Amila Madhushani
Hikkaduwa Guruge

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Email : gurugeamilamadhushani@gmail.com
Nationality : Sri Lankan | NIC : 977103185V
Gender : Female
Date of Birth : 1997 - 07 - 28
Marital Status : Single
Address : No. 187 / B / 7, "Guruge Niwasa", Lenawara Uyana II, Haltota, Bandaragama, Western Province, Sri Lanka.

PROFILE

With more than three years of IT expertise in software development and IT teaching, I bring a versatile skill set encompassing data entry, database management, and various IT functions. Actively seeking opportunities in Dubai, I am poised to contribute adaptable technical skills to enhance data management processes and excel in diverse IT roles. Known for diligence and a commitment to excellence, I am eager to contribute to the success of IT-related functions in a new professional environment.

WORK EXPERIENCE

Software Developer
SunTec Information Systems Pvt Ltd. (https://suntecsolutions.com)
No:649, Galle Road, Rawathawatta, Moratuwa, Sri Lanka

June 2023 - Present

- Gathered and analyzed customer requirements collaboratively.
- Designed and developed PHP-based systems.
- Managed databases using MS SQL Server and MySQL.
- Created stored procedures and functions.
- Configured and hosted web systems on virtual servers.
- Customized Inventry Management system, Information Management System and Learning Management System using PHP.
- Developed MIS reports using PHP mPDF, and PHP Excel

ICT Demonstrator
Vocational Training Centre - Dehiwala (https://www.vtcdehiwala.lk)
Pallidora Rd, Dehiwala, Sri Lanka

Sep 2019 - Sep 2021

- Handled practical aspect of the syllabus of Information & Communication Technology Technician - Full Time Course (NVQ L4).
- Conducted comprehensive lessons on Microsoft Office packages - Word, Excel, PowerPoint & Access.
- Provided hands-on guidance in Visual Basic, Photoshop and Illustrator, fostering creative and technical proficiency among students.
- Developed and delivered instructional content covering fundamental IT theories, ensuring a well-rounded understanding of basic IT concepts.

Trainee IT Technician
Ministry of Buddhasasana & Wayamba Development,
Colombo, Sri Lanka

July 2019 - Sep 2019

- Successfully integrated data entry protocols into governemt system of the Ministry, enhancing the accuracy and accessibility of digital records.
- Simplifying the process of managing anf typing digital documents such as procurement documentation.

EDUCATION

B.Tech in Multimedia and Web Technology (Undergraduate)
University of Vocational Technology, Ratmalana, Sri Lanka.

2024 - Reading

National Diploma in Information Technology - NDIT (NVQ L05)
National Vocational Training Institute, Narahenpita, Sri Lanka.

Jan 2022 - Dec 2023

Computer Hardware with Network Certificate Course
Vocational Training Centre, Dehiwala, Sri Lanka.

Jan 2020 - July 2020

ICT NVQ Level 04 Qualified (TVEC)
Vocational Training Centre, Dehiwala, Sri Lanka.

Jan 2019 - July 2019

Diploma in English
Vocational Training Centre, Dehiwala, Sri Lanka.

Jan 2018 - Dec 2018

English for Higher Education & Employment Course ——————————— *July 2016 - Dec 2016*
University of Colombo, Sri Lanka.

G. C. E. Advanced Level in Bio Stream ——————————————————————— *2016*
Royal College, Horana, Sri Lanka.

G. C. E. Ordinary Level ——————————————————————————————— *2013*
Royal College, Horana, Sri Lanka.

SKILL HIGHLIGHT

- System / Web Development (POS System | LMS | IMS | Payroll System)
- Database Handling
- Data Entry
- Graphic Designing
- Creativity
- Friendly
- Oral and written communication skills
- Problem Solving
- Manage Workplace Information
- Leadership
- Planning & Scheduling

COMPUTER LITERACY

- Software Development   : Java / C# / Visual Basic
- Web Development   : html / css / JavaScript / php / Boostrap
- Database   : My SQL / Oracle DB / MS SQL
- Graphic Designing   : Adobe Photoshop / Adobe Illustrator
- MS Office Package   : MS Word / MS Excel / Ms PowerPoint / MS Access
- Install & Troubleshooting of Operating Systems
- Software Installation and Troubleshooting
- Internet & E-Mail Operations
- Networking(LAN)

LANGUAGE

Sinhala

English

ACCOUNTS

Linkedin   : https://www.linkedin.com/in/hgamilaamadhushani/

Behance   : https://www.behance.net/amilaa_guruge

DECLERATION

I do hereby declare that the details given above are true and correct to the best of my knowledge and belief.