



**NATIONAL SCHOOL OF BUSINESS MANAGEMENT  
SCHOOL OF BUSINESS**

## **UNDERGRADUATE PROGRAMME SPECIFICATION**

**Programme Title:**

Bachelor of Science in Business Management (Special) Degree

**Awards:**

BSc in Business Management (Human Resource Management) (Special)  
BSc in Business Management (Logistics Management) (Special)  
BSc in Business Management (Project Management) (Special)  
BSc in Business Management (Industrial Management) (Special)

**Mode of Study:**

Full-Time & Part-Time

**Date of Production:**

30<sup>th</sup> October 2015

**Date of Revision:**

18<sup>th</sup> November 2016

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## 1. EDUCATIONAL AIMS OF THE PROGRAMME

At NSBM we prepare for the future and for changes taking place in the global context. NSBM B Sc in Business Management (Special) Degree programme is aimed at preparing students to enter the business world by developing a wide array of business skills. This programme provides a broad exposure to all crucial elements that makes an organization function well. Our aim is to groom all our students with leadership proficiency, business proficiency and human relational skills to produce employable graduates with a sense of responsibility towards the nation.

Key Features of the Programme

- Flexibility provided for industrial training and employment (during 3rd and 4th years of the programme).
- Choice of specialized pathways in Human Resource Management, Logistics Management, Project Management, Industrial Management and Accounting & Finance.

## OBJECTIVES

- To prepare undergraduates to demonstrate conceptual knowledge in different disciplines that supports and facilitates lifelong learning.
- To develop capabilities to translate acquired knowledge into business practices of different industries.
- To develop the ability to understand and analyze business problems.
- To develop strong sense of responsibility and commitment towards the development of the nation.

## 2. PROGRAMME LEARNING OUTCOMES

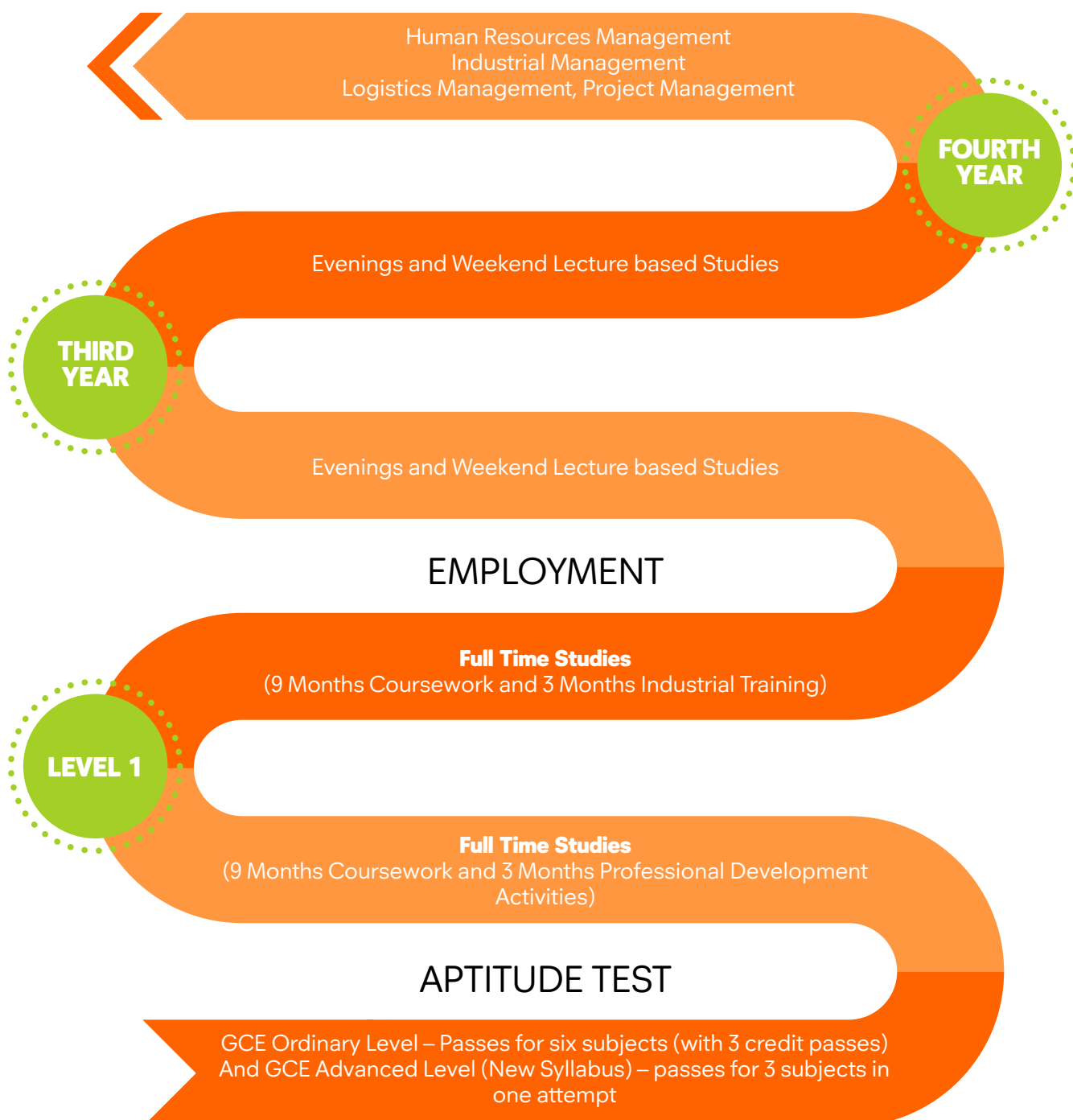
1. A well groomed graduate with the required industry standard of knowledge and competencies.
2. An employable graduate with a strong understanding of organizational realities.
3. A contributing member of the society to enhance productivity.

### 3. PROGRAMME STRUCTURE, MODULES AND CREDITS

#### Programme Structure -UGC Degree



#### **Bachelor of Business Management (Special) Degree**



**3.1 LEVEL 01 - SYLLABUS OF THE FIRST YEAR**

Module Code	Module Name	Credit Points
<b>Semester 1</b>		
BScMGT 1101	Management Process	2
BScMGT 1102	Business Communication	2
BScMGT 1103	Financial Accounting	3
BScMGT 1104	Economics for Managers	2
BScMGT 1105	Business Mathematics and Statistics	3
<b>Semester 2</b>		
BScMGT 1106	Managerial Accounting	3
BScMGT 1207	Information and Communication Technology (ICT)	2
BScMGT 1208	Business Environment	3
BScMGT 1209	Introduction to Project Management	4
BScMGT 1210	Critical Enabling Skills Training – 3 Months	6

**3.2 LEVEL 02 - SYLLABUS OF THE SECOND YEAR**

Module Code	Module Name	Credit Points
<b>Semester 1</b>		
BScMGT 2101	Organizational Behaviour	2
BScMGT 2102	Professional Development	2
BScMGT 2103	Marketing Management	2
BScMGT 2104	Advanced Financial accounting	3
BScMGT 2105	Logistics Management	2
<b>Semester 2</b>		
BScMGT 2206	Financial Management	3
BScMGT 2207	Human Resource Management	3
BScMGT 2208	Quality Management	3
BScMGT 2209	Introduction to Operations Management	3
BScMGT 2210	Industrial Relations	2
BScMGT 2211	Industrial Training	5

**3.3 THIRD YEAR - SYLLABUS OF THE THIRD YEAR**

Module Code	Module Name	Credit Points
<b>Core Modules</b>		
BScMGT 3101	Strategic Management	5
BScMGT 3102	Management Information Systems	5
BScMGT 3103	International Business Management	5
BScMGT 3104	Business & Industrial Law	5
<b>Optional Modules</b>		
<b>Human Resource Management</b>		
BScHRM 3103	Employee Resourcing	5
BScHRM 3209	Human resources Development	5
<b>Logistics Management</b>		
BScLOG 3104	Inventory & Warehouse Management	5
BScLOG 3210	Procurement Management	5
<b>Industrial Management</b>		
BScIND 3105	Production Planning and Control	5
BScIND 3211	Maintenance Management	5
<b>Project Management</b>		
BScPRO 3106	Scope Management	5
BScPRO 3212	Time Management	5

**3.4 FOURTH YEAR - SYLLABUS OF THE FINAL YEAR**

Module Code	Module Name	Credit Points
<b>Core Modules</b>		
BScMGT 4101	Research Methodology	6
<b>Optional Modules</b>		
<b>Human Resource Management</b>		
BScHRM 4102	Performance Management	6
BScHRM 4103	Rewards Management	6
	Strategic Human Resource Management	6
BScHRM 4211	HR Processes and Systems	6
<b>Logistics Management</b>		
BScLOG 4104	Import and Export Management Related to Logistics	6
BScLOG 4105	Maritime Law in Logistics	6
BScLOG 4212	Modeling in Transportation Logistics	6
BScLOG 4213	Supply Chain Management	6
<b>Industrial Management</b>		
BScIND 4106	Industrial Safety Management	6
BScIND 4107	Industrial Engineering	6
BScIND 4214	Advanced Operations Management	6
BScIND 4215	Materials Management	6

Project Management		
BScPRO 4108	Cost Management	6
BScPRO 4109	Project Risk and Quality Management	6
BScPRO 4216	Project HR Management	6
BScPRO 4217	Project Monitoring, Control, Evaluation and Termination	6

## 4. ADMISSION CRITERIA

Six passes (with 3 credit passes) in GCE Ordinary Level and Three Passes in a single sitting, in the respective streams stipulated or approved by UGC, at one of the following examinations or an equivalent foreign qualification. Equivalent foreign qualification is defined as the minimum requirement for admission to a similar programme in a UGC recognized university in that country.

- G.C.E. Advanced Level examination conducted by the Department of Examinations, Sri Lanka
- G.C.E Advanced Level examination conducted by Pearson Edexcel, UK (London A/L)
- International Advanced Level examination conducted by Pearson Edexcel, UK
- G.S.E Advanced Level examination conducted by Cambridge International Examinations, UK

## 5. AWARDING REGULATIONS, MODULE GRADING AND PROGRESSION

### 5.1 AWARDING REGULATIONS

- The Programme leading to the award of the B Sc in Business Management Special Degree will be conducted over eight semesters covering theory and practical components, continuous assessments, instructions on the dissertation as prescribed by the rules and regulations of the institute.
- Maximum of seven years from the year of enrollment is allowed for an undergraduate to complete all modules of the Degree Programme.
- The Bachelor of Science (B Sc) Special degree examinations are held on a semester basis.
- An undergraduate shall not be permitted to take the examination unless; he/she has followed 70% of lectures scheduled by the institute for a particular module.
- The grades obtained by undergraduates will be displayed on the Examination Unit notice board soon after the confirmation of results by the Results Board.
- The course work relevant to the programme shall consist of lectures, tutorials, practical classes and other assignments as shall be prescribed by the institute.
- The medium of instruction shall be English.
- Performance of an undergraduate in the Degree Programme shall be evaluated through a combined system of continuous assessments and semester examinations.
- Undergraduates should complete the Dissertation/Project, which is the final module of the Degree Programme, within a period of 3 months of the examination of the last module.
- An undergraduate's performance in each module will be graded according to the following scheme.

## 5.2 MODULE GRADING SCHEME

Range of Marks	Grade	Description	Grade Points Average
85-100	A+	Exceptional	4.00
70-84	A	Excellent	4.00
65-69	A-	Excellent	3.70
60-64	B+	Very Good	3.30
55-59	B	Very Good	3.00
45-54	C+	Good	2.30
40-44	C	Good	2.00
35-39	D+	Poor-Passable	1.30
30-34	D	Poor-Passable	1.00
00-29	F	Failure	0.00

## 5.3 MODULE COMPLETION

- An undergraduate is deemed to have failed a particular module if he/she has scored less than 2.00 grade point value for that module.
- An undergraduate who does not obtain a Grade Point Value of 2.00 for any module will be allowed with three (3) repeat attempts. In order to be eligible for the repeat examination he/she should produce a written application to the Dean or Head of School of business and must pay the repeat examination fee before the examination date.
- An undergraduate who fails in one or more modules of a semester examination may take the examination again without attending practical or laboratory work in the repeating semester if the student has earned more than 40% of the allocated marks for continuous assessments. The marks obtained for the continuous Assessment will be carried forward to the repeat exam.
- An undergraduate shall be considered as eligible to be awarded with the Degree if he/she obtains a cumulative GPA of 2.00 for the entire Degree Programme and completed the degree examinations within the stipulated period of time.
- The class of the Degree to be awarded shall be determined in the basis of a weighted Grade Point Average according to the following guideline.

The formula for GPA calculation shall be:

$$\sum_{i=1}^n C_i \times (GP)_i \quad \sum_{i=1}^n C_i$$

Where,

- i** = a module  
**n** = number of modules completed  
**C** = number of credits relevant for each module  
**GP** = grade point for the relevant module

Average Range	Class
Weighted GPA of 3.70 and above	First Class Honours
Weighted GPA of 3.30 – 3.69	Second Class Upper Division
Weighted GPA of 3.00 - 3.29	Second Class Lower Division
Weighted GPA of 2.00 – 2.99	Pass



- In the case of candidates who repeat a module(s) and passes it/them, the mark to be taken into consideration in determining the award of Honours shall be 2.00 grade point irrespective of actual mark obtained, even if the actual mark scored is higher.
- If the attendance requirements are not satisfied (70% attendance) undergraduates are disqualified to sit the examination in that particular module.
- Valid reasons for absence from an examination.

**Excuse will be granted only if the absence is due to a cause such as;**

- a. Undergraduate's serious ill health (Accident, surgery, Confinement etc.).
- b. Any other grave cause acceptable by the Faculty Board.
- c. An undergraduate who is absent for an examination due to a medical reason shall submit a medical certification obtained from a Medical Officer of a Government Hospital or recognized hospital and this Medical certificate should be endorsed by the Medical Officer of NSBM. This medical certificate shall be presented to the Faculty Board approval by the Examination Division. However if the attendance of a particular module is below 50%, he/she should follow lectures of this particular module with the next batch to cover up the attendance.
- d. Absence of an undergraduate from an examination due to death of a parent, sibling, spouse or child will be excused, if approval is granted by the Faculty Board on producing appropriate documentary evidence.
- e. In case of a marriage, documentary evidence should be produced as a proof.
- f. Undergraduates will be subjected to other Examination Rules and Regulations specified by NSBM.



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