



STUDENT, FREELANCER

AMNA MUNIR SIAL

GET IN CONTACT

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PERSONAL PROFILE

A student freelancer with experienced creative writing and teaching skills along with adaptability and quick learning skills to work efficiently with any organizations system.

AREAS OF EXPERTISE

- Creative writing; Short stories, Articles, Essays
- Research based writing
- Excellent command on English Language
- Microsoft office; Word, Excel, Power point
- Lesson Planning
- Data storing
- CANVA post making

OTHER SKILLS

- Excellent communication skills
- Ability to understand and break through perform difficult tasks
- Punctual and dedicated
- Can organize and handle problematic situations
- Prioritizing and organizing tasks properly and punctually
- Compromising and adaptable work behavior

WORK EXPERIENCE

FREE LANCING|2019-2023|

- Content writing
- Articles, research papers, short stories; fictional and non-fictional
- Assignments of Psychology and International relations and general sciences
- Post (advertisement) making on CANVA
- Creative writing and freelancing course on DigiSkills.com

INTERNSHIP |2022|

- 5 week internship program in Piffers Security Service (pvt) Ltd in HR department (BWP branch)

Beacon House School System| 2019-2020|

- English and Social studies lectures of classes 4 and 5
- E-learning courses, Online operations i.e. KOHA and BEAMS
- Lesson planning, assessment making, checking papers
- Online classes, Online lesson planning

EDUCATION HISTORY

CURRENT : ISLAMIA UNIVERSITY BAHAWALPUR (2019-2023)

8th Semester BBA Hons (4 years)

INTERMEDIATE : Punjab college Bahawalpur (pre med)

OLEVELS: Beaconhouse School system Bahawalpur