Amie Rakosky Hood

Web Developer

Contact

8232 Sweetclover Ct. Indianapolis, IN 46256 (317) 459-8317 Amiehood1@gmail.com

Skills

JavaScript
QuickBooks Pro
Management
Collaboration
Strategic Planning

Languages

English German

Education

BA in Music History BoM in Violin Performance 2003

Experience

Breastfeeding USA

Vice President 10/2020-Present

- Led creation of DEI statement in partnership with Equity Task Force
- Updated Policies and Procedures
- Teamed with Funding and Development and Community Engagement to plan and execute 10-year anniversary celebration and fundraising

Treasurer 10/2018-10/2020

- Formed Finance Committee for oversight and guidance
- Hired independent bookkeeper
- Met all Strategic Plan goals for each year
- Moved assets to B-Corporations, in keeping with organizational values
- With guidance from the Finance Committee, re-wrote outdated policies and procedures
- Digitized all recordkeeping
- Secured assets and set aside one full year of expenses in keeping with non-profit standards

Director 4/2018-Present

- Served on Strategic Planning committee
- Edited Strategic Plan with input from board in 2021

Volunteer Breastfeeding Counselor 2012-Present

- Support breastfeeding, chestfeeding, pumping, and mixed-feeding families with evidence-based information
- Manage national Facebook page, create memes and awareness campaigns
- Co-lead Indy Breastfeeding and Chestfeeding Parents Chapter

Capital Group

Team Manager 2006-2008

- Administered monthly and annual reviews to direct reports and set clear and measurable goals, action plans and follow-up procedures
- Drove performance of staff by creating incentives and positive work atmosphere and administering recognition and rewards programs

• Only stepped back from management when moving to part-time

Shareholder Services Associate 2004-2006, 2009

- Opened and updated investment accounts
- Assisted brokers and shareholders with tax, mutual fund, and regulatory questions

Washington Trust

Summer Intern 1998-2002

- Consumer Lending
- Merchant Services
- Teller

Consumer Lending Associate 2002

- Assisted with mortgage and consumer loan underwriting
- Merchant Services

Private Violin Teacher and Freelance Violinist

Private Violin Studio 1999-2010

- Developed lesson plans, catering to student interests and learning styles
- 10-20 students per semester
- Prepared students for competitions

Freelance Violinist

- Kammerorchester Luebbecke (2003-2004)
- Kokomo Symphony (2004-2005)
- Philharmonic Orchestra of Indianapolis (2018-Present), Volunteer

University of Rhode Island Preparatory Program 1999-2002

• Studio teacher in community outreach program

Rhode Island Philharmonic Youth Orchestra Beginning Strings 1999-2000

Conducted beginning string players in their first orchestral program