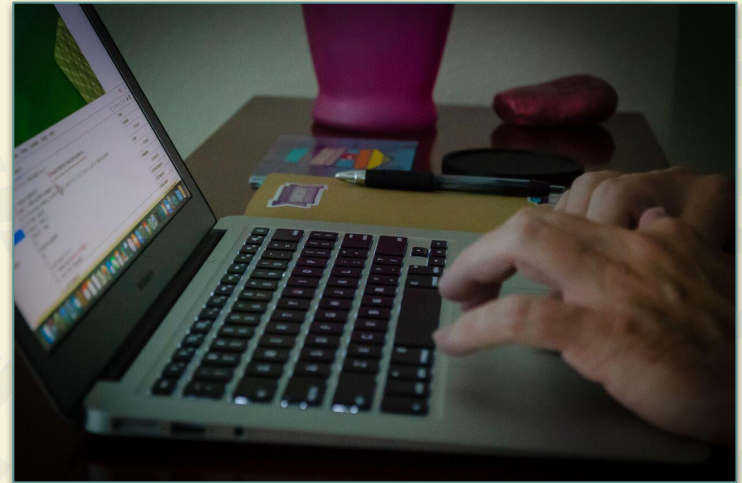
What is freelance?

Freelance

Self-employed, independent, contract

Business Owner

- Taxes and Accounting
 - [Tax Tips for Freelance Professionals](#)
 - [How to Find a Good Accountant for Your Small Business](#)
- Intellectual Property
 - [Creative Commons](#)
 - [Legal Resources for Freelancers](#)
- Where to Find Work
 - [Guru](#)
 - [Flex Jobs](#)
 - [Freelancer](#)
 - [We Work Remotely](#)
 - [JibberJobber](#)



Organization & Communication is Key

- Project Management
 - [Trello](#)
 - [Monday](#)
 - [Airtable](#)
 - [Basecamp](#)
- Set Clear Expectations and Deadlines
 - [Contract Templates](#)
 - Rate/Hours
- How will you communicate?
 - Cadence and medium of meetings
 - Response time
 - Over communicate

Frustration

The prevention of the progress, success, or fulfillment of something

Customer Service is Essential

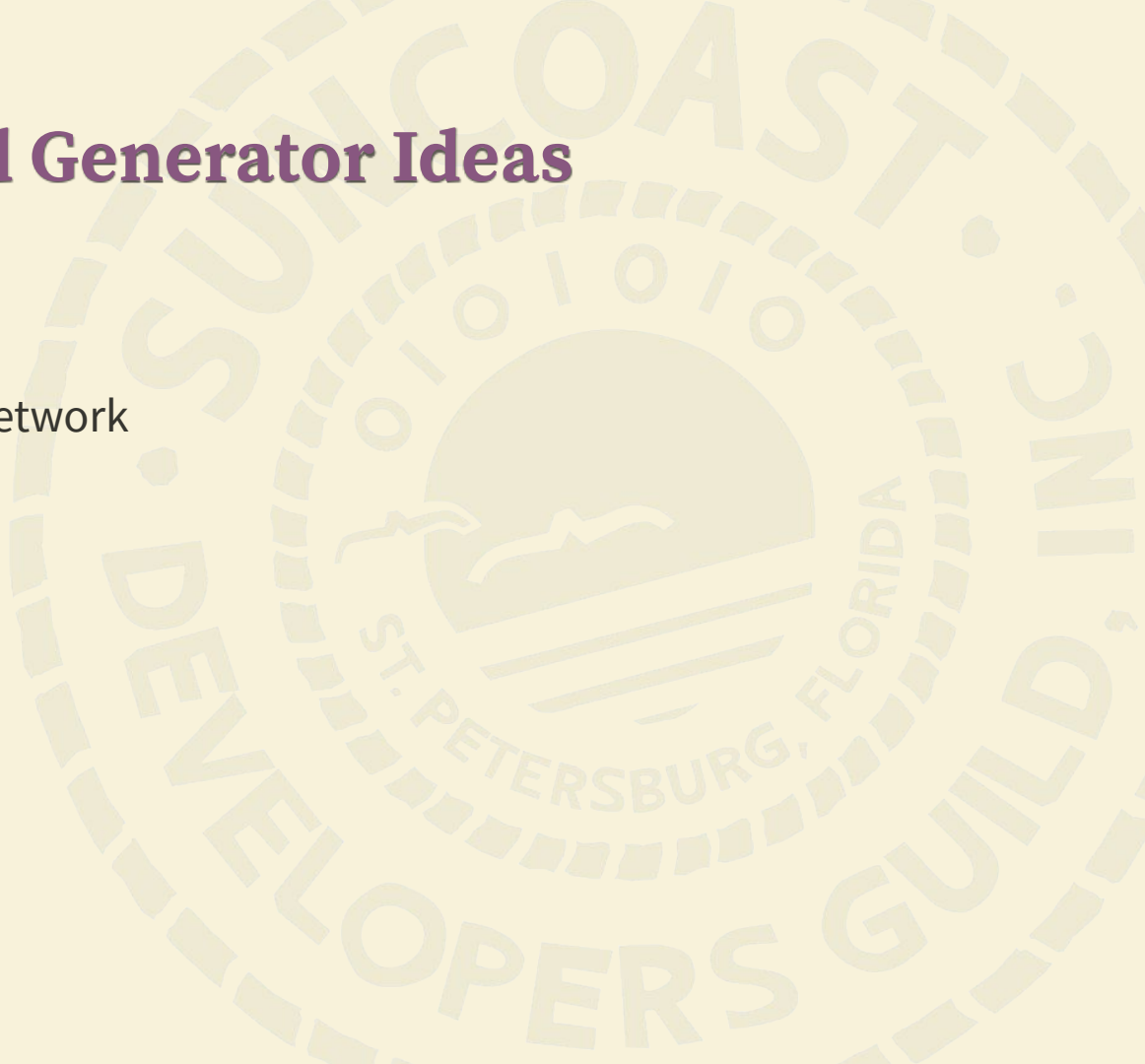
- Send a proposal that is fair to the client and you
 - [Sample proposals](#)
 - Determine your hourly rate
 - How long will the project take
- Send thank yous
- Send weekly updates
- Notifications of deployments or features
- Check your email everyday
- Send invoices

Satisfied Clients

A great marketing and lead gen tool 100

Marketing and Lead Generator Ideas

- Satisfied clients
- Meetups and presentations
- Other freelancers and your network
- Social media strategy



Pro Tips to Get Hired

Freelance & full-time

Research

- Did you find the narrative?
- Did you visit their social media sites?
- Do you understand the work they are building?
- Do you know what the work environment is like?
- Are you interested in what you will be working on?
- Are you excited to get started?
- How will you bring value to their narrative?
- Do you align with their values?
- Do you have the skills they are looking for or can you learn them?
- Would you be comfortable or thrive in this environment?
- Is this the direction you want to take with your skills?
- Have you asked all the questions that would set you up for success?

Informational Interview

A meeting in which a potential job seeker seeks advice on their career, the industry, and the corporate culture of a potential future workplace

Preparation for the Interview

- Update your resume & portfolio
- Clean up your GitHub and show activity
- Proof any email communication
- Do a dry run of where you are interviewing
- Prepare questions both about the work and job
- Practice your pitch
- Get a good night's sleep and have a healthy meal
- Manage stress and nerves

The Interview

- Arrive 15 minutes early
- Dress the part
- Bring your resume
- Bring a notepad
- Ask questions
- When and how to follow up
- Be honest in your ability but showcase your drive to learn and problem solve
- When to ask for a recommendation



Every Interview is Valuable

Give it your best effort 100% of the time. You never know
where it could lead you 



Be Confident. Be True. Be You.

We believe in you. Believe in yourself. Go do great things.