

Ahmed Tolba Abo El-Soud Abd El-Latif

 El-Maasara – Helwan

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OBJECTIVE

Seeking a job in a professional and dynamic organization where I have a chance to apply my skills and acquire knowledge along with the right tools to increase the present value of my organization and consequently myself.

PERSONAL DATA

Date of birth : 14/7/1997

Nationality : Egyptian

Gender : Male

Marital Status : Single

Military Service : Finished

EDUCATION

Bachelor of Commerce - Accounting Division

Grade : Fair

Higher Institute of Administrative Sciences, Egypt

COURSES

- Strategic Marketing for Financial Service Course.
- Non-Banking Financial Services Industry & Preparation for Investment Manager in Stock Exchange Course.
- Banking Financial Services Industry Course.
- Strategies Human Resource Management Course.

LANGUAGE SKILLS

- **Arabic** : Mother Tongue
- **English** : Fair

COMPUTER SKILLS

- Highly skilled in Microsoft Office (Word, Excel, Power Point).
- Highly skilled in Windows.
- Good dealing with Internet.

SKILLS & MANAGEMENT :

- Good dealing with people.
- Enjoy working in groups, capable of motivating and encouraging others.
- Have the will and curiosity to learn new skills.
- Respect colleges, ability to take decision within my capacity.
- A good listener and ability to carry out commands.
- Ability to work under stress.
- Ability to communicate with others.
- Ability to solve problems.
- Team work.