

Presentation Skills

Criteria	Ratings						Pts
Description of criterion <ul style="list-style-type: none"> • Adhere to the time requirements. • Provide a strong motivation for the work and presentation. • Remind the listeners of the main ideas and relevance repeatedly throughout the presentation. • Choose carefully what information to include and exclude so that the audience understands the key ideas and relevance. • Mark clear transitions between sections, using transition words/phrases or rhetorical questions. • Use appropriate language that is both discipline-specific and accessible to the audience. • Explain all difficult key terms, concepts, and findings. • Give ample explanation of any 	5 Pts Excellent All elements of rubric have been met to a good or excellent level by all group members.	4 Pts Good All or most of the elements in the presentation rubric have been met to a good level by all or most members of the group. One or two of the items mentioned might be less than good.	3 Pts Sufficient All or most of the elements in the rubric have been met at a sufficient level by all or most members of the group. Some areas of presentation skills may be stronger, while others may need serious improvement.	2 Pts Poor Most of the presentation elements have not been accomplished to a sufficient level by all or most members of the group. The presentation quality suffers seriously from insufficient presentation skills.	1 Pts Very poor The presentation criteria have not been met at all by most or all members of the group.	0 Pts No marks	5 pts

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<p>charts and graphs.</p> <ul style="list-style-type: none"> • Convey enthusiasm for the topic through voice (pausing, inflection, volume) and body language (eye contact, posture). • Practice pronunciation of key terms or known tricky words to avoid audience misunderstanding. • Interact with the audience, gauging their interest and communicating from learned knowledge rather than reading or reciting information. • Use markers of politeness and professionalism, including in the opening/closing and Q&A. • Show good cooperation and collaboration among group members, such as splitting the presentation time fairly and sharing the Q&A. • Create clear, 							

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simple, correct, and carefully edited visual aids that reinforce the main ideas without overwhelming viewers.							
Total points: 5							