



Ahmed Zeinhom Attia

ACCOUNTANT

CONTACT



Al gharbia ,Almahalla
alkoubra ,Qasm 2 ,sekt zeft

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SKILLS

Computer skills :very good

Arabic : native

English : very good

REFERENCES

Available on request.

Available to work outside the country.

PROFILE

A highly organized, detail orientated and dependable professional who has the ability to apply her accounting knowledge and experience to a diverse range of financial issues. I'm a hard-working, dedicated and ambitious Accountant who possesses strong theoretical and practical knowledge of generally accepted accounting principles.

WORK EXPERIENCE

Oct.2020 – Present Set Elhabiab store for household goods
Owner and manager – Almahalla Alkoubra

- I supervise the day to day operations of store ,selling goods,
- executing money management ,
- improve services and getting feedback from customers.

Jan.2020– Dec.2020 Suez canal for life insurance
insurance sales representative – Almahalla Alkoubra .

- Designing and implementing effective marketing strategies to sell new insurance contracts,
- Contacting potential clients and creating rapport by networking .

10 June 2019 –10 July 2019 ALEXBANK
Banking trainee – Almahalla Alkoubra

- Working to understand banking operations and procedures by performing assigned projects and responsibilities throughout various banking departments including financial analysis ,customer service ,human resource management.

20 June 2018– 20 July 2018 QNB ALAhli Bank
Banking trainee – Almahalla Alkoubra

- Addition to pervious duties ,learning how to open account for client and procedures for opening.
- How to deal with clients .

COURSES

February 2018-April 2018 Professional financial accountant
Ain Shams University

February 2018-April 2018 Diploma in Professional comprehensive accountant
International Academy for Training

Relevant modules:

- The preparation of financial statements,
- The course of financial accounting ,commercial companies,
- The course of taxation, contracting companies, import &export.

February 2018-April 2018 Diploma in electronic accounting programs
International Academy for Training

Relevant modules:

- Peachtree, Quick Books and Accounting Excel.

EDUCATION

2016 – 2020 bachelor of commerce department of Accounting
(English section)

Grade: very good

Tanta university

2013 – 2016

3GCSE

Talaat Harb secondary school