

## FREQUENTLY ASKED QUESTION- PLANNER

### 1. What is Planner?

Planner is a feature of mjSEAPROC, which replace the manual planning of upcoming Bunker requirement, instead of maintain a manual note of upcoming Bunker requirement , Buyer can use the planner, in which they have to fill some data and their email id, as a result it will automatically set a reminder prior to laycan date and user can directly create RFQ using the Planner data and circulate the RFQ. This feature is available in both the application and Web version of mjSEAPROC.

### 2. How do I get started using the Planner Features?

Simply Log into the mjSEAPROC application, Click on Menu Bar > Click on planner > Create New Plan > fill required details & email Id to receive reminders, its user-friendly and intuitive.

### 3. How does the planner feature work?

Users can input details of their future enquiries including laycan date and email id & other relevant information, then the application sets a reminder sending an email notification to the users before the specified laycan date.

### 4. What are the advantages of using the Planner?

- **Efficient Bunkering Planning:** The planner feature replaces manual Bunkering Planning, making it more efficient and less prone to error & it eliminates the needs of constantly monitor dates & deadlines.
- **Timely Reminder:** Users receive email reminders before the laycan date ensuring they do not miss critical dates.
- **Improved Organization:** Users can keep track of upcoming inquiries and easily manage their Bunkering schedule.

### 5. Can I edit or delete a planned inquiry in the Planner?

Absolutely! You can edit or delete planned inquiries in the planner feature as needed, Users can Navigate to Existing Planning and can change schedule and requirement as per their need.

### 6. Is the planner feature available for all users?

Yes, the Planner feature is available to all users of our app, if you have subscribed to any of our existing plans, you can use this feature.

### 7. What if I encounter issues or have questions about using planner feature?

If you encounter any issues or have question, feel free to contact our customer support team, Debasish- Contact No- 91567\*\*\*\*\*, Email- [Debasish@xyz.in](mailto:Debasish@xyz.in). we are here to assist you in making the most of our app's Features.