**CELINE NJECK**

**PROFESSIONAL SUMMARY**

I am a Certified Scrum Master and Business Analyst with progressive professional experience spanning over 5 years, of successfully managing development teams transitioning from Waterfall to Agile methodology. I am an influencer with knowledge and consulting skills in team management, financial Analysis and Business Process Improvement. Experienced in providing support to Product Owners and the development team. A highly motivated servant leader, observer, influencer, adaptable & versatile self-starter, with a reputation for integrity and accustomed to resolving impediments& managing multi-functional teams.

**PROFESSIONAL EXPERIENCE**

**Nestle USA, Solon, Ohio.  June 2017 – August 2019**

**Sr. Scrum Master**

* Conducted Daily Stand Up Meetings, Bi-weekly Sprint Planning, Sprint Demo and Retro Discussions of previous Sprints.
* Worked with the product owner to understand the product’s vision, prioritized the product backlog and assisted the product owner with documenting the acceptance criteria.
* Ensured the scrum team completed a progressive amount of story points in subsequent sprints.
* Assisted the development team with estimation techniques such as T-shirt sizes and the Fibonacci sequence.
* Used a burn down chart in JIRA, toshow the progress of work as well as monitoring the variance between the actual versus the
* I understand timely release, continuous integration and product demonstration
* Used the Real-time Board to build user story maps.
* Acted as the bridge between the Product owner and the scrum delivery team; I aligned both parties to a common goal while managing stakeholders’ expectations.
* Used Kanban to improve efficiency and collaboration in business.
* Used the kanban board to keep team members informed about the Backlog items, To Do, in progress and completed tasks.
* Protected the development team from outside distractions, impediments and team conflicts

**Vixgrid Web Agency, Cleveland, Ohio June 2015-June 2017**

**Scrum Master**

* Enforced the scrum process and challenged the teams to innovate and create.
* Performed risk and dependency management in my teams and ensured all release management practices aligned to the enterprise standards.
* Ensured the Kanban board was constantly being updated by the development team, to show the progress of work completed.
* Identified, removed and escalated impediments that were unable to be resolved within the scrum team.
* Created an impediment board which helped me resolve impediments starting from the most important.
* Coordinated user story estimations using the Fibonacci sequence by using the plan it poker cards for voting.
* Facilitated sprint ceremonies; daily stand-up, sprint planning, backlog refinement, sprint demo and the sprint retrospective meetings for every sprint.
* Corporated with the product owner to write and prioritize user stories while ensuring clarity of stories and features for the development team.
* Encouraged the development team to develop potentially shippable products, in a series of small, frequently updated versions.

**Sherwin Williams, Cleveland, Ohio. August 2014 – May 2015**

**Scrum Master**

* Helped team with proper story sizing, and estimation process.
* Assisted with internal and external communication, improving transparency and radiating information.
* Used the JIRA dashboard to create/ search for issues then find ways of resolving these issues.
* Tracked and communicated team velocity and sprint/release progress.
* Participated in the Agile/Scrum Community of Practice to introduce and continually improved agile processes within the organization.
* Coordinated Agile ceremonies like sprint planning, daily scrums, Sprint reviews Sprint retrospectives and other needed meetings to help the team deliver the best potentially reloadable increment of the product at the end of each sprint.
* Used Confluence to create a list of tasks which were which are sucked into JIRA as an epic and these tasks are being worked on by the team.

**Walmart, Lorain, Ohio Feb 2012 - July 2014**

**Business Analyst**

* Strong analytical Proficient in documenting requirements, problem-solving and communication skills, with emphasis on defining business processes, identifying risks, base lining acceptance criteria and deliverables.
* Used Team Foundation Server (TFS) to manage requirements, reporting.
* Experience in writing Business Requirement Document, functional specification Documents based on user requirements.
* Functional experience on Business Process Modeling, Data Modeling, Change Management, Rational Unified Process methodology, Agile methodology accordingly.
* Used TFS to manage the project and ensure planned actions were followed.
* Organizing reviews and meetings with various Stakeholders and the end users aimed at finalizing the Software Requirements Specifications.
* Had worked on the payment services for the business purpose on the online platform.
* Experience in conducting GAP analysis, SWOT analysis, Cost benefit analysis and ROI analysis.

**TOOLS AND SKILLS**

* JIRA, Kanban, Rally,TFS,SDLC, Confluence Microsoft office products.Communication,problem solving skills and an expert in conflict in resolution.

**EDUCATION**

* Cleveland State University ,MBA, 2013 - 2015
* University of Buea,BA in Accounting, 2006 – 2009

**CERTIFICATIONS/ COMPLETED TRAININGS**

* Scrum Master Accredited Certification
* SAP FI/CO Consultant Trained