

## MOHAMMED MAHER AHMED GALAL

Monofeya- Egypt  
mohammedmaher259@gmail.com | 01025989839  
25/09/1995



### OBJECTIVE

My goal is to become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation.

### EDUCATION

- **SUBKELDAHAK SECONDARY SCHOOL** 2013  
Secondary certification  
90.5%
- **MONOFEYA UNIVERSITY FACULTY OF COMMERCE** 2017  
Accounting  
70.9%
- **CTC ACADEMY** 2017  
General English course  
pass
- **EGYPTIAN AMERICAN CENTER** 2021  
CMA professional diploma  
pass
- **INSTITUTE OF MANAGEMENT ACCOUNTANTS** 2021  
CMA certificate ( part one )  
72%
- **INSTITUTE OF MANAGEMENT ACCOUNTANTS**  
CMA certificate ( part two ) ongoing

### EXPERIENCE

- **Multipharma for pharmaceutical and chemicals** 14/02/2018 - 01/03/2021  
A/R accountant  
Presenting detailed sales reports .  
Recording financial transactions .  
Preparing and Calculating sales staff Commissions based on K P Is .  
Receiving and depositing Customer's payments .  
Account receivables reconciliations .  
Participating in monthly and annually stocktaking and fixed assets inventory .  
Preparing Customer's withdrawal amounts for tax authorities .  
Revising and updating of Customer's documents .  
Preparing monthly Customer's claims .  
Maintaining Customer's invoices until paid .
- **Arkan Masr for construction and decoration** 28/12/2021 - present  
Financial Accountant  
Recording financial transactions.  
Calculating contractors reclaims.  
Preparing Customers payment schedule.  
Revision of outstanding balances.  
Applying delay penalties.  
Responsible for cash custody.  
Calculating sales commissions.

### SKILLS

- Microsoft office user
- ERP system user ( SAP)
- very good English ( Writing and speaking )
- efficient learner
- leadership
- devotion and honesty
- reasonable thinking and decision making

