

MOHAMED MARDY EL SAYED

Address : Itay Elbaroud - Elbehera
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❖ Personal Details

Date of Birth : 1/3/1998
Marital status : Single
Military Status : Completed 2021
Languages Known : Arabic & English (Spoken & Written)

❖ Objective

As a recent graduate, I am seeking a role which allows me to continue learning and perfecting my skills.

❖ Educational Background

University : University of Sadat City .
Qualification : Bachelor of English Commerce ,May 2020 .
Major : Accounting .

❖ Working Experience

- Stock Control in Al Rayah Market .
- Working as financial accountant:
Accounting Office : Walied Abd El hafeiz Ahmed (From **1\3\2017** to **31\3 2019**).
- Working as salesman:
Marsa Matrouh : (From **5\2016** to **11\2016**).

❖ Computer Skills

- Accounting Excel.
- Quick Books , Peachtree.
- Microsoft Office (Outlook , Word , Excel).
- Odoo Account.

❖ Course

- Professional Financial Accountant (PFA) in New Haven Academy (From 12\2018 to 3\ 2019).

With Grade : Very Good

- English course in American Egyptian Academy (Scholarship) (From 6\2016 to 12\2016).

❖ Personal Skills

- Hard Worker.
- Strong interpersonal and communication skills.
- Can work effectively under pressure and a good team player.
- Ability to learn new tasks quickly.
- Ability to take decision.

❖ References

All references are available upon request