



Mustafa Moawad Ali Omara

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 - ❖ Military service Status: Final Exemption
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Objective:

I am looking to be a member of the team work in a reputable & successful organization where my knowledge and ability could be fully utilized Which enables me to be professional while meeting the organization goal and to have a chance to develop my skills that will get more experience to meet my ambition. I am interested in applying for Bank Careers And I Have Banking Experience By Courses and Working .

Education:

- Faculty of Commerce –Sadat City University
- Arabic section – Accounting. 2017:2021
- Grade: Very Good
- Study: Cfa (investment foundation)

Work Experience:

- Training in an accounting office. December, 2021 – March, 2022

Skills:

Accounting Skills:

- Prepare Journal Ledger, Trial Balance, Income Statement and Balance Sheet
- Supplies (purchase, purchase allowance purchase return, Daily expenses)
- Customers (Sales, Sales Return, Sales Allowance Sales Transfer)
- The Discount (Commercial Discount Cash Discount, Quantity Discount)
- The Expenses (Income expense, capital expenditure)
- The Capital (increase capital, decrease capital)
- The Assets (acquisition of assets, depreciation of assets) Cash (cash payment cash receipts, cash transfer)

- The Bank (current account, withdrawal)
- Computer Skills
 - Advanced user of Microsoft Word, Excel, and Powerpoint.
 - Accounting Excel – Quick books.
 - Advanced user of E-mail applications and internet.
- Interpersonal Skills
 - High communication skills.
 - Digital marketing
 - Ability to work under pressure.
 - Hard worker and willing to learn new technology
 - Ability to work as effective member in teamwork
 - Self-motivated.
 - Leadership skills
 - Excellent research ability
 - Good problem solver
- Language Skills
 - Arabic: Fluent (mother tongue)
 - English: Very Good

PERSONAL DATA:

- Date of birth : 1th Desember 1998
- Marital status : single
- Nationality : Egyptian