

# Amir Kishk

Branilaca Šipa 19H, 71000 Sarajevo

Date of birth: 16<sup>th</sup> of February 1990. Nationality: Egyptian

Phone Number +38761830129. E-mail [kishk.amir@gmail.com](mailto:kishk.amir@gmail.com)

## SUMMARY:

With six years of comprehensive professional experience, I have excelled in drafting, reviewing, and negotiating a wide array of commercial contracts, effectively representing my employer's interests in negotiations with external parties. My expertise spans various types of agreements, including Messaging Service Agreements, Supplier Agreements, Bilateral Agreements, Strategic Partnership Agreements, Service Level Agreements, Non-disclosure Agreements, and Data Processing Agreements. Additionally, I have demonstrated leadership hiring and mentoring four members, two legal associates, one regional counsel, and one legal intern. Moreover, my contributions extend to the successful incorporation of three legal entities in the MENA region, alongside drafting and implementing internal policies within the Legal department.

## EDUCATION:

2016 - 2018: International University of Sarajevo, Sarajevo, Bosnia & Herzegovina – MA. Student in International Relations.

4014 – 2015: Tanta University, Tanta, Egypt – Economic Sciences Diploma.

2008 - 2011: Cairo University, Cairo, Egypt – Bachelor of Law.

## **EMPLOYMENT:**

### **Apr 2022 – Present: INFOBIP – Counsel**

Counsel works closely with work unit responsible person and/or Senior Counsels and all relevant internal and external stakeholders on complex global and/or regional projects and initiatives that fall under the assigned area of work. Gives accurate and timely counsel and assistance to management, internal and external stakeholders, in a variety of legal topics covered under the assigned area.

### **Nov 2020 – Apr 2022: INFOBIP – Senior Legal Associate**

Senior Legal Associate is working as a proficient and well-integrated part of the team. In addition to carrying out regular tasks associated with responsibilities of specific work unit, Senior Legal Associate tasks will include handling more complex tasks under some supervision, research, reviewing and monitoring current processes, drafts, policies, and applicable regulation and providing recommendations to enhance company processes, policies and procedures. Has a strong knowledge and recognized set of skills applied in managing tasks.

### **Apr 2018 – Nov 2020: INFOBIP – Legal Associate**

The Legal Associate is an entry-level position in each given work unit. The Legal Associate is primarily working with the team carrying out regular tasks associated with a specific work unit, and under close supervision of seniors delivers outputs in a timely and organized manner.

### **February 2017 – June 2017: (part-time) Social Studies Teacher at Al-Amal School**

### **Oct 2011 - Dec 2015: Fayez Kishk Law Firm**

Language Skills:

- Arabic: Mother tongue.
- English: Fluent speaking and writing (General – Conversation)
- Bosnian: beginner speaking and writing (General – Conversation)