

Business Processes

In the following table, name your business area within the assigned case study and list as many processes that are performed within your business area as possible.

Business Area: _____ Employee Relations _____

| Processes Performed | Actors |
|---|---|
| HireEmployees FireEmployees DesignEmployeesWorkingSchedule RecordEmployeesWorkingHours SubmitPayrollAndTaxInformation PayEmployee EmployLocalFishExpert ListIndependentContractors HireIndependentContractors | ProjectManager HumanResourceManager FishingDepartmentManager FishingEducationDepartmentManager ClassroomFacilityManager FullTimeEmployees SeasonalEmployees BookKeeper LocalFishExperts GeneralContractors BoatingExperts MuseumExperts FishingGuides |

- “Keep track of”, “Manage”, and “Update” as these verbs denote a continuous process. Remember that each process must have a single starting point and a single ending point.
- “Database”, “Data” and “Records (noun, not the verb)” – Updating databases is an object level activity and belongs in the discussion of object interaction (SYS466)