

PARENT HERITAGE SCHOOL

CENTER FOR WISDOM AND EXCELLENCE



CRECHE – K.G

REPORT CARD

NAME:

SCHOOL READINESS CHECK LISTS

AND PROGRESS RECORD

FOR

EARLY CHILDHOOD

DEVELOPMENT EDUCATION

ACCOUNTABILITY, OBSERVATION, DATA AND ASSESSMENT RECORD

A pre-school teacher is busy person who must attend to every child in his or her class. For this to be done satisfactorily, he or she must keep good records of the needs, abilities, interests, problems and challenges of every child. If used properly the records will assist the teacher to assess whether the environment and experiences provided for the children are improving the overall development of each of pre-school child in his or her care.

This record should assist the teacher, not only in effectively counseling parents but also in seeking appropriate advice or information from parents and other relevant people to tackle pupils' problems and challenges. It also serves as a transfer certificate to other centers and for future reference.

Unlike Primary School records, the progress record of pre-schools should not have academic achievement as their priority. Instead they should monitor areas of learning such as creative activities, physical, mental, social and emotional development. It should be made clear that learning subjects like Mathematics, Language and Environmental Studies etc. found in the syllabus of the pre-school is aim at overall development of the child rather than academic skills.

Continuous, objective and close observation of each child is a wide variety of situations as possible is the most effective and proven method of assessment.

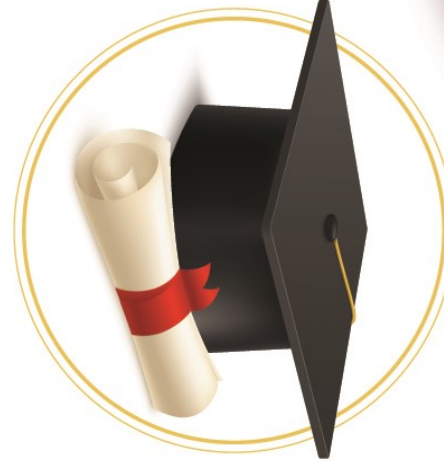
Each child should be assessed as a whole person, taking into account his or her background, intelligence and personality as well as his or her physical strengths and weaknesses. Each child should be assessed in relation to his or her own progress or effort and not in relation to other children. Competition at too early age can inhibit less able children and destroy confidence.

This system helps parents and stakeholders measure the child's growth from term to term. We encourage you to review the data and assessment and send us feedback since we are accountable to the growth, progress and development of the child you have entrusted us with.

We encourage and appreciate your continued support as we work to improve upon our performances.

Let us work together to ensure that all children arrive at school ready to succeed.

December, 2023.



DATE



SIGNATURE

HAS SUCCESSFULLY COMPLETED HER PRE-SCHOOL COURSE
IN PARENT HERITAGE SCHOOL. CONGRATULATIONS!!

CERTIFICATE
OF GRADUATION
THIS IS TO CERTIFY THAT



PARENT HERITAGE SCHOOL
CENTER FOR WISDOM AND EXCELLENCE

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

ARREARS (if Any)

Signature:

1ST TERM 1ST TERM

2ND TERM 2ND TERM.....

3RD TERM 3RD TERM.....

SCHOOL FEES

Tuition:

Feeding:

First Aid:

P.T.A:

Examination fee:

Maintenance:

Others:

TOTAL:

SCHOOL REOPENS ON:

SCHOOL REOPENS ON:

SCHOOL REOPENS ON:

Parent/Guardian's signature as having
read through the report and assessed
the child.

1ST TERM:2ND TERM:3RD TERM:**ITEMS TO BE PROVIDED**

1. Detol
2. T- Roll (number.....)
3. Toilet/laundry soap
4. others

PERSONAL DATA

PHOTOGRAPH

CONFIDENTIAL:

Surname:..... Admission No.

Other Name:.....

DATE OF BIRTH	SEX		HOMETOWN	MOTHER TONGUE	REGION	DISTRICT
	M	F				

CENTER	DATE OF ADMISSION	AGE ON ADMISSION	DATE OF LAST ATTENDANCE	TEL NO. OF THE CENTER/SCHOOL

IMMUNIZATION (DOSES) DATES

	1ST	2ND	3RD
BCG			
POLIO			
DIPHTERIA			
WHOOPING COUGH			
TETANUS			
MEASLES			
YELLOW FEVER			
VITAMIN A			
5 IN ONE			
PNEUMONIA			
DIARRHOEA			

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

ARREARS (if Any)

Signature:

1ST TERM 1ST TERM

2ND TERM 2ND TERM

3RD TERM 3RD TERM

SCHOOL FEES

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Feeding:

First Aid:

P.T.A:

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Maintenance:

Others:

TOTAL:

SCHOOL REOPENS ON:

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1ST TERM:2ND TERM:3RD TERM:**ITEMS TO BE PROVIDED**

1. Detol
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3. Toilet/laundry soap
4. others

TODDLER/PLAY GROUP (1 - 2 YEARS)**PHYSICAL DEVELOPMENT****RATING SCLAE**

DATE

HEIGHT

WEIGHT

Y= YES

P/S = PARTIAL/SOMETIMES

NES = NEEDS EFFORTS AND

SPECIAL ATTENTION**FINE/GROSS MOTOR CO-ORDINATION**

	Term one	Term Two	Term Three
Stands alone ?.....			
Lowers his or herself from standing to sitting?.....			
Walks alone ?.....			
Walks while carrying toys ?.....			
Bends over and picks something up?.....			
Claps?.....			
Points with index finger ?.....			
Picks up small objects with thumb and index finger?.....			
Puts an object into a container?.....			
Scribbles ?.....			
Opens drawers and cabinets?.....			
Tosses or rolls a ball?.....			
Throws a ball?.....			
Stacks two or four blocks ?.....			
Stirs with a spoon ?.....			
Climb 1 to 2 feet objects ?.....			
Walk up steps?.....			
Tears paper?.....			
Kicks a ball forward?.....			
Draws?.....			
Matches objects that are the same?.....			
Makes play dough or clay snakes and balls ?.....			
Stands on tiptoes?.....			
Pedals a tricycle?.....			
Jumps forward?.....			
Stands on one foot (briefly)?.....			
Climbs low ladders?.....			
Leans forward without falling?.....			
Goes up and down stairs using alternative feet?.....			
Copies a straight line _____?.....			
Copies a circle ?.....			
Confines coloring to a paper ?.....			
Balances on one foot (two seconds) ?.....			
Stack eight blocks?.....			

SOCIAL AND EMOTIONAL READINESS

	Term one	Term Two	Term Three
Imitates demonstrations ?.....			
Imitates simple games ?.....			
Looks to caregiver for praise?.....			
Is proud of accomplishments ?.....			
Signals a need for help?.....			
Waves "Bye-bye" ?.....			
Shows affection?.....			
Smiles at favored objects and people?.....			
Imitates demonstrations ?.....			
Initiates simple games?.....			
Has an impact by saying "No" or resisting?.....			
Feels concerned when someone is drying?.....			
Tries to comfort someone who is very upset?.....			
Handles simple responsibilities?.....			
Is interested in other children?.....			
Feeds a doll ?.....			
Plays next to other children ?.....			
Categorizes people into a boy or a girl ?.....			
Participates in interactive games?.....			
Identifies a friend?.....			
Says "Please" and " Thank you" when prompted ?.....			
Takes turns (with guidance)?.....			
Asserts rights with peers ?.....			
Contributes to joint activities and discussions?.....			
Negotiates and compromises?.....			
Asks for information ?.....			
Plays with other children ?			

COGNITIVE/INTELLECTUAL

Categorizes ?.....			
Points to specific pictures in books when asked?.....			
Tries different ways to do something?.....			
Figures out how to do things by trying different strategies?.....			
Learn from looking at books ?.....			
Pretends (egg. the piece of playing dough is a snake?.....			
Focuses on an activity for five minutes?.....			
Chooses (between two things) ?.....			
Inspects something by looking (not tasting or touching) ?.....			
Understands that a hidden objects still exists?.....			
Explores via touch and taste ?.....			
Dumps things out?.....			
Takes things out of a container and put them back in ?.....			
Repeats actions to learn cause and effect?.....			
Sort simple objects by shape ?.....			
Does 3-D puzzles (eg, insert a block into a square hole?.....			
Remembers something they saw or heard hours or days ago?.....			

KINDERGARTEN I I (5 –6 YEARS)**SECOND TERM**

HEIGHT

RATING SCALE

Y = YES

P/S = PARTIAL/SOMETIMES

NES = NEEDS EFFORTS AND

SPECIAL ATTENTION

PHYSICAL DEVELOPMENT

	YES	PAR	NES
Can throw, catch, and kick a ball.....			
Active and enjoys outdoor play.....			
Shows good physical co-ordination			
<u>HEALTH</u>			
Attends toilet at acceptable time and places.....			
Can dress up on his or her own.....			
Can wash hands properly and use handkerchief correctly.....			
Can clean teeth and comb hair.....			
Shows good eating habits.....			
<u>EMOTIONAL AND SOCIAL DEVELOPMENT</u>			
Enjoys playing with others.....			
Willingly shares food play with other children.....			
Enjoys music, dancing, drama.....			
Looks happy and cheerful during play & other activities.....			
Acts in an aggressive way.....			
Describes the area where he/she lives			
Talks freely.....			
Demonstrate how to say "Thank you".....			
Can name school, location, class, class teacher, mother, father.....			

COGNITIVE DEVELOPMENT**(A) MATHEMATICS**

Can say Numerals from..... Up to			
Can count from To			
Can recognize <>,t, -= symbols.....			
Can work simple addition, subtraction arithmetic.....			
Can scribble and write numerals.....			
Recognizes and names basic shapes and colours			
Can solve simple puzzles (matching, sorting, comparing).....			

(B) LANGUAGE

Say/sing/sound and arranges letters of the alphabet in the right order.....			
Read pictures/ the alphabets/ 2 to 3 letter words.....			
Understand and makes simple sentences.....			
Names common objects/ ask questions for clarifications.....			
Scribble/Make pre- writing patterns/Strokes in different directions.....			
Write letters of the alphabet/simple sentences/copy own name.....			
Say and act simple Nursery Rhymes with actions.....			
Use simple words/gestures to express self.....			
Tells a short story in sequence.....			
Associate letters with objects.....			
Demonstrates an interest in books and reading.....			

MUSIC, ART AND CREATIVITY

Enjoys music, dancing.....			
Can draw man with three parts/colour, trace letters.....			
Enjoys painting, modeling, dramatization and moulding			

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

ARREARS (if Any)

Signature:

1ST TERM 1ST TERM

2ND TERM 2ND TERM.....

3RD TERM 3RD TERM.....

SCHOOL FEES

Tuition:

Feeding:

First Aid:

P.T.A:

Examination fee:

Maintenance:

Others:

TOTAL:

SCHOOL REOPENS ON:

SCHOOL REOPENS ON:

SCHOOL REOPENS ON:

Parent/Guardian's signature as having
read through the report and assessed
the child.

1ST TERM:2ND TERM:3RD TERM:**ITEMS TO BE PROVIDED**

1. Detol
2. T- Roll (number.....)
3. Toilet/laundry soap
4. others

	Term one	Term Two	Term Three
Listens to books with simple stories?.....			
understands the concept of "one" and "two"?.....			
Identifies one color?.....			
Play "Make-believe" and fantasy games?.....			
Follows a two step command ("find your hat and put it on")			
Reasons through problems him or herself?.....			
Count to two ?.....			
Identifies four colors ?.....			
<u>LANGUAGE</u>			
Responds to own name?.....			
Knows the meaning of "Mama", "Dada" and "No"?.....			
Repeats words and imitates sounds ?.....			
Jabbers, hums and sings?.....			
Identifies two pictures in a books ?.....			
Communicate needs by pointing and making sounds?.....			
Points to a part of the body ?.....			
Responds to one-step commands (eg. "Come here")?.....			
Understands the meaning of "Don't"?.....			
Knows names of familiar people and objects?.....			
Uses 50 words (if talking) ?.....			
Makes two-words sentences ("Go", "Bye-bye")?.....			
Listens to story books and nursery rhymes?.....			
Points to six parts of the body when asked?.....			
Speaks in gibberish that has credence and rhythm of speech ?.....			
Identifies four pictures in a book with words (if talking) ?.....			
Follows a two-step command (Get your coat and come here).....			
Speaks in two or three word sentences (if speaking) ?.....			
Has short conversations (if talking) ?.....			
Says the names of pictures in a book when asked (if talking) ?.....			
Describes what two objects are used for?.....			
Makes three to four-word sentences ?.....			
Speaks so that others understand him or her most of the time?.....			
Says 50 words ?.....			
Understands most of what is said to him or her?.....			
<u>SELF-CARE</u>			
Washes hands?.....			
Takes off an article of clothing?.....			
Drinks from a cup with a lid ?.....			
Dresses him/herself			
Uses spoon and fork (still has trouble turning hand) ?.....			
Puts arms and legs through holes when being dressed?.....			
Puts on a pull-over shirt.....			
Puts on or pull up under wears, shorts etc. ?.....			
Uses potty?			
Eats with minimal assistance?			

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

Signature:

1ST TERM

2ND TERM

3RD TERM

ARREARS (if Any)

1ST TERM

2ND TERM.....

3RD TERM.....

SCHOOL FEES

Tuition:

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Others:

TOTAL:

SCHOOL REOPENS ON:

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1ST TERM:2ND TERM:3RD TERM:**ITEMS TO BE PROVIDED**

1. Detol
2. T- Roll (number.....)
3. Toilet/laundry soap
4. others

KINDERGARTEN I I (5 –6 YEARS)**RATING SCALE****FIRST TERM**

Y = YES

P/S = PARTIAL/SOMETIMES

NES = NEEDS EFFORTS AND
SPECIAL ATTENTION

DATE				
HEIGHT				
WEIGHT				

PHYSICAL DEVELOPMENT

Can throw, catch, and kick a ball.....

Active and enjoys outdoor play.....

Shows good physical co-ordination

HEALTH

Attends toilet at acceptable time and places.....

Can dress up on his or her own.....

Can wash hands properly and use handkerchief correctly.....

Can clean teeth and comb hair.....

Shows good eating habits.....

EMOTIONAL AND SOCIAL DEVELOPMENT

Enjoys playing with others.....

Willingly shares food play with other children.....

Enjoys music, dancing, drama.....

Looks happy and cheerful during play & other activities.....

Acts in an aggressive way.....

Describes the area where he/she lives

Talks freely.....

Demonstrate how to say "Thank you"

Can name school, location, class, class teacher, mother, father.....

COGNITIVE DEVELOPMENT**(A) MATHEMATICS**

Can say Numerals from..... Up to

Can count from To

Can recognize <>,t, -= symbols.....

Can work simple addition, subtraction arithmetic.....

Can scribble and write numerals.....

Recognizes and names basic shapes and colours

Can solve simple puzzles (matching, sorting, comparing).....

(B) LANGUAGE

Say/sing/sound and arranges letters of the alphabet in the right order.....

Read pictures/ the alphabets/ 2 to 3 letter words.....

Understand and makes simple sentences.....

Names common objects/ ask questions for clarifications.....

Scribble/Make pre- writing patterns/Strokes in different directions.....

Write letters of the alphabet/simple sentences/copy own name.....

Say and act simple Nursery Rhymes with actions.....

Use simple words/gestures to express self.....

Tells a short story in sequence.....

Associate letters with objects.....

Demonstrates an interest in books and reading.....

MUSIC, ART AND CREATIVITY

Enjoys music, dancing.....

Can draw man with three parts/colour, trace letters.....

Enjoys painting, modeling, dramatization and moulding

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

1ST TERM

2ND TERM

3RD TERM

SCHOOL REOPENS ON:

1ST TERM

2ND TERM.....

3RD TERM.....

1. Detol
2. T- Roll (number.....)
3. Toilet/laundry soap
4. others


**NES = NEEDS EFFORT AND
SOCIAL ATTENTION**

Is he or she able to crawl, walk, run in a coordinated manner?.....			
Can he or she run, jump, hop and stop according to instructions??.....			
Can he or she stands on one foot for 8 seconds ?.....			
Can he or she balance and execute simple actions ?.....			
Does he or she know whether he or she is left or right handed?.....			
Does he/she display agility, strength and speed in relation to his/her physical size and stature.....			
Can he or she throw and catch a bean bag or ball?.....			
Can he or she thread beads and use a pegboard and pegs?.....			
Does he or she draw and outline with confident lines?.....			

Is the child normally happy?.....			
Does he or she have a positive self image?.....			
Is he or she confident, self assured and independent?.....			
Does he or she mix well with other children?.....			
Does he or she participate in group activities?.....			
Is he or she willing to wait his or her turn?.....			
Can he or she follow rules for a simple game?.....			
Can he or she play/ work alone at times?.....			
Is he or she willing to try new task?.....			
Is he or she able to complete tasks ?.....			
Can he or she follow instructions?.....			
Can he or she accept criticism without becoming unduly upset?.....			
Can he or she communicate and interact with adults other than his or her parents?.....			
Is he or she eager to go to school ?.....			

Is he or she able to perform normal daily activities independently?.....			
Can he or she dress and undress him or herself- buttons, zips, lace shoe, etc?.....			
Can he or she ask permission to leave the room using acceptable terminology?.....			
Can he or she identify and name body parts on him or herself and others?.....			
Is he or she able to give personal details: name, address, telephone numbers, names of mother and father accurately?.....			
Is he or she confident, self assured and independent?.....			

VISUAL PERCEPTION

	Term One	Term Two	Term Three
Is he or she able to match similar objects?.....			
Is he or she able to identify similarities, and differences in pictures, objects and shapes 			
Can he or she isolate details in a picture?.....			
Can he or she remember details in a picture?.....			
Can he or she remember up to four objects pictures or shapes presented visually in sequence?.....			
Can he or she arrange objects or pictures in sequence?.....			


AUDITORY PERCEPTION

Can he or she discriminate between different sounds?			
Can he or she listen attentively without interrupting ?			
Can he or she clap a simple rhythmic pattern (two long claps and one short clap)?.....			
Can he or she clap or match in time to a marching tune?.....			
Is he or she able to carry out series of verbal instructions in sequence?.....			
Can he or she remember and repeat a series of up to four words or number?.....			
Can he or she remember and repeat a sentence of up to 20 syllables?.....			

ENVIRONMENTAL STUDIES

Can he or she mention names of parents and works they do ?			
Can he or she mention parts of his or her body and their functions?.....			
Can he or she mention three things he or she can do to keep the environment clean?.....			
Recognizes the existence of the Supreme Being?.....			
Can he or she mention the name of school, location, class, name of class teacher?.....			
Identifies the Ghana flag?.....			
Can he or she mention common celebrations in the home and community (e.g.. birthdays, festivals, etc. ?.....			
Identifies and talks about important places in the community (e.g. clinics, police station, the chief's house, the church or mosque?.....			
Identifies safe situations, materials and equipment in the home, school and community			
Can he or she differentiate between clean and dirty water?.....			
Can he or she mention names of four types of food he or she eats?.....			
Can he or she identify three sources of light ?			
Can he or she identify and appreciate various types of plants and their uses?.....			
Can he or she demonstrate the sources and uses of water?.....			
Can he or she say "Thank you" in appreciation?.....			

COGNITIVE DEVELOPMENT AND PROBLEM SOLVINGMATHEMATICS/NUMBER CONCEPT

Can he or she sort and or match up to five items or more according to categories (eg. shape, colour, size, etc?.....			
Can he or she draw or copy a triangle, circle, square, rectangle and cross  ?			
Does he or she recognize quantities or groups of objects (more than, less than, the same)?.....			
Does he or she demonstrate an understanding of quantity or numeral concept?.....			
Can he or she count with understanding up to at least 10?			

THIRD TERM

DATE				
HEIGHT				
WEIGHT				

Y = YES

P/S = PARTIAL/SOMETIMES

NES = NEEDS EFFORTS AND

SPECIAL ATTENTION

PHYSICAL DEVELOPMENT

Can throw, catch, and kick a ball.....			
Active and enjoys outdoor play.....			
Shows good physical co-ordination			

HEALTH

Attends toilet at acceptable time and places.....			
Can dress up on his or her own.....			
Can wash hands properly and use handkerchief correctly.....			
Can clean teeth and comb hair.....			
Shows good eating habits.....			

EMOTIONAL AND SOCIAL DEVELOPMENT

Enjoys playing with others.....			
Willingly shares food play with other children.....			
Enjoys music, dancing, drama.....			
Looks happy and cheerful during play & other activities.....			
Acts in an aggressive way.....			
Describes the area where he/she lives			
Talks freely.....			
Demonstrate how to say "Thank you"			
Can name school, location, class, class teacher, mother, father.....			

COGNITIVE DEVELOPMENT(A) MATHEMATICS

Can say Numerals from..... Up to			
Can count from To			
Can recognize <>,t, -= symbols.....			
Can work simple addition, subtraction arithmetic.....			
Can scribble and write numerals.....			
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MUSIC, ART AND CREATIVITY

Enjoys music, dancing.....			
Can draw man with three parts/colour, trace letters.....			
Enjoys painting, modeling, dramatization and moulding			

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

ARREARS (if Any)

Signature:

1ST TERM 1ST TERM

2ND TERM 2ND TERM.....

3RD TERM 3RD TERM.....

SCHOOL FEES

Tuition:

Feeding:

First Aid:

P.T.A:

Examination fee:

Maintenance:

Others:

TOTAL:

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Parent/Guardian's signature as having
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the child.1ST TERM:2ND TERM:3RD TERM:**ITEMS TO BE PROVIDED**

1. Detol
2. T- Roll (number.....)
3. Toilet/laundry soap
4. others

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

ARREARS (if Any)

Signature:

1ST TERM 1ST TERM

2ND TERM 2ND TERM.....

3RD TERM 3RD TERM.....

SCHOOL FEES

Tuition:

Feeding:

First Aid:

P.T.A:

Examination fee:

Maintenance:

Others:

TOTAL:

SCHOOL REOPENS ON:

SCHOOL REOPENS ON:

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Parent/Guardian's signature as having
read through the report and assessed
the child.1ST TERM:2ND TERM:3RD TERM:**ITEMS TO BE PROVIDED**

1. Detol
2. T- Roll (number.....)
3. Toilet/laundry soap
4. others

NYRSARY II (3—4 YEARS)

PHYSICAL ENVIRONMENT

DATE				
HEIGHT				
WEIGHT				

RATING SCALE

Y = YES

P/S = PARTIAL/SOMETIMES

NES = NEEDS EFFORTS AND
SPECIAL ATTENTION

FINE/GROSS MOTOR CO-ORDINATION

Is he or she able to crawl, walk, run in a coordinated manner?.....			
Can he or she run, jump, hop and stop according to instructions??.....			
Can he or she stands on one foot for 8 seconds ?.....			
Can he or she balance and execute simple actions ?.....			
Does he or she know whether he or she is left or right handed?.....			
Does he/she display agility, strength and speed in relation to his/her physical size and stature.....			
Can he or she throw and catch a bean bag or ball?.....			
Can he or she thread beads and use a pegboard and pegs?.....			
Does he or she draw and outline with confident lines?.....			

SOCIAL AND EMOTIONAL READINESS

Is the child normally happy?.....			
Does he or she have a positive self image?.....			
Is he or she confident, self assured and independent?.....			
Does he or she mix well with other children?.....			
Does he or she participate in group activities?.....			
Is he or she willing to want his or her turn?.....			
Can he or she follows rules for a simple game?.....			
Can he or she plays/ work alone at times?.....			
Is he or she willing to try new task?.....			
Is he or she able to complete tasks ?.....			
Can he or she follow instructions?.....			
Can he or she accept criticism without becoming unduly upset?.....			
Can he or she communicate and interact with adults other than his or her parents?.....			
Is he or she eager to go to school ?.....			

PERSONAL INDEPENDENCE

Is he or she able to perform normal daily activities independently?.....			
Can he or she dress and undress him or herself- buttons, zips, lace shoe, etc?.....			
Can he or she ask permission to leave the room using acceptable terminology?.....			
Can he or she identify and name body parts on him or herself and others?.....			
Is he or she able to give personal details: name, address, telephone numbers, names of mother and father accurately?.....			
Is he or she confident, self assured and independent?.....			

KINDERGARTEN I (4 –5 YEARS)

SECOND TERM

DATE				
HEIGHT				
WEIGHT				

RATING SCALE

Y = YES

P/S = PARTIAL/SOMETIMES

NES = NEEDS EFFORTS AND

SPECIAL ATTENTION

PHYSICAL DEVELOPMENT

Can throw, catch, and kick a ball.....			
Active and enjoys outdoor play.....			
Shows good physical co-ordination			
HEALTH			
Attends toilet at acceptable time and places.....			
Can dress up on his or her own.....			
Can wash hands properly and use handkerchief correctly.....			
Can clean teeth and comb hair.....			
Shows good eating habits.....			

EMOTIONAL AND SOCIAL DEVELOPMENT

Enjoys playing with others.....			
Willingly shares food play with other children.....			
Enjoys music, dancing, drama.....			
Looks happy and cheerful during play & other activities.....			
Acts in an aggressive way.....			
Describes the area where he/she lives			
Talks freely.....			
Demonstrate how to say "Thank you".....			
Can name school, location, class, class teacher, mother, father.....			

COGNITIVE DEVELOPMENT

(A) MATHEMATICS

Can say Numerals from..... Up to			
Can count from To			
Can recognize <>,t, -= symbols.....			
Can work simple addition, subtraction arithmetic.....			
Can scribble and write numerals.....			
Recognizes and names basic shapes and colours			
Can solve simple puzzles (matching, sorting, comparing).....			

(B) LANGUAGE

Say/sing/sound and arranges letters of the alphabet in the right order.....			
Read pictures/ the alphabets/ 2 to 3 letter words.....			
Understand and makes simple sentences.....			
Names common objects/ ask questions for clarifications.....			
Scribble/Make pre- writing patterns/Strokes in different directions.....			
Write letters of the alphabet/simple sentences/copy own name.....			
Say and act simple Nursery Rhymes with actions.....			
Use simple words/gestures to express self.....			
Tells a short story in sequence.....			
Associate letters with objects.....			
Demonstrates an interest in books and reading.....			

MUSIC, ART AND CREATIVITY

Enjoys music, dancing.....			
Can draw man with three parts/colour, trace letters.....			
Enjoys painting, modeling, dramatization and moulding			

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

ARREARS (if Any)

Signature:

1ST TERM

1ST TERM

2ND TERM

2ND TERM.....

3RD TERM

3RD TERM.....

SCHOOL FEES

Tuition:

Feeding:

First Aid:

P.T.A:

Examination fee:

Maintenance:

Others:

TOTAL:

SCHOOL REOPENS ON:

SCHOOL REOPENS ON:

SCHOOL REOPENS ON:

Parent/Guardian's signature as having read through the report and assessed the child.

1ST TERM:

2ND TERM:

3RD TERM:

ITEMS TO BE PROVIDED

1. Detol
2. T- Roll (number.....)
3. Toilet/laundry soap
4. others

VISUAL PERCEPTION

Is he or she able to match similar objects?.....

is he or she able to identify similarities, and differences in pictures,

objects and shapes 

Can he or she isolate details in a picture?.....

Can he or she remember details in a picture?.....

Can he or she remember up to four objects pictures or shapes presented visually in sequence?.....

Can he or she arrange objects or pictures in sequence?.....

AUDITORY PERCEPTION

Can he or she discriminate between different sounds?

Can he or she listen attentively without interrupting ?.....

Can he or she clap a simple rhythmic pattern (two long claps and one short clap)?.....

Can he or she clap or match in time to a marching tune?.....

Is he or she able to carry out series of verbal instructions in sequence?.....

Can he or she remember and repeat a series of up to four words or number?.....

Can he or she remember and repeat a sentence of up to 20 syllables?.....

ENVIRONMENTAL STUDIES

Can he or she mention names of parents and works they do ?.....

Can he or she mention parts of his or her body and their functions?.....

Can he or she mention three things he or she can do to keep the environment clean?.....

Recognizes the existence of the Supreme Being?.....

Can he or she mention the name of school, location, class, name of class teacher?.....

Identifies the Ghana flag?.....

Can he or she mention common celebrations in the home and community (e.g.. birthdays, festivals, etc. ?.....

Identifies and talks about important places in the community (e.g. clinics, police station, the chief's house, the church or mosque?.....

Identifies safe situations, materials and equipment in the home, school and community

Can he or she differentiate between clean and dirty water?.....

Can he or she mention names of four types of food he or she eats?.....

Can he or she identify three sources of light ?.....

Can he or she identify and appreciate various types of plants and their uses?.....


Can he or she demonstrate the sources and uses of water?.....

Can he or she say "Thank you" in appreciation?.....

COGNITIVE DEVELOPMENT AND PROBLEM SOLVING

MATHEMATICS/NUMBER CONCEPT

Can he or she sort and or match up to five items or more according to categories (eg. shape, colour, size, etc ?.....

Can he or she draw or copy a triangle, circle, square, rectangle and cross 

Does he or she recognize quantities or groups of objects (more than, less than, the same)?.....

Does he or she demonstrate an understanding of quantity or numeral concept?.....

Can he or she count with understanding up to at least 10?

GENERAL REMARKS AND CONDUCT

1ST TERM SIGN

2ND TERM SIGN

3RD TERM SIGN

Head teacher/Proprietress/Proprietor's

ARREARS (if Any)

Signature:

1ST TERM 1ST TERM

2ND TERM 2ND TERM

3RD TERM 3RD TERM

SCHOOL FEES

Tuition:

Feeding:

First Aid:

P.T.A:

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Maintenance:

Others:

TOTAL:

SCHOOL REOPENS ON:

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KINDERGARTEN I (4 –5 YEARS)**RATING SCALE****FIRST TERM**

Y = YES

DATE				
HEIGHT				
WEIGHT				

P/S = PARTIAL/SOMETIMES

NES = NEEDS EFFORTS AND

SPECIAL ATTENTION

PHYSICAL DEVELOPMENT

Can throw, catch, and kick a ball.....

Active and enjoys outdoor play.....

Shows good physical co-ordination

HEALTH

Attends toilet at acceptable time and places.....

Can dress up on his or her own.....

Can wash hands properly and use handkerchief correctly.....

Can clean teeth and comb hair.....

Shows good eating habits.....

EMOTIONAL AND SOCIAL DEVELOPMENT

Enjoys playing with others.....

Willingly shares food play with other children.....

Enjoys music, dancing, drama.....

Looks happy and cheerful during play & other activities.....

Acts in an aggressive way.....

Describes the area where he/she lives

Talks freely.....

Demonstrate how to say "Thank you"

Can name school, location, class, class teacher, mother, father.....

COGNITIVE DEVELOPMENT**(A) MATHEMATICS**

Can say Numerals from..... Up to

Can count from To

Can recognize <>,t, -= symbols.....

Can work simple addition, subtraction arithmetic.....

Can scribble and write numerals.....

Recognizes and names basic shapes and colours

Can solve simple puzzles (matching, sorting, comparing).....

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