

Dated: July 04, 2022

INTERNSHIP OFFER LETTER

Dear Amrutha Vanaparthi,

Ecode Networks congratulate you on being selected for the internship based in Pune. We are pleased to offer you an internship opportunity as an R&D Associate. You will report directly to Mr. Shashi Kumar. This position is located in Pune.

Your training is scheduled to start effective from 04/07/2022 to 3/10/2022 for 3 Months.

In this position, your major duties will include:

Domain Assigned: Web Dev & Market Research

Job Responsibilities:

- Research and work on your respective domains as assigned.
- Drive in-house innovation, working with the engineering and architecture team.
- Work with external consortiums like ONF, MEF, and Linux Foundation.
- Contribute to all phases of the development lifecycle.
- Work with software, network, and infrastructure engineering staff as required.
- Support continuous improvement by investigating alternatives and technologies and presenting these for the architectural review.

Terms & Conditions

- You will have to dedicate a min of **5-6 hrs/day**, with a maximum of 40 hrs per week.
- You need to be present in the daily/weekly/stand-up scrum call and present your work progress.
- You will follow a mixed-mode of working i.e. Work from home and at college premises, as required.
- 80% of your tasks will be assigned to your area of interest, which is the domain assigned to you.
- To give you a complete understanding of the corporate environment, 20% of the tasks will be assigned in the other areas of industry like Finance, HR, Sales, Marketing & Admin.

Stipend:

You will be receiving academic credits for this internship; hence it will not provide any monetary compensation.

Timesheets:

At the end of each week of assignment or at the end of Assignment where it is for a period of 1 week or less, fill out the sheet which will be given to you in your internship period. The given timesheet is required to be electronically submitted to HR, no later than 5:00 PM (IST) on the Friday of the week.

Notice:

If you wish to terminate your employment with the organization, you are required to give 1 month's notice in writing to Human Resource Manager.

Should the organization wish to terminate your employment, for reasons other than gross misconduct, you will be entitled to notice as follow.

Congratulations again and Welcome to the team!

For Ecode Networks Pvt. Ltd.

A handwritten signature in blue ink, appearing to read "Shashi Kumar", written over a horizontal line.

Shashi Kumar
HR Relations

Please sign below:

Signed by the Intern: I agree to the terms and conditions of this contract and acknowledge that I have received a copy.

Print Name..... Amrutha

Intern's signature..... 

Date..... 04-07-2022

Place..... Pune

Notes:

- 1) Please review, sign and return via to confirm acceptance, no later than close of business on 04th July 2022.
- 2) This contract is valid till 03 /10 /2022.