

國立成功大學各系（所）博碩士撰寫論文須知

102.5.14日101學年第2次教務會議通過

一、論文封面及內頁紙張規格：寬21 公分，長29.6 公分（即A4 尺寸）80 磅模造紙。

二、封面邊界：

直式：上2.3cm、下3cm、左2cm、右2cm

橫式：上3.7cm、下3.2cm、左2.8cm、右2cm。

三、封面顏色：由學校統一規定。

四、封面書寫：

1. 校名 2. 系（所）別 3. 論文名稱 4. 題目中、英名稱 5. 研究生姓名 6. 指導教授姓名 7. 年、月、（日）

五、論文第二頁裝訂考試合格證明，請考試委員、指導教授、系（所）主管簽名。

六、內頁邊界：

直式：上2.3cm、下3.5cm（含頁碼）、左2.5cm、右3cm。

橫式：上2.3cm、下3.5cm（含頁碼）、左3cm、右2.5cm。

七、論文內容次序：

1. 考試合格證明 2. 中英文摘要(論文以中文撰寫者須附英文延伸摘要)

3. 誌謝 4. 目錄 5. 表目錄 6. 圖目錄 7. 符號 8. 主文 9. 參考文獻 10. 附錄

註：參考文獻書寫注意事項：

(1). 文學院之中文文獻依分類及年代順序排列。其他學院所之文獻依英文姓氏第一個字母（或中文 姓 氏第一個字筆劃）及年代順序排列。

(2). 期刊文獻之書寫依序為：姓名、文章名稱、期刊名、卷別、期別、頁別、年代。

(3). 書寫之文獻依序為：姓名、書名、出版商名、出版地、頁別、年代。

八、書背印註校名、系（別）、題目、作者姓名、學年度。

備註：

一、依據94學年第1次教務會議決議：為配合本校逐漸邁向國際化，自94 學年度起博碩士論文其題目名稱須中英文並列、摘要部份若為中文須加附英文摘要。

二、依據98學年度第1次教務會議決議：現階段博士論文以英文撰寫為原則，摘要或summary以中文撰寫；碩士論文以中文撰寫為原則，摘要或summary以英文撰寫。未來預計博士論文3~5年內達成以英文撰寫；10年內達成碩士論文以英文撰寫之目標。

三、依據101學年第2次教務會議決議：自102學年度開始，以中文撰寫之博碩士論文應加附800至1200字之英文延伸摘要，延伸摘要格式詳附件。

國立成功大學各系(所)博碩士撰寫畢業論文須知補充說明 英文延伸摘要(Extended Abstract)撰寫格式說明

(102.5.14 日 101 學年第 2 學期第 1 次教務會議通過)

- 一、 本案配合 98 學年度第 1 學期教務會議決議，未來博士論文 3 至 5 年內達成全面化以英文撰寫；10 年內達成碩士論文全面化以英文撰寫。
- 二、 本案為階段性規定，在達成碩博士畢業論文全面英文化之前，以中文撰寫者，須另加附 800 至 1200 字之英文延伸摘要。此延伸摘要取代原規定之一頁英文摘要。
- 三、 建議英文延伸摘要內容次序及格式，以下原則請依各領域慣用格式進行調整。

1. Thesis/Dissertation title, 2. Author's name, 3. Advisor's name, 4. Department and college, 5. Summary (250 字以內、含關鍵字), 6. Introduction, 7. Materials and Methods, 8. Results and Discussion, 9. Conclusion.

英文延伸摘要格式：

- (一) 以英文撰寫，800 至 1200 字數
- (二) 建議字型 Times New Roman，檔案格式 Word 文件檔為原則
- (三) 紙張規格、欄數、及內頁邊界同論文主文
- (四) 字體大小及段落
 - (1) 論文題目：字體大小為 14 字元，粗體字，置中。
 - (2) 作者資料：字體大小為 12 字元，標準字，置中，含作者姓名、指導教授姓名、所屬學院及系所。
 - (3) 摘要字及關鍵字：內文標題(如 INTRODUCTION)之字體大小為 12 字元，粗體字，置中，所有字母大寫；摘要內容及關鍵字字體大小為 12 字元，標準字。摘要內容每一段開頭無需空字元，關鍵字列於 SUMMARY 摘要後。
 - (4) 段落為單行間距。
 - (5) 範例及詳細說明如附件。

- 四、 繳交方式：英文延伸摘要需加附於畢業論文中文摘要之後。

Thesis/Dissertation Title

Author's Name

Advisor's Name

Department & College

SUMMARY

The summary is a short, informative abstract of no more than 250 words. References should not be cited. The summary should (1) state the scope and objectives of the research, (2) describe the methods used, (3) summarize the results, and (4) state the principal conclusions. Text of the summary should be 12 pt Times New Roman font, single-spaced and justified. A single line space should be left below the title 'SUMMARY'. Leave a single line space above the key words listed below.

Key words: Maximum 5 key words in 12 pt Times New Roman, separated by commas.

INTRODUCTION

The purpose of the introduction is to tell readers why they should want to read your thesis/ dissertation. This section should provide sufficient background information to allow readers to understand and evaluate the paper's results.

The introduction should (1) present the nature and scope of the problem, (2) review related literature, (3) describe the materials used and method(s) of the study, and (4) describe the main results of the study.

All text in the main body of the extended abstract should be 12 pt Times New Roman font, single-spaced and justified. Main headings are placed in the centre of the column, in capital letters using 12 pt Times New Roman Bold font. Subheadings are placed on the left margin of the column and are typed in 12 pt Times New Roman Bold font.

MATERIALS AND METHODS

There is flexibility as to the naming of the section (or sections) that provide information on the method(s) or theories employed. The methodology employed in

the work must be described in sufficient detail or with sufficient references so that the results could be duplicated.

Your materials should be organised carefully. Include all the data necessary to support your conclusions, but exclude redundant or unnecessary data.

RESULTS AND DISCUSSION

The **results and discussion** sections present your **research** findings and your analysis of those findings. The results of experiments can be presented as tables or figures.

Figures and Tables

Figures may be integrated within the results section of the extended abstract, or they can be appended to the end of the written text. Figures should be black & white. They should be no wider than the width of the A4 page.

Tables can be created within Word. As noted for figures above, if a table is to be placed within the text, it can be no wider than the width of the A4 page. Larger tables will need to be placed at the end of the abstract.

Figures and tables should be numbered according to the order they are referenced in the paper. Figures and tables should be referred to by their number in the text. When referring to figures and tables in the text, spell out and capitalize the word Figure or Table. All figures and tables must have captions.

Captions

Captions should clearly explain the significance of the figure or table without reference to the text. Details in captions should not be restated in the text. Parameters in figure captions should be included and presented in words rather than symbols.

Captions should be placed directly above the relevant table and beneath the relevant figure. The caption should be typed in 12 pt Times New Roman Bold font. Spell out the word 'Table' or 'Figure' in full. An example table and a figure follow.

Table 1. Specifications of the engine

Engine	OPEL Astra C16SE
Displacement (cc)	1598
Bore \times stroke (mm \times mm)	79 \times 81.5
Valve mechanism	SOHC
Number of valves	Intake 4, exhaust 4
Compression ratio	9.8:1
Torque	135/3400 Nm/rpm
Power	74/5800 kW/rpm
Ignition sequence	1-3-4-2
Spark plug	BPR6ES
Fuel	95 unleaded gasoline
Cylinder arrangement	In-line 4 cylinders

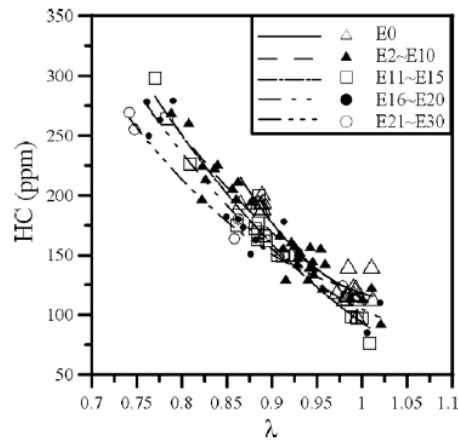


Figure 1. HC emission as a function of equivalence ratio

CONCLUSION

This section should include (1) the main points of your paper and why they are significant, (2) any exceptions to, problems with, or limitations to your argument, (3) agreements or disagreements with previously published work, (4) theoretical and practical implications of the work, and (5) conclusions drawn.