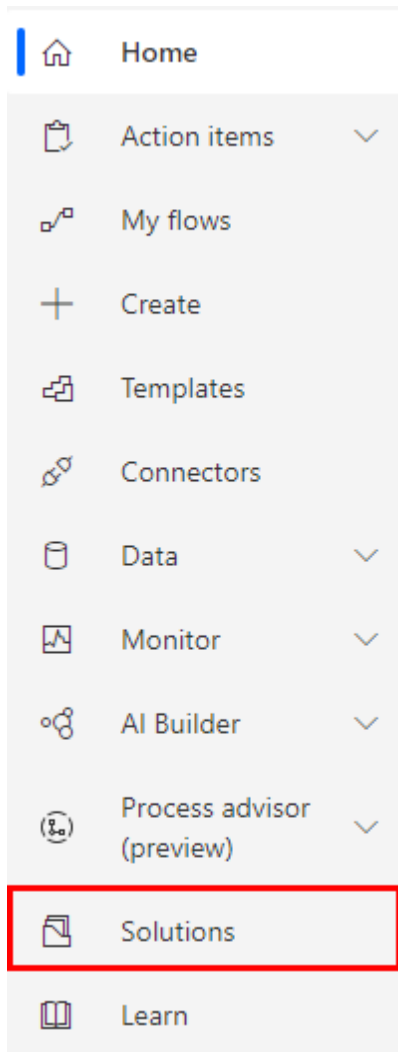


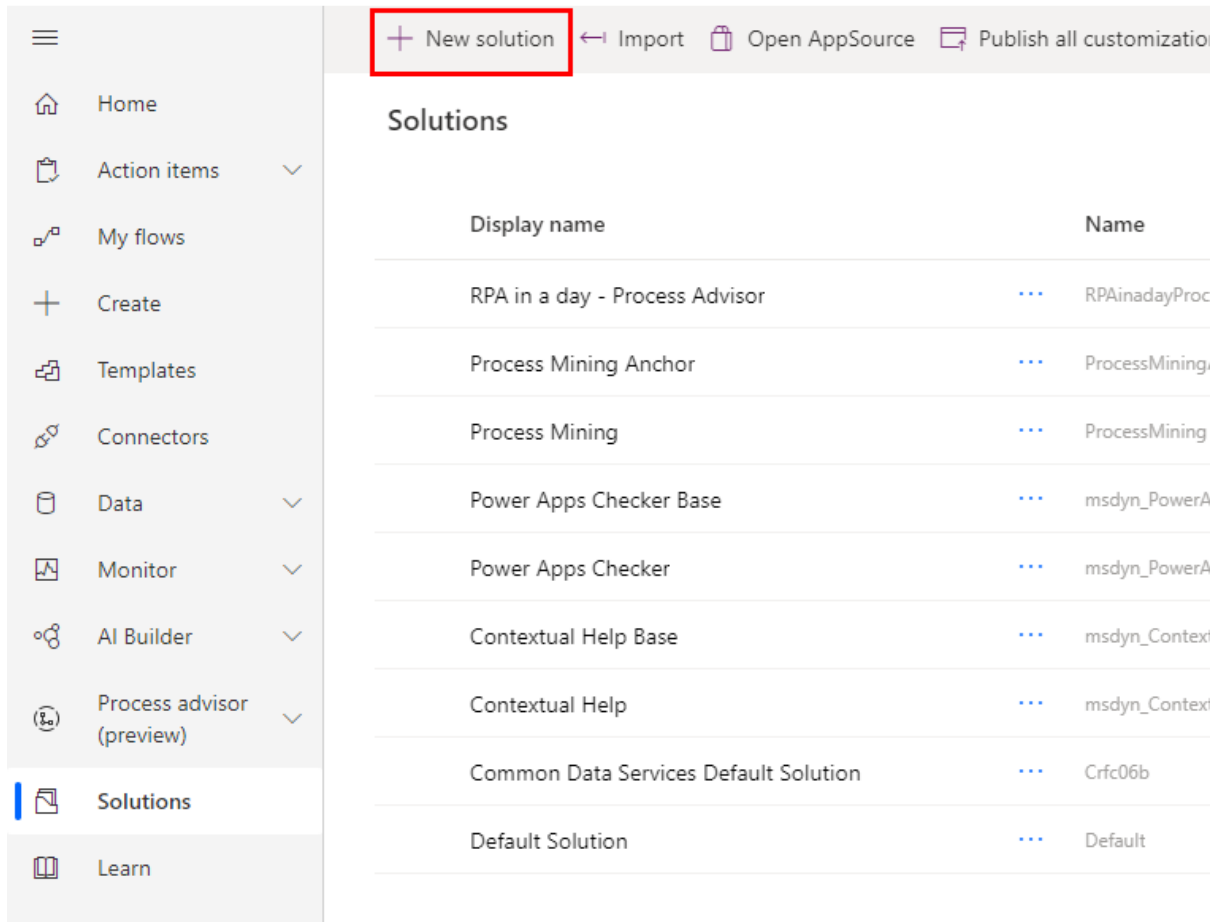
Replacement Lab 06

Use Microsoft Forms to trigger desktop flows and pass inputs

1. Open the test profile in a browser and navigate to <https://powerautomate.microsoft.com>.
2. Select **Solutions** in the left menu



3. Click **+New solution**.



The screenshot shows the Microsoft Power Apps interface. The left sidebar contains navigation links: Home, Action items, My flows, Create, Templates, Connectors, Data, Monitor, AI Builder, Process advisor (preview), **Solutions** (highlighted with a blue bar), and Learn. The top bar features a red box around the **+ New solution** button, along with **Import**, **Open AppSource**, and **Publish all customizations** options.

The main content area is titled **Solutions** and displays a table of existing solutions:

Display name		Name
RPA in a day - Process Advisor	...	RPAinadayProc
Process Mining Anchor	...	ProcessMining,
Process Mining	...	ProcessMining
Power Apps Checker Base	...	msdyn_PowerA
Power Apps Checker	...	msdyn_PowerA
Contextual Help Base	...	msdyn_Contextl
Contextual Help	...	msdyn_Contextl
Common Data Services Default Solution	...	Crfc06b
Default Solution	...	Default

4. Name the solution **Invoice processing solution** <MyUserName>. Set **CDS Default Publisher** as Publisher. Then click **Create**.

New solution



Display name *

Invoice Processing Solution <MyUserName>

Name *

InvoiceProcessingSolutionMyUserName

Publisher *

CDS Default Publisher



Edit publisher

Version *

1.0.0.0

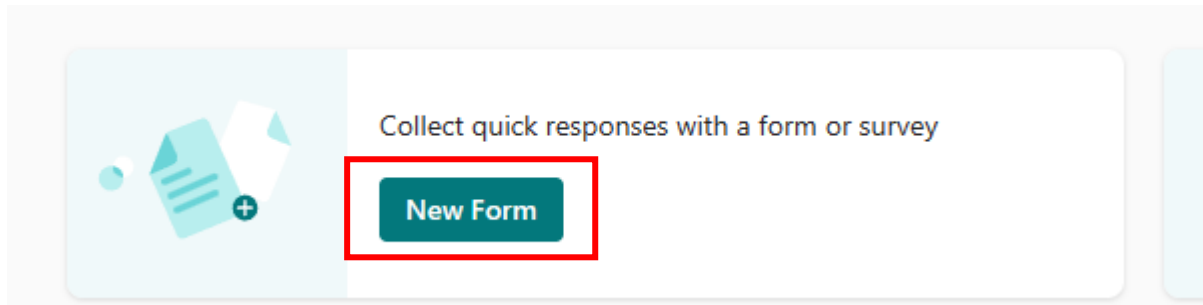
More options 

Create

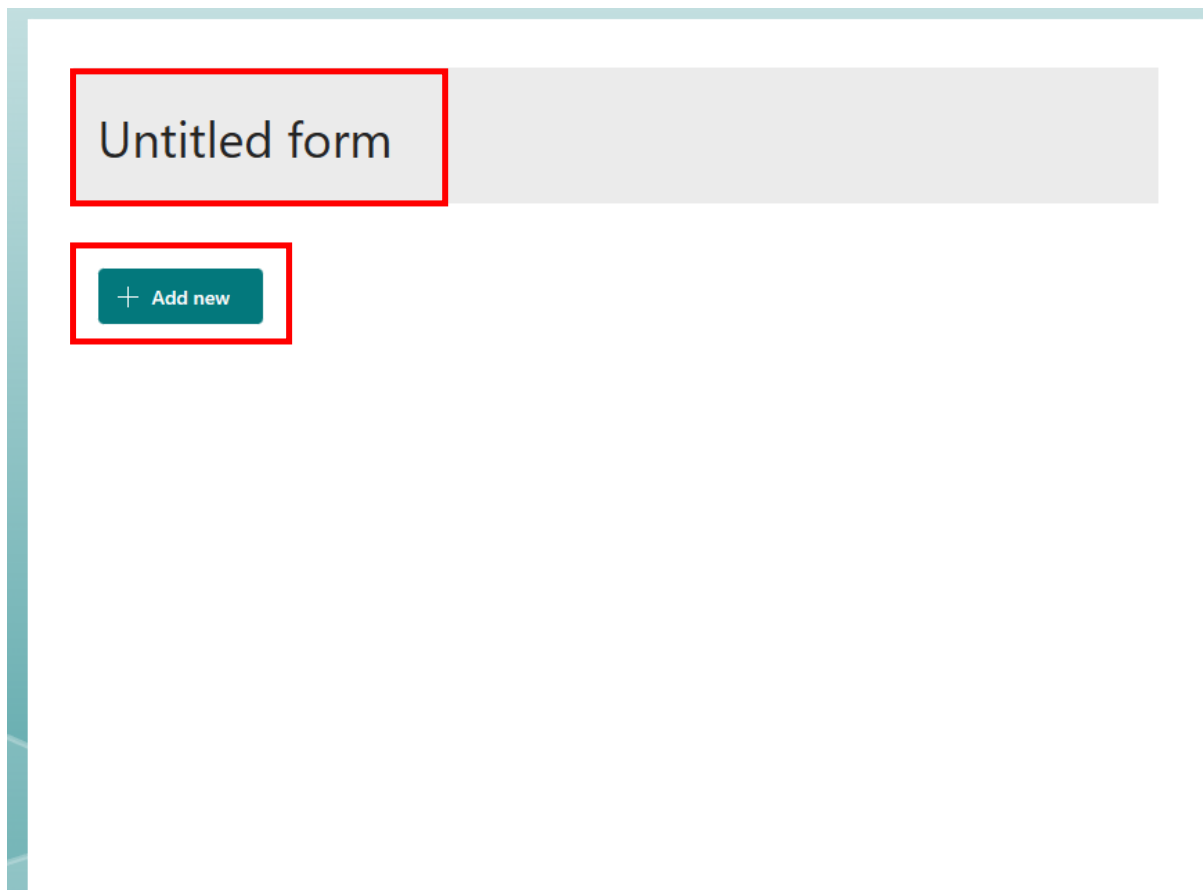
Cancel

Note: For the purposes of this lab, using the CDS Default Publisher is acceptable. For production scenarios, please refer to this link for additional information: <https://docs.microsoft.com/en-us/power-platform/alm/solution-concepts-alm#solution-publisher>

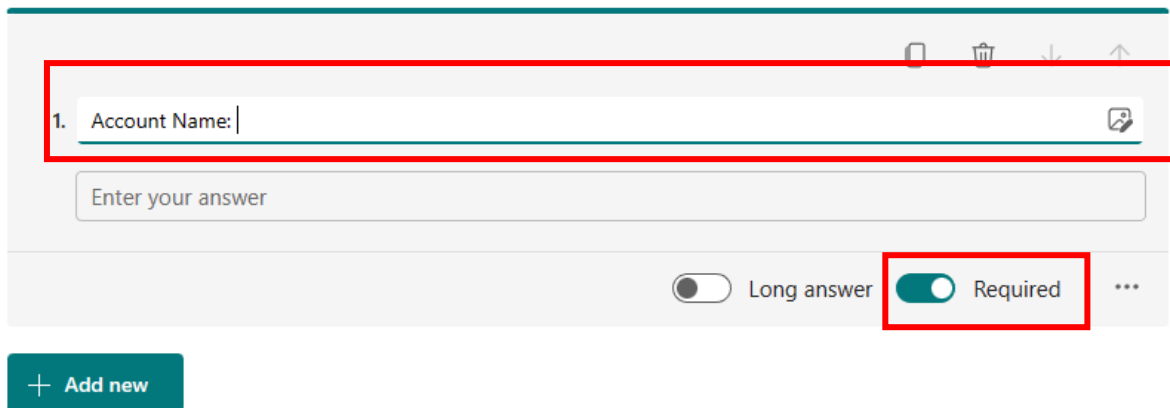
5. Open another new tab in your browser and navigate to <https://forms.office.com/>
6. Click on the new form to create new form in order to trigger our flows.



7. Click on the untitled and rename it.
8. Click on Add New button to create new question.



8. Select Text and create a question, enter Account Name as question and mark it as required.



1. Account Name: |

Enter your answer

☐ Long answer ☒ Required ...

+ Add new

9. Repeat the step for another 2 more question. Result as below:

Form Lab06

1. Account Name: *

Enter your answer

2. Contact: *

Enter your answer

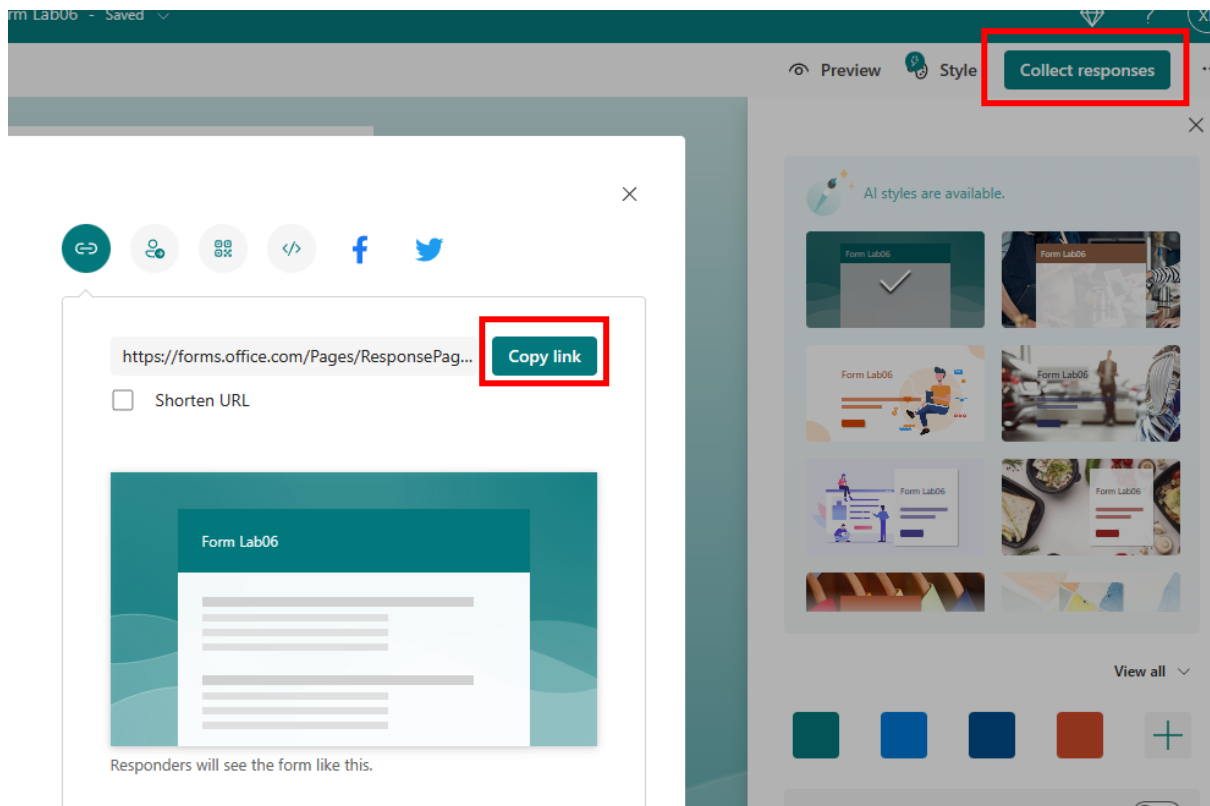
3. Amount: *

Enter your answer

+ Add new



10. Click on Collect Response on top right corner, click on Copy Link so that you able to submit response later.



11. After complete copy the link, go back to the solution that we just created just now.

Solutions

Display name	
Invoice Processing Solution <MyUserName>	...
RPA in a day - Process Advisor	...
Process Mining Anchor	...
Process Mining	...
Power Apps Checker Base	...
Power Apps Checker	...
Contextual Help Base	...
Contextual Help	...
Common Data Services Default Solution	...
Default Solution	...

12. Click **+New > Cloud flow**

+ New

+ Add existing

Delete

Export

Publish all customizations

...

App

Dashboard

Table

Environment variable

Cloud flow

Desktop flow

Report

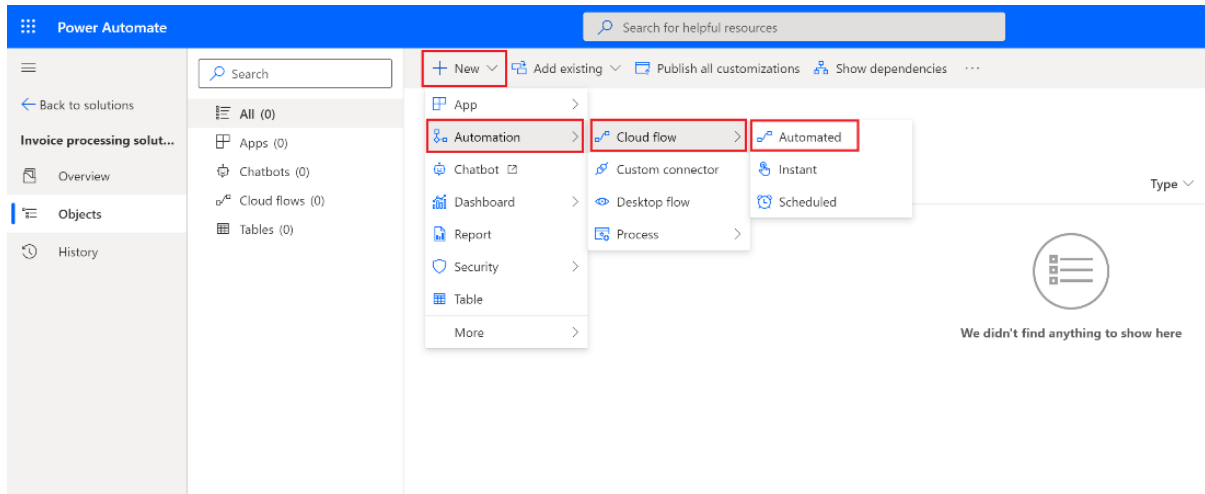
Dataflow

Other

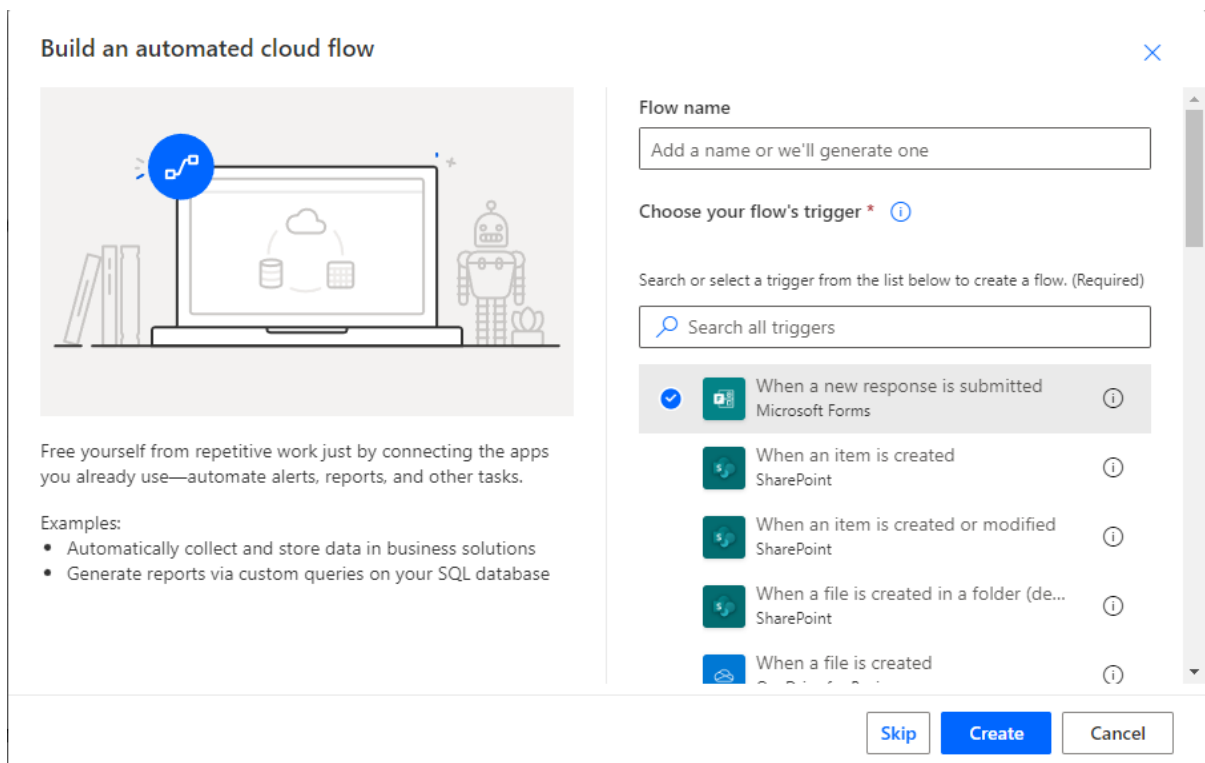
Invoice Processing Solution <MyUserName>

No components found.
There are no components to show in this view. Create one or more components to get started. [Learn more](#)

Note, you might be seeing the new solution explorer preview interface instead of the traditional solution view above. In that case, you can still click +New -> Automation -> Cloud flow -> Automated menu to create a new cloud flow.

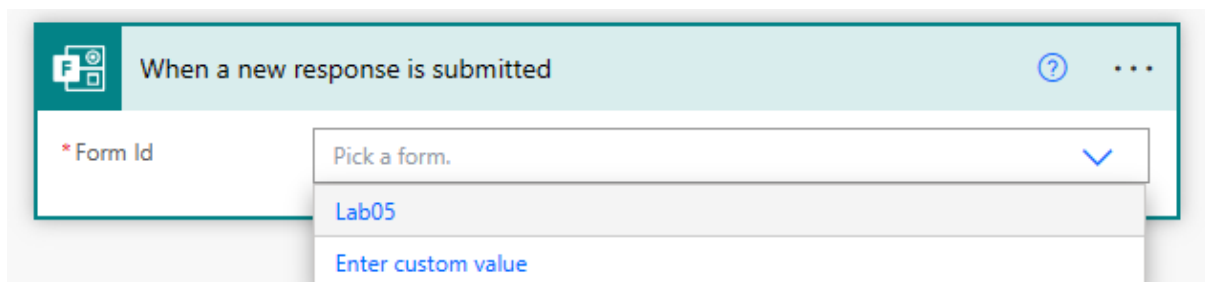


13. Name your new flow **Use Forms email to trigger Desktop flow** and select **when a new response is submitted** as the trigger event then click **Create** button



14. You will be in the flow designer now. Sign in with your Microsoft account

15. Select the form that you just created inside the trigger.



When a new response is submitted

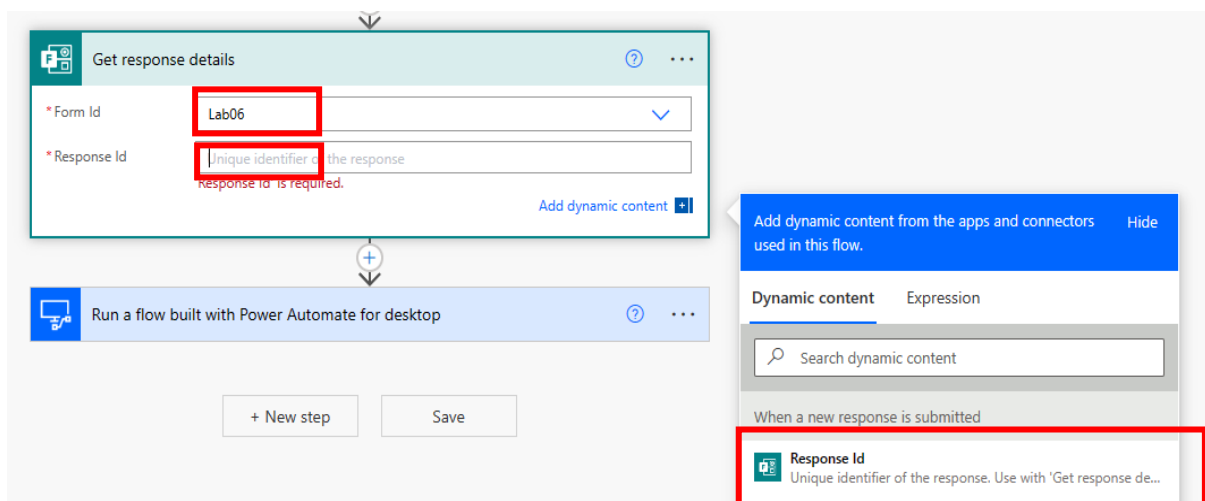
* Form Id

Pick a form.

Lab05

Enter custom value

16. Add a new action below and select Get response details. Select the form at first tab, for response id just click on it and select response id from popup box at right side.



Get response details

* Form Id

Lab06

* Response Id

Unique identifier of the response
response id is required.

Add dynamic content

Run a flow built with Power Automate for desktop

+ New step

Save

Add dynamic content from the apps and connectors used in this flow.

Dynamic content

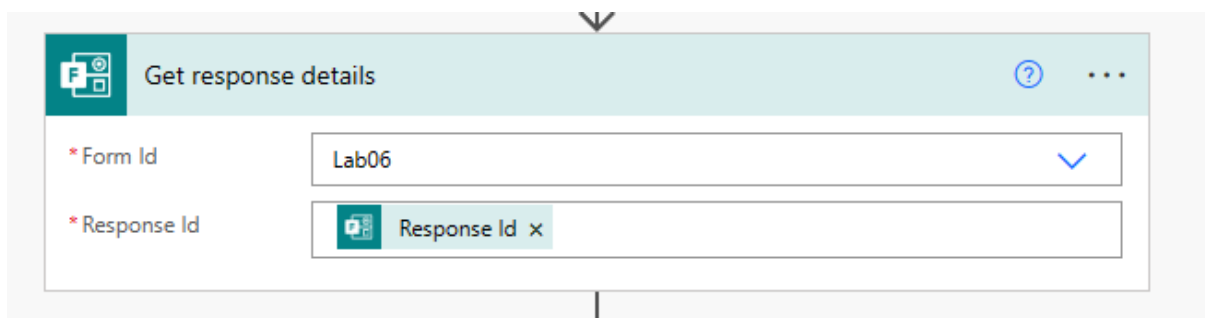
Expression

Search dynamic content

When a new response is submitted

Response Id

Unique identifier of the response. Use with 'Get response de...



Get response details

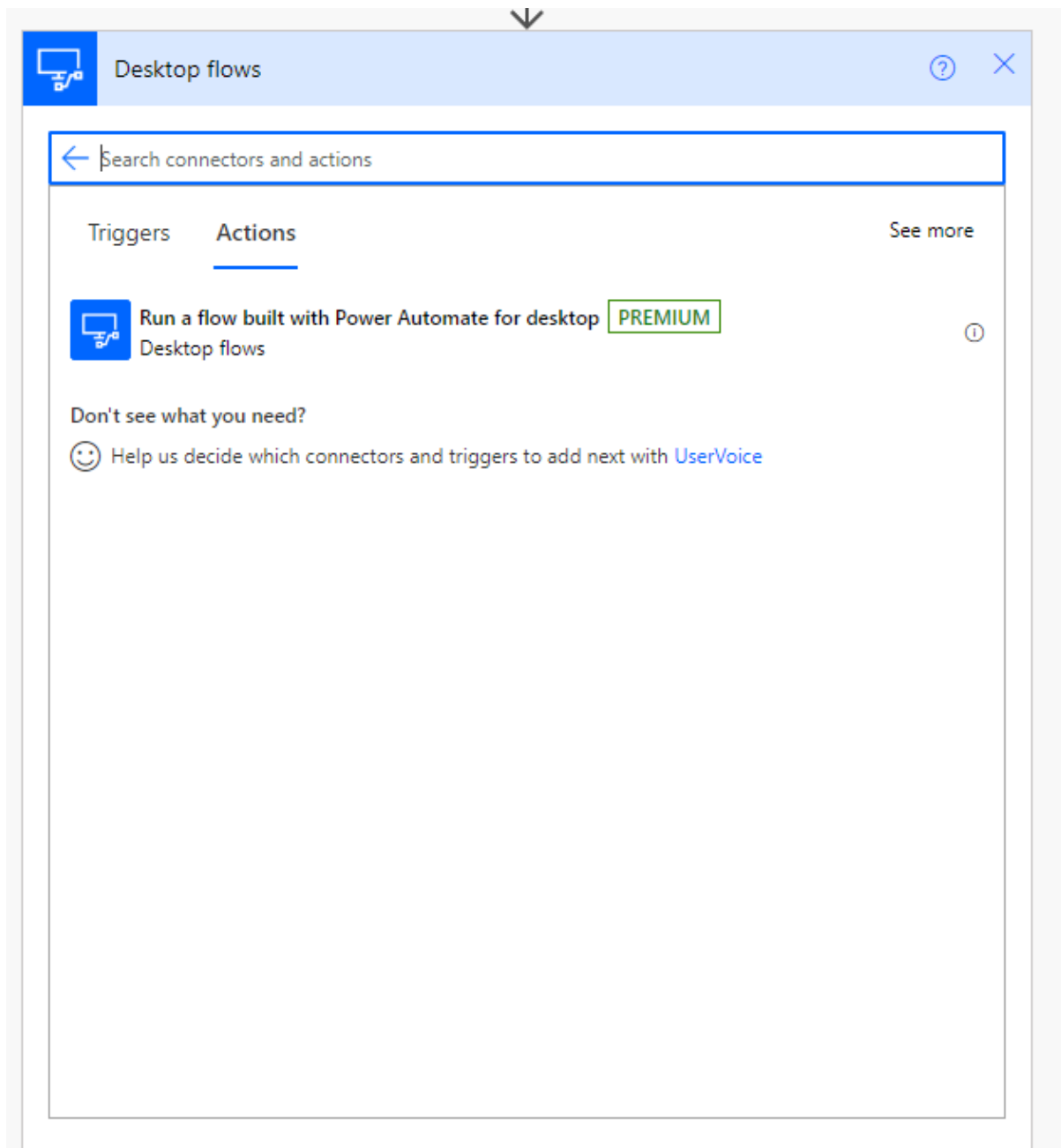
* Form Id

Lab06

* Response Id



Response Id


17. Add a new action below and select run a flow built with power automate for desktop.



18. After you selected or created the desktop flow connection, under Desktop flow dropdown list, find and select the desktop flow that we have created earlier: **Enter an invoice**.

Run a flow built with Power Automate Desktop


* Desktop flow: Enter an invoice   [Edit](#)

* Run Mode: Choose between running while signed in (attended) or in the background 
 'Run Mode' is required.

Amount:


Contact:


Accountname:

[Show advanced options](#) 

Note, if you did not see the name of newly created desktop flows in the dropdown list, you can click the refresh icon next to the search textbox to refresh the list.

Run a flow built with Power Automate Desktop


* Desktop flow: Enter an invoice  [Edit](#)


* Run Mode:  Create a new desktop flow

Amount:

Contact:

NewInput3:

[Show advanced options](#) 

Search (minimum 2 characters) 

test1

Enter an invoice

19. Under **Run Mode**, select **Attended – Runs when you're signed in**.

Run a flow built with Power Automate Desktop

* Desktop flow: Enter an invoice Edit

* Run Mode: Attended - Runs when you're signed in ▼

Amount: Amount

Contact: Contact email

Accountname: Account name

[Show advanced options](#) ▼

20. Select on Amount tab, click on Amount from popup box at right side. Repeat this step for Contact and Account Name.

Run a flow built with Power Automate for desktop

* Desktop flow: sample Edit

* Run Mode: Attended (runs when you're signed in) ▼

Amount: Add dynamic content

Contact:

AccountName:

[Show advanced options](#) ▼

+ New step Save


Dynamic content Expression

Search dynamic content


Get response details

- Amount**
Answer to the question above
- AccountName**
Answer to the question above
- Contact**
Answer to the question above
- Responders' Email**
Email address of responder who submitted the form.
- Submission time**
Timestamp when a new response is submitted

↓



Run a flow built with Power Automate for desktop

 ...

* Desktop flow

sample

▼


Edit

* Run Mode


Attended (runs when you're signed in)

▼


Amount

 Amount ×

Contact


 Contact ×

AccountName


 AccountName ×

Show advanced options ▼


21. Save the flow.




When a new response is submitted

 ...


+




Get response details

 ...

+



Run a flow built with Power Automate for desktop

 ...

* Desktop flow

sample

▼


Edit

* Run Mode


Attended (runs when you're signed in)

▼


Amount

 Amount ×

Contact

 Contact ×

AccountName

 AccountName ×

Show advanced options ▼

+ New step

Save

22. Test the flow by clicking **Test**. Then select **Manually** option and click **Save and Test** button.

The screenshot shows the Power Automate flow editor interface. At the top, there's a navigation bar with 'Save', 'Flow checker', and 'Test' buttons. The 'Test' button is highlighted with a red box. Below the navigation bar, the flow is visualized with two steps: 'When a new email arrives (V3)' and 'Run a flow built with Power Automate Desktop'. The second step is expanded, showing configuration details: 'Desktop flow' is 'Enter an invoice', 'Run Mode' is 'Attended - Runs when you're signed in', 'Amount' is '\$200', 'Contact' is 'b.friday@wingtip toys.com', and 'Account name' is 'WingTip Toys'. At the bottom, there are '+ New step' and 'Save' buttons.

This screenshot shows the same Power Automate flow editor, but with the 'Test Flow' panel open on the right side. The 'Test Flow' panel has a close button (X) in the top right corner. It contains two radio button options: 'Manually' (which is selected and highlighted with a red box) and 'Automatically'. Below the 'Manually' option, there is a description: 'Send a new email in your inbox to trigger it.' At the bottom of the panel, there are 'Save & Test' and 'Cancel' buttons. The 'Save & Test' button is highlighted with a red box. The main flow editor area remains the same as in the previous screenshot.

23. You will see a flow run history page which is empty. Since this flow has a trigger, the flow will run automatically if that trigger condition happens (when a form response is submitted). Now, go to your form that just created and submit a response to trigger the flow.