**Document Conventions**

* **Language & Style**: All documents are written in clear English, with consistent terminology. Acronyms are defined at first use.
* **Formatting**: Numbered headings, bold for key terms, and standard UML/ERD diagrams for system design.
* **Structure**: Each document includes a title, version history, authors, and date. File names follow document-name-vX.Y format.
* **Document Types**: Requirements (IEEE SRS), design (UML diagrams), user manual (step-by-step with screenshots), and testing (numbered test cases).
* **Version Control**: Updates tracked in a version history table, with all documents stored in a central /docs repository.