

PURCHASE REQUISITION

Section - A - To be completed by User Dept.

E.M.D/119/mws/112

Stores :

Serial No :

Dept : E.M.D (mws)

Date: 29/03/2019

Item	Quantity	Specification:
1. Plane Rod 11mm	14 Length	12 mm
2. Flat iron	05 Length	1 1/2" x 5 mm
3. Z	Z	Z
4. Z	Z	Z

Hem/69/2019

Required Date : urgent - use of iron fence for New Building

Manager - User Dept.

Section - B - To be completed by Stores

Balance in stock :

Last purchased price :

Last supplier :

Last purchased date :

Average Monthly Consumption :

Non stock



Manager - Stores

Section - C - To be completed by Manager - Purchasing

Order Approved / Not Approved

PR/19/478

Manager - Procurement

Section - D - Quotations from suppliers

Name	Quoted Price	
1. SILVER STAR TRADING	@ Rs. 835/-	+ VAT @ Rs. 1700/-
2. KANNAN ENTERPRISES	@ Rs. 800/-	+ VAT @ Rs. 1600/-
3. MAXICO TRADERS	NOT RESPONDED	
4. PARODHA TRADERS	NOT RESPONDED	

Purchasing Officer

Date 02/04

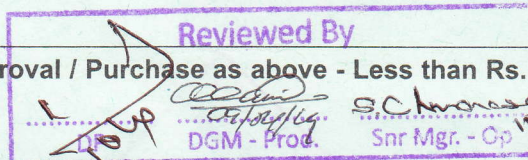
Section - E - Recommendation of Head of User Dept.

Recommended to purchase from kannan enterprises - ① @ Rs. 800/- ② @ Rs. 1600/2 + VAT

Manager - User Dept.

Section - F - Submitted for Approval / Purchase as above - Less than Rs. 10,000/=

Cost : Rs.



Manager - Procurement

Section - G - Submitted for Approval / Purchase as above - Over Rs. 10,000/=

Cost : Rs. 22080/-

DGM - CP & FS

Snr. Manager Fin. Accounts & Tax

Head of / Information Technology

Section - H - Submitted for Approval / Purchase as above - Over Rs. 100,000/=

Cost : Rs.

Order No. : 054315

Date :

Chairman / Director / GM



Purchasing - Lakehouse <purchasing@lakehouse.lk>

Re: Quotation Request Lake House

1 message

Silver Star <silverstar@silnet.lk>

Mon, Apr 1, 2019 at 3:43 PM

To: Purchasing - Lakehouse <purchasing@lakehouse.lk>

DEAR SIR

QUOTATION

01) 14 Lenth Plane Rod (12 mm) 835/= EACH

02) 05 Lenth Flat Iron (1 1/2 " x 5 mm)
1700/= EACH

+ VAT 15%

THANKING YOU
SILVER STAR TRADING



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KE KANNAN ENTERPRISES(Pvt)Ltd.

**General Hardware Merchants Suppliers to
Government, Corporation & Private Institutions**

No. 319/10, Old Moor Street, Colombo - 12.

No. 291 - 1/E (A), Old Moor Street, Colombo - 12

Tel : 011 2332242 Mobile : 077 1555596 Fax : 011 2332243 E-Mail : rajakannanent@gmail.com

VAT NO: 102259556-7000

QUOTATION FORM

To : LAKE HOUSE
ATT :

Date : 2019.04.01
Quotation No : 30

No.	Description of Goods / Services	Quantity	Unit Price	Total Value
01	14 Lenth Plane Rod (12 mm)		800.00	
02	05 Lenth Flat Iron (1 1/2 " x 5 mm)		1,600.00	
03				
04				
05				
06				
07				
08				
09				
10				
11				
12				
13				
14				
15				-
	+ VAT 15%			-

Kannan Enterprises (Pvt) Ltd.
No. 319/10, Old Moor Street,
Colombo - 12.
Tel; 2389462, 2332242 Fax: 2332243
Mob: 077-1555596

Gross Value

Vat 15%

Total Value

Authorized Signature

11200
8000
19200
2880
22080



Purchasing - Lakehouse <purchasing@lakehouse.lk>

Quotation Request Lake House

1 message

Purchasing - Lakehouse <purchasing@lakehouse.lk>
To: Seelan Ramesh <maxicotrade.117@gmail.com>

Mon, Apr 1, 2019 at 10:44 AM

Maxico Traders

Please make arrangements of provide Quotation for the below mentioned items.

- 01) 14 Lenth Plane Rod (12 mm)
- 02) 05 Lenth Flat Iron (1 1/2 " x 5 mm)

Please Indicate Brand Name and send your quotation via this mail address at your earliest.

Thanks

Best Regards

Procurement Dept.



LAKE
HOUSE

Purchasing - Lakehouse <purchasing@lakehouse.lk>

Quotation Request Lake House

1 message

Purchasing - Lakehouse <purchasing@lakehouse.lk>
To: pabodhat@gmail.com

Mon, Apr 1, 2019 at 10:43 AM

Pabodha Traders

Please make arrangements of provide Quotation for the below mentioned items.

- 01) 14 Lenth Plane Rod (12 mm)
- 02) 05 Lenth Flat Iron (1 1/2 " x 5 mm)

Please Indicate Brand Name and send your quotation via this mail address at your earliest.

Thanks

Best Regards

Procurement Dept.