

AMISHA PARMESSAR

PROFILE

Results-oriented professional with a proven track record at BK International Education Consultancy, leading a CRM project to enhance process efficiency: Skilled in HTML and CSS, fostering team collaboration and showcasing adaptability and problem-solving capabilities. Demonstrated ability to enhance efficiency and foster positive relationships in a job setting environment.

EXPERIENCE

INTERNSHIP STUDENT | 01/2024 to 04/2024

BK International Education Consultancy - New York, USA

- Sorted, organized, and maintained tasks.
- Explored new technologies and approaches to streamline processes.
- Gathered, organized, and input information into a digital database (Google Sheets, Wis).
- Promoted to responsibly lead a CRM project

INTERN | 08/2023 to 04/2024


FutureReady NYC Program - New York, USA

- Prepared brand new lesson plans to share concepts, such as HTML and CSS
- Showed progressing knowledge and abilities by logging observations, teaching times, and specific lesson plans for supervisor review
- Worked with classroom teachers to learn about current standards and best practices
- Developed lesson plans that incorporated mandated topics and included immersive activities for student engagement
- Cultivated positive relationships with administration, teaching staff, and students
- Encouraged critical thinking and problem-solving skills to enable students to step out of their comfort zone
- Monitored student progress to provide feedback and guidance on coding assignments in areas requiring improvement

VOLUNTEER

Queens Public Library - New York, USA

- Supported engaging, fun, and smooth-running event by helping with organization and planning
- Used strong interpersonal communication skills to convey information to others.
- Assisted with a special event for QPL Family Fun Day

 718-313-7081

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 Queens, New York

EDUCATION

Thomas Edison CTE High School - Jamaica, NY

High School Diploma Expected in 06/2025

Extracurricular Activities: Girl's Varsity Volleyball Team, National Honor Society Member, National Technical Honor Society Member, Completed AP course in AP Seminar, Chairperson of Society of Film Appreciation (from October 2022)

CERTIFICATIONS

Verified achievement in Data Science, awarded by Cisco.

ACCOMPLISHMENTS

- Team Leader Intern
- Participated in a team and Design League student project - app Wizi was selected by the NYC tech company Figma, to be included in a Times Square billboard advertisement campaign
- NYIT Business Bootcamp Certificates
- Computer Science Education and Pathfinders Internship Program Certificate of Completion