Power query

Transform data even before getting into power bi

A screenshot of a computer

Description automatically generated

Power query editor :

Left has queries : and tables that we have pulled

Transform tab

Add col tab

Right has query settings

When u click on source in query settings :

A screenshot of a computer

Description automatically generatednext go to change types :

Abc or abc123

Headers :

A screenshot of a computer

Description automatically generated

To do :

Cleaning :

1. Remove empty rows (top 2 rows)
2. Make 1st row as header
3. Change datatype of numeric to fixed decimal number
4. remove rows that contain null values or specific values (2 ways)
5. date as header is inappropriate so select those cols -> transform -> unpivot them
6. attribute col type : abc -> date
7. change col names by double click

Notes :

1. After all the changes have been made, do not forget to close the power query editor, and apply.
2. Once in powerbi, you can see data in table view.
3. In case, need to change data again and need to go to power query editor, click on Transform Data

A screenshot of a computer

Description automatically generated

---

1. Remove top 2 rows :

A screenshot of a computer

Description automatically generated

1. Transform : make 1st row as header

A screenshot of a computer

Description automatically generated

1. At any point to go back, and revert changes :

A screenshot of a computer

Description automatically generated

1. Change datatype of numeric to fixed decimal number

A screenshot of a computer

Description automatically generated

For all cols by right click on abc123

1. Remove subtotals: i.e. remove rows that contain null values or specific values

Location col -> right click -> remove empty

Method 1 :

A screenshot of a computer

Description automatically generated

Method 2 :

Product column -> right click -> text filter -> does not contain total