

Project plan

Project Name : KAVS relay product upgrade
Group code : NEXT81_ONL1_ERP8_M1d
Revision : 00
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Project Plant Pals: KAVS relay product upgrade
Description: This is a document resource overview for the KAVS product upgrade project for METZ company.
Owner: Amr Said Elhusseiny Abohatab
Status: Draft

Key Docs	Description
Situation statement	Define and describe the current problem that decision maker aims to address.
SWOT analysis	Identify and understand the company Strengths, Weaknesses, Opportunities, and Threats.
Fishbone diagram	Identify the causes of the problem effect
Project Goals	Identifies the outcomes or objectives that a project aims to achieve
RACI chart	Identifies who is responsible, accountable, consulted and informed within the project.
Project charter	An overview of the project, key elements and expectations
Statement of work	Identifies the work that is included in the project and the pricing that was quoted initially.
Risk management plan	Identifies the potential risks to the project, their likelihood, and how you plan to mitigate them if they become realized.
Schedule	Identifies the planned schedule as well as any changes through out the project lifecycle.
Budget	Identifies the planned budget as well as any over and under runs. Allows you to estimate the cost at completion.
Communication plan	Identifies how often, what type of communication method, and what information your stakeholders needs to know