

Kolkata 31.07.2021

Mr. Amit Roy Vill- Sankrail,Champatala Dist- Howrah PO+PS -Sankrail Dist - Howrah, 711313

Sub: Acceptance of Resignation Letter

Employee Code: - SCL0025

Dear Mr. Amit Roy

We have received your resignation letter that you will be resigning from the position of "Executive – Software Developer" of the company from due to some of your personal reason.

You are aware that in terms of your employment you are required to proper handling over of charges as advised by your departmental head. Your last date in the company will be 31st July,2021

Your release will be subject to proper and complete handling over of charges to the designated authority.

Sincerely,

For Softclique Software Services LLP

Rudrendu Roy

Rudrendu Roy Head – HR & Admin



Kolkata 31.07.2021

Mr. Amit Roy Vill- Sankrail, Champatala Dist- Howrah PO+PS -Sankrail Dist - Howrah, 711313

Sub: Release Letter

Employee Code: - SCL0025

Dear Mr. Amit Roy,

This is to inform you that you are being released from the services of the company at the close of the working hours of 31st July 2021

We thank you for the services rendered during the period of your employment with the Company and wish you all the best for your future endeavors.

Sincerely,

For Softclique Software Services LLP

Rudrendu Roy

Rudrendu Roy Head – HR & Admin



Kolkata 31st July 2021

SERVICE CERTIFICATE

NAME : **Mr. Amit Roy** Employee Code: - : SCL0025

DESIGNATION LAST HELD : Executive – Software Developer PERIOD OF EMPLOYMENT : 02nd April 2019 to 31st July 2021

LAST DRAWN SALARY : Rs. 1,68,000 (Rupees One Lac Sixty Eighty Thousand Only)

LAST PLACE OF POSTING : Kolkata

We wish him all the best for her professional and personal life.

For Softclique Software Services LLP

Rudrendu Roy

Rudrendu Roy Head – HR & Admin