

Doaa Adel Mohamed

ACCOUNTANT

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📍 Egypt, Cairo

SUMMARY

A highly motivated fresh graduate seeking challenging position in the banking sector, which can enhance and develop my knowledge and skills, Flexible hard worker ready to learn and contribute to team success.

SKILLS

- Excel, word, and outlook
- Leadership skills
- Ability to work with team OR individual

LANGUAGES

- Arabic
- English

WORK EXPERIENCE

ACCOUNTANT

Al Reda Supplies Company

Jul 2021 - Present

- Recording purchases and sales according to official invoices.
 - Dealing with bank statements and checks for customers.
 - Periodic stock count.
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ACCOUNTANT AND CUSTOMER SERVICE

Egyptian for development company.

Aug 2019 - May 2021

- Dealing with Customer
- Collection and preparing data on expenses and salaries Match
- the fund account with the different accounts and statements on a daily basis

EDUCATION HISTORY

Bachelor degree of commerce,

2019

Cairo university

- Major: Accounting
- Grade: Good (69.63%)