

EXECUTIVE OVERVIEW

Total Travel Spend (€)

€ 26M

Total Trips

20K

Avg Cost per Trip (€)

€ 1.28K

Policy Compliance (%)

82.61%

Preferred supplier (%)

75.79%

Total CO₂ (tons)

8.71K

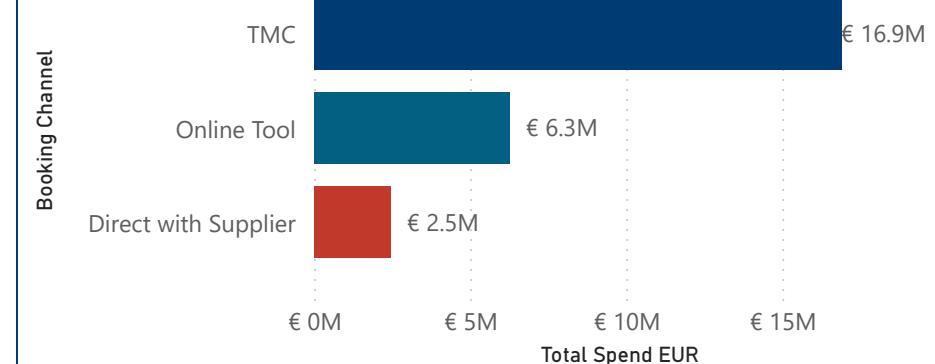
Monthly Spend Trend

YoY travel spend comparison

Year ● 2022 ● 2023 ● 2024



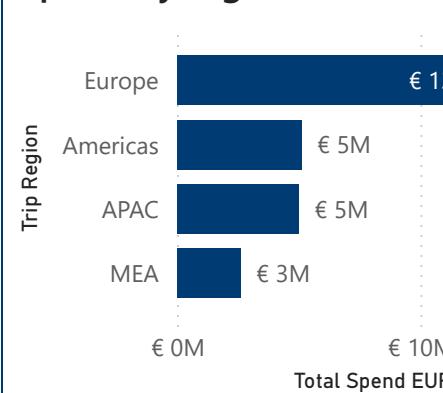
Spend by Booking Channel



Spend by Category



Spend By region



City Table

City	Country	Total Spend	TripLength	Total Trips
Warsaw	Poland	€ 1,010,447	2890	703
Vancouver	Canada	€ 605,792	2050	498
Toronto	Canada	€ 573,198	1982	492
Tokyo	Japan	€ 481,168	1701	416
Sydney	Australia	€ 475,257	1692	411
Singapore	Singapore	€ 995,371	3223	805
Shanghai	China	€ 499,810	1583	402
Sao Paulo	Brazil	€ 622,643	1951	500
Total		€ 25,634,248	79953	20000

Category Spend and cost Drivers

Year

All

Trip Reg...

All

catego...

All

Avg Flight Cost (€)

1.24K

Avg Hotel Cost (€)

€ 754

Avg Trip Length (Days)

4.00

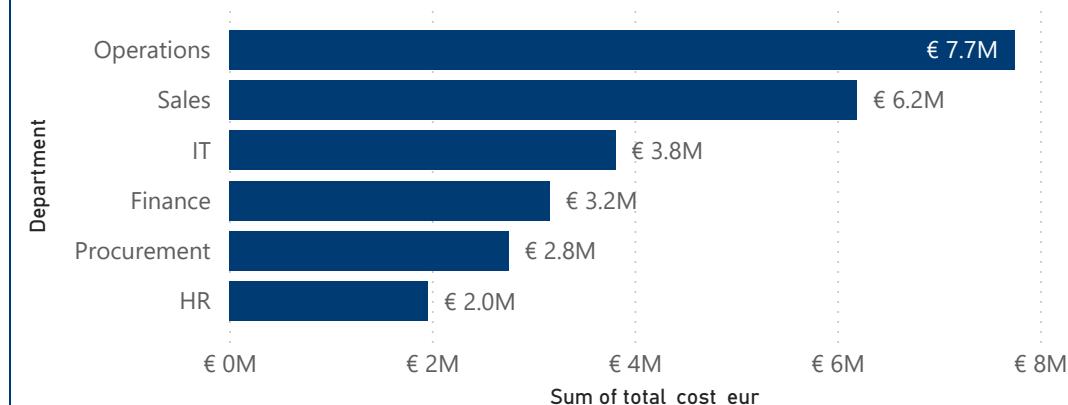
Avg Booking window (Days)

€ 29

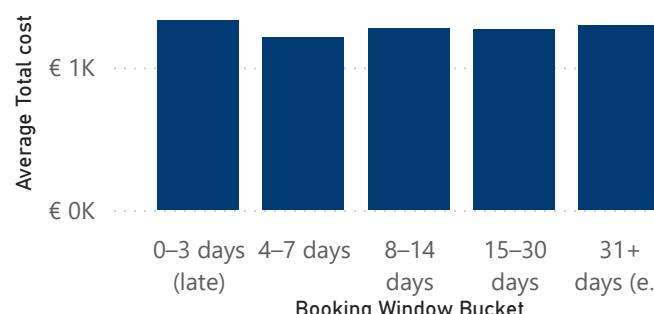
Spend by Category * Region

Category	Americas	APAC	Europe	MEA
Rail	€ 94,220	€ 88,789	€ 227,681	€ 54,055
Meetings & Events	€ 1,584,872	€ 1,596,556	€ 4,624,620	€ 885,477
Hotel	€ 892,721	€ 918,872	€ 2,234,772	€ 477,024
Flight	€ 2,384,901	€ 2,247,136	€ 5,462,405	€ 1,103,446
Car	€ 145,953	€ 147,670	€ 383,923	€ 79,155

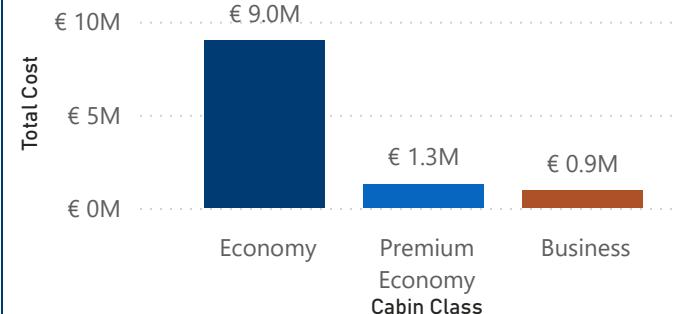
Spend By department



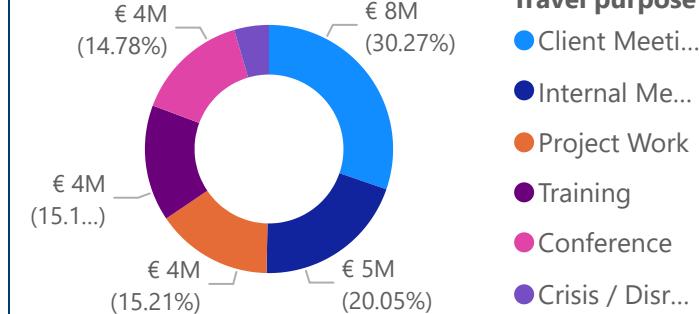
Avg Cost Per Trip by Booking Window



Flight spend by class



Spend by Travel Purpose



Policy & Compliance Overview

Year
All

Trip Reg...
All

catego...
All

Policy Compliance (%)

82.61%

Non-Compliant Spend (€)

4.43M

Non-Compliant Spend (%)

17.27%

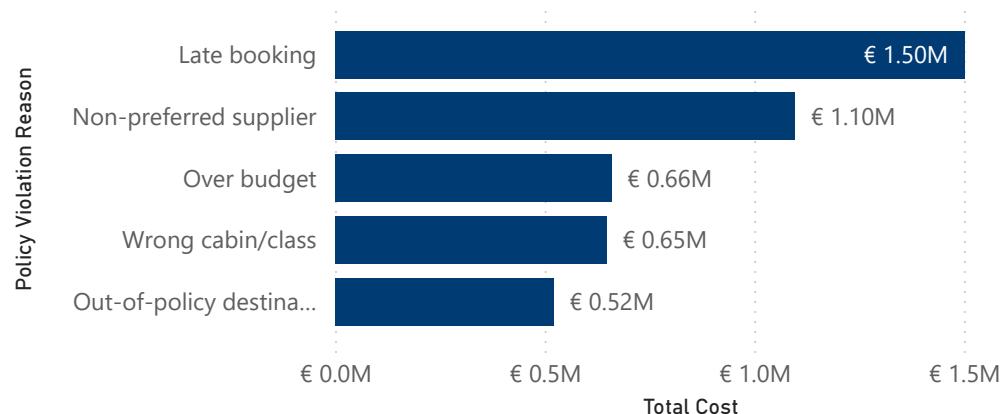
Preferred Supplier Spend (%)

75.79%

Non-Pre. Supplier Spend (%)

9.61%

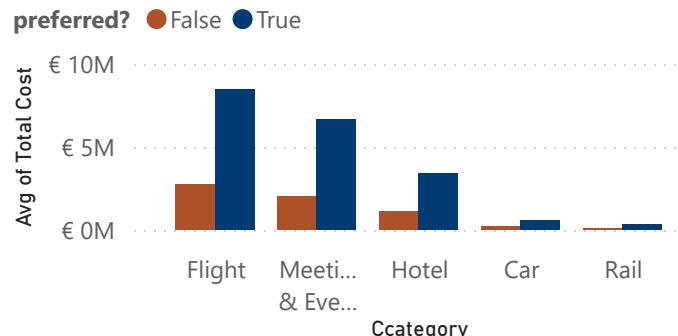
Non-Compliant Spend by Violation Reason



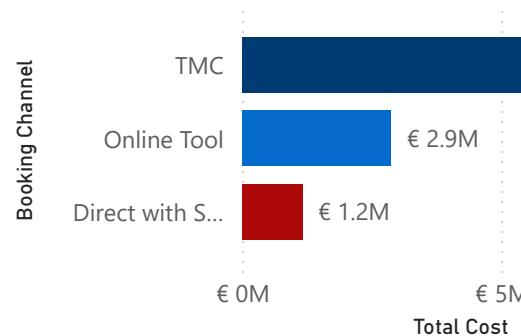
High-Risk Departments table

Dept.	T_Cost	Compliance?	NP Spend	Direct Bookings
Sales	€ 6,194,472	83.08%	0.25	8.78%
IT	€ 3,810,011	80.93%	0.25	10.37%
HR	€ 1,962,501	84.31%	0.25	9.36%
Operations	€ 7,748,243	83.08%	0.24	9.46%
Procurement	€ 2,756,840	82.41%	0.23	10.88%

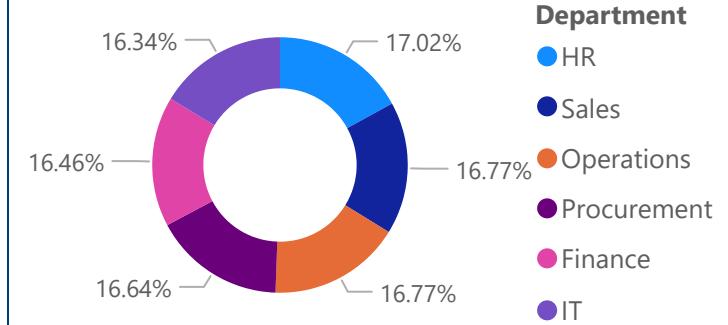
Preferred vs Non-Preferred Supplier Spend



Spend by Booking Channel



Policy Compliance % by Department



Supplier Performance & Savings

Year

All

Trip Regi...

All

category

All

Total CO₂ (tons)

8.71K

CO₂ per Trip (kg)

435.4

CO₂ per 1,000 EUR (kg)

339.7

Total Trips

20K

Total Supplier

15

Top 10 Supplier by Spend



Supplier Scorecard

Supplier	Total Spend (€)	Trips	Avg NPS	Complaint Rate %	Avg SLA (hrs)
SummitPlanners	761,039.55	82	0.98	6%	13.07
AutoRent	43,217.97	111	-3.87	5%	12.41
GlobalWings	532,242.75	422	0.38	5%	12.55
UrbanLodge	213,841.98	272	3.05	5%	12.10
NordicSky	500,983.11	385	-1.58	4%	12.09
DriveNow	47,937.69	123	4.88	4%	12.27
TransWorld Air	481,221.48	381	2.55	4%	12.30
CityCars	41,512.97	109	-1.47	4%	12.17

Top 10 Suppliers by Negotiated Savings (€)



Preferred vs Non-Preferred Supplier Spend (€)

Is Preferred ? ● False ● True



Sustainability & Travel Behaviour

Year

All

Trip Regi...

All

category

All

Total Spend with Top 10 Suppliers (€) % Spend with Top 10 Suppliers Total Negotiated Savings (€) Average Supplier NPS Overall Complaint Rate (%)

24.41M

95%

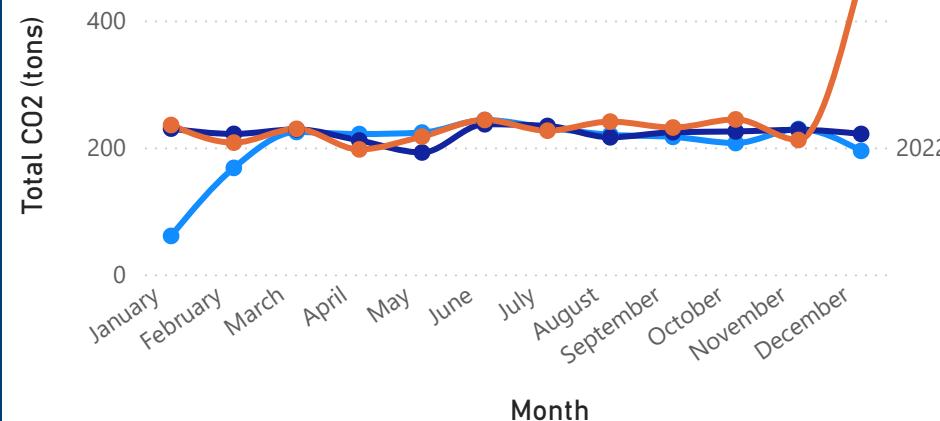
1.92M

0.30

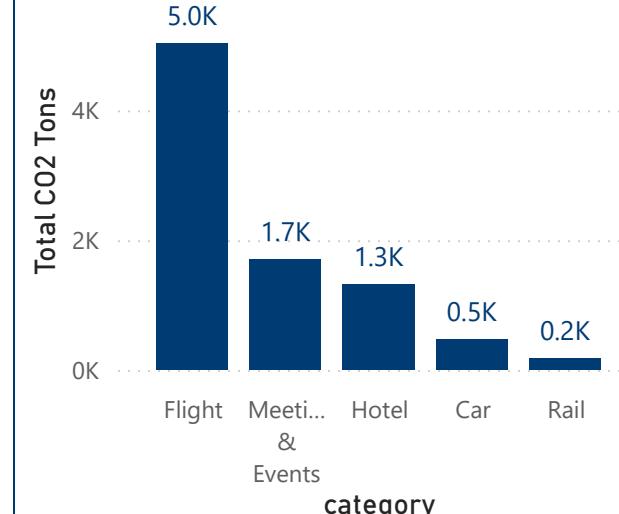
3%

CO₂ Trend over Time

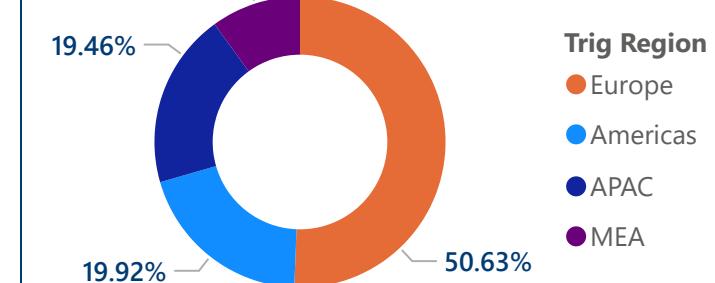
Year ● 2022 ● 2023 ● 2024



CO₂ Emissions by Category



CO₂ Emissions by World Region



CO₂ suppliers / routes

Supplier	CO ₂ per Trip (kg)	CO ₂ per €1,000 (kg)	Total CO2 (tons)	Trips	Region	Total Spend (€)
EventPro Global	1909.7	200.5	87.84	46	MEA	€ 438,040
EventPro Global	1745.1	201.5	458.95	263	Europe	€ 2,277,261
EventPro Global	1628.1	193.6	149.79	92	APAC	€ 773,844
EventPro Global	1586.7	205.4	161.84	102	Americas	€ 787,933
BlueOcean Air	580.0	475.1	633.95	1093	Europe	€ 1,334,421

CO₂ Emissions by Travel Purpose

