SPARK PROGRAM ASSIGNMENTS

Date:20/11/2023 Assignment 01

Module Role Play ( **Communication Module answers**)

**Ans1)**

* Laksh was physically present in the meeting but he was mentally absent in the meeting. It shows that he was listening actively what surya was saying.
* During listening one should have direct eye contact to

Speaker and body language matters a lot. Since he was busy in chatting, I think his body language was not up to the mark.

* In order to be an active listener, one must ensure to discard

all types of distraction which Laksh didn’t do.

* Proper response was missing by Laksh during meeting with Surya.

**Ans2)**

* Firstly, it was lunch break and usually one should not disturb to anyone during break time so Surya should ask Laksh before meeting that Is it right time to talk or not.
* Secondly instead of meeting surya could have submitted all the info to Laksh by email also.
* If that task was not that much important then Surya could also contact Laksh whenever he would have become free.

**Ans3)**

* Due to this there might be chances that a bad impression might have been created for Laksh in Sury’s mind.
* Trust deficiency or misconception could arise in future because of Laksh’s behavior.
* There is famous saying that “The way you treat others, same way others also treat you.” .So, this way Surya could also behave with Laksh in future.