

**Ahmad Mahmoud Abdullatif**  
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➤ **Objective**

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- Seeking for job opportunity in field of accounting to improve, develop skills and use academic background to prove efficiency in organization
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➤ **Education**

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- Bachelor of commerce English section in Benha University. (2021)
  - Accounting department.
  - Grade: good.
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➤ **Job Experience And Activity :**

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- I worked as customer care agent in telecom Egypt (Exceed).  
I was responsible for answering customer calls, handling customer problems systematically, activate new lines and try to make customers satisfied from our services and products.
- I worked as an auditor in A2Z company.  
I was responsible for auditing bills and cash account systematically.

➤ **Activity:**

I was a MR member in positive students, from May until November 2021.

**Positive students:** student activity helping the newcomers, provide information and develop their skills.

I was responsible for :

- Evaluate members in the committee.
  - Participate in Planning and Development.
  - Create evaluation system.
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➤ **Training and courses :**

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- Financial accounting foundations. Dec, 2021  
By Linked In Learning.

- Essential work skills program certificated  
By **National Bank of Egypt.** Aug, 2021
  - Bank Misr summer training.  
By **Bank Misr.** Jun, 2021
  - Fundamentals accounting  
By **CFI** Jun, 2021
  - Basics of HRM  
By **HR fantasy.** May, 2021
  - Microsoft package  
By **youTube.** Jan, 2021
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#### ➤ **Computer skills :**

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- Good using Microsoft (word-excel-power point).
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#### ➤ **Language :**

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- **English :** good reading and speaking.
  - **Arabic :** mother language
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#### ➤ **Personal information :**

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- **Marital status :** single
  - **Nationality :** Egyptian
  - **Date of birth :** 28 / 4 / 1999.
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