

## IMPORTANT INFORMATION

Please go through the prospectus carefully. The applicant has to submit application online using [www.onlinesbi.com](http://www.onlinesbi.com) website. Basing on the information provided by the applicant, the university will generate application **Form-‘A’-cum-Admit Card** which the applicant has to down- load and submit to the invigilator of the concerned Examination centres while appearing at the Entrance Examination .

After appearing at the Entrance Examination, the candidates should have to submit **Form-‘B’ off line(by post)** duly filled in, on or before the last date as furnished below along with required self attested documents and testimonials. The university is not responsible for any postal delay in receiving ‘B’ Forms and ‘B’ form received after due date shall not be entertained in any way.

### IMPORTANT EVENTS AND DATES

1. Submission of Application Online : 11.03.16 to 20.04.16(4.00 p.m.)
2. Downloading of Form-‘A’-cum Admit Card : 07.05.16 to 15.05.2016 (9.00 a.m.)
3. Date of Entrance Examination : 15.05.16 (SUNDAY),  
10.30 a.m. to 12.30 p.m.
4. Last date of receipt of Form ‘B’ (By Post) : 10.06.2016 (5.00 p.m.) or within  
15 days from the date of publication  
of the result of CHSE Annual  
+2 science examination, 2016  
which ever is later.

## 2. ELIGIBILITY FOR ADMISSION

### 2.1 Academic Qualifications

Name of the Course	Minimum Qualification	Subjects in +2 Science
1. B.Sc.(Ag)	+2 Science with minimum of 50% marks in aggregate including extra optional. (for SC/ST/PH candidates is 40%)	P.C.M. or P.C.B. *
2. B.Sc. (Forestry)	-do-	-do-
3. B.Sc. (Horticulture)	-do-	-do-
4. B.V.Sc. & A.H.	-do-	P.C.B.
5. B. Tech. (Agril. Engg.)	-do-	P.C.M.
6. B.F.Sc.	-do-	P.C.B.
7. B.Sc. (Home Science) (Girls & Boys)	-do-	P.C.M. or P.C.B.

\* P-Physics

C-Chemistry

M-Mathematics

B-Biology

- 2.1.1 Students admitted into B.Sc. (Ag.)/B.Sc. (Hort.) / B.Sc. (Forestry) /B.Sc. (Home Science) without having Mathematics or Biology at the +2 level will have to make up their deficiency by taking pre-requisite courses in the subject (Mathematics / Biology) to be offered during the first two semesters.

## **2.2 Admission is open to the following categories of candidates:**

- i) Those who have passed H.S.C. / Equivalent Examination with Odia as M.I.L.
- ii) Those who do not have Odia as M .I. L. , but whose parents are permanent residents of Odisha must furnish evidence of such permanent residency in the form of a certificate from the Revenue Officer concerned not below the rank of Tahasildar /District Magistrate / their employer concerned (as per clause 2.2(iii) ) .
- iii) Those who do not have Odia as M.I.L but whose parents are not permanent residents of Odisha, but serving under the Govt. of Odisha/Central Govt. /Public Undertaking or any University in the State of Odisha. The candidate must furnish a certificate to this effect from the Head of the Office /Institution where his/her parent(s) is/are working.
- iv) Odia candidates permanently residing outside Odisha must furnish a certificate in support of their Odisha origin either from their Employer ( as per Clause 2.2(iii) ) / Tahasildar / District Magistrate of the District in which he/she is residing. Certificate to this effect can also be submitted from the Tahasildar / District Magistrate of their native place Odisha.  
**No affidavit for the above categories shall be entertained.**
- v) The above provisions, i.e. 2.2 (i) to 2.2 (iv), are not applicable to ICAR/VCI nominees/Foreign Candidates/State Govt. sponsored candidates/children of employees of O.U.A.T.

## **2.3 The candidate must have completed 17 years of age by 31.12.2016 (Born on before 01.01.2000)**

### **5. HOW TO GET PROSPECTUS & APPLY**

- 5.1 The prospectus may be downloaded from the university's website at [www.ouat.ac.in](http://www.ouat.ac.in). The candidates desirous of applying for the Common entrance test have to visit [www.onlinesbi.com](http://www.onlinesbi.com) and apply online before the scheduled date. For details please refer **Annexure-I**. The applicant's details will be available to the University only on successful payment of application fee. On successful payment a reference number is generated i.e. for example DU12345678 , printed on the e-Receipt, which the candidate may quote for all future correspondences if any with the University. For **sample copy of e-Receipt, please refer at Annexure-II**. The data submitted online on this webpage will be used to generate Form-'A'-cum-admit Card, to be downloaded by the applicant from University's website in between **07.05.2016 to 15.05.2016** in two copies and bring with him/her without signature, while coming to appear at the Entrance Examination. They are to put the signature at appropriate place in the presence of the invigilator and hand over one copy to the Invigilator. (The generated e-receipt and Admit Card should not be send to the University).  
Form-'B' appended at the end of this prospectus is for furnishing details of academic qualifications etc. of the candidate and should be submitted separately as mentioned in the prospectus and / or notified otherwise.

- 5.2 Candidates awaiting for their results of +2 Science examination are also eligible to apply for appearing at the Common Entrance Examination for admission into the U.G. Courses, anticipating their success in the +2 Science Examination.

- 5.3 A candidate is required to apply once irrespective of number of U.G. Courses (as mentioned under Sub-Clause 2.1) for which he/she wishes to be considered for admission.

- 5.4 The data obtained from the candidate while applying online using [www.onlinesbi.com](http://www.onlinesbi.com) will be used for the purpose of generating Admit Card for Entrance Examination. Hence the applicants are advised to submit data accurately as required while applying online. While applying online, the candidate has to **pay Rs. 1000.00 to the University besides bank charges** as specified by the Bank depending upon the mode of payment selected. **However, after 16.04.2016 to pay application fee select SBI Branch option from State Bank Collect while paying to generate PAP form and visit any SBI Branch to deposit Cash/SBI cheque only. Others payment modes viz. Debit Card, Credit Card, Net Banking options will not be available during 17.04.2016 to 20.04.2016.** Candidates are advised to apply online and pay the application fee before the due date.

**Hard copy of application in any form should not be sent to OUAT except Form-'B'.** The University will not accept any physical application supported by Bank Drafts etc. for the Entrance Examination purpose. The University will not be liable for refund of application fees deposited by the candidate in what so manner other than the prescribed one, or after the last date specified for online application.

## 6. SUBMISSION OF APPLICATION

### 6.1 Submission of Application Form "A"-cum-Admit Card :

The Form 'A'-cum-Admit Card, has to be downloaded by the candidate from the OUAT website according to sub clause-5.1. He/She has to print out two copies of the same and bring to the examination hall without signature, otherwise the candidate will not be allowed to appear at the examination.

The candidate has to put his/her signature at the places specified for, before the invigilator and hand over one copy to the invigilator . Second copy of the Form 'A'-cum-Admit Card may be retained by the candidate for his/her future reference.

- (a) One recent passport size photograph duly pasted (not stapled) at the appropriate place of Form 'A'-Cum-Admit Card.
- (b) The candidate is directed to carry with him any of the following documents in original for identification/verification and record.
  - (i) Voter ID Card
  - (ii) Driving License
  - (iii) Pan Card
  - (iv) Student Identity Card with photograph issued by the School/College last attended
  - (v) Passport
  - (vi) Aadhaar Card
  - (vii) Nationalized Bank Passbook with photograph
- (c) **Copy of e-receipt generated from 'State Bank Collect' after applying online as a proof of successful payment of application fee should be brought by the candidate for verification.**

**NB :** The candidate need not put his/her signature anywhere on the Application Form 'A'-cum-Admit Card. He/she shall put his signature at appropriate place(s) before the Invigilator only.

### 6.2 Submission of Application Form-B.

The Form-B downloaded from the OUAT website [www.ouat.ac.in](http://www.ouat.ac.in), and duly filled in should be sent along with the enclosures (as per the check list) mentioned below by **Registered Post/ Speed Post / Courier Service** to the **Asst. Registrar(Academic), Orissa University of Agriculture & Technology, Bhubaneswar - 751003** in a plain envelop superscribing **"FORM – 'B', OUAT U.G. ENTRANCE EXAMINATION, 2016-17"** on the top of the envelope, so as to reach the University Office on or before 10.06.2016 or within 15 days from the date of publication of the results of CHSE Annual +2 Science Examination, 2016, which ever is later.

**NB :** **No application shall be received by hand.**

**No application shall be received after the closing date.**

#### CHECK LIST

#### **SELF ATTESTED PHOTOCOPIES OF DOCUMENTS TO BE ENCLOSED WITH FORM 'B':**

**(As relevant in individual cases)**

1. Mark sheet and Certificate of 10<sup>th</sup> showing date of Birth.
2. Mark sheet and Certificate of +2 Science.
3. SC/ST/Green Card / Ph. Handicapped certificate from the competent authority for the respective reserved category (refer Clause-3.2).
4. Residential certificate (refer Clause-2.2.).
5. One passport size photograph as used in **Form 'A'-cum-Admit Card** .
6. Certificates /Documents relating to Special Claims like Sports/NCC/NSS(refer Clause-4.3).
7. In case of NRI Candidates, all the documents as per clause-3.6 (Annexure-III).
8. Certificate as proof of OUAT employee from Head of the Institution (Annexure –V ).
9. Permanent Residential Certificate for Western Odisha (refer Clause-3.4 ).

\* **5 copies of said passport size photograph be retained with the candidate for future use at the time of admission.**

6.2.1 The invisible photocopy of all documents if received will not be taken into consideration.

**N.B.:** a. Under no circumstances the documents submitted by the candidate with Form-‘B’ shall be returned .

b. The mark sheet of 10<sup>th</sup> and +2 Science are mandatory for calculation of weightage and preparation of merit list.

### **6.3 SPECIAL INSTRUCTION TO CANDIDATES**

**6.3.1** The candidates must send application Form –B duly filled in all respect sufficiently ahead of the closing date to ensure receipt by the due dates (See Sub Clause- 6.2)

6.3.2 They must submit Form-B only after appearing at the Entrance Examination.

6.3.3 They must write the Entrance Examination Roll Number at the appropriate place in the form-B.

6.3.4 Incomplete Form-B applications in any respect is liable to be rejected.

6.4 The ICAR/VCI nominees/Foreign candidates/State Govt. Sponsored Candidates to be admitted against reserved seats will pay the Application Fee and fill up the Form-B of the application at the time of their admission.

### **20. PLACES FOR ENTRANCE EXAMINATION, 2015**

01. ANGUL
02. BALANGIR
03. BALASORE
04. BARAGARH
05. BARIPADA
06. BERHAMPUR
07. BHADRAK
08. BHAWANIPATNA
09. BHUBANESWAR
10. BOUDH
11. CUTTACK
12. DEOGARH
13. DHENKANAL
14. JAGATSINGHPUR
15. JAJPUR
16. JEYPORE
17. JHARASUGUDA
18. KENDRAPARA
19. KEONJHAR
20. KHURDA
21. MALKANGIRI
22. NABARANGPUR
23. NAYAGARH
24. NUAPADA
25. PARALAKHEMUNDI
26. PHULBANI
27. PURI
28. RAYAGADA
29. ROURKELA
30. SAMBALPUR
31. SONEPUR

*(Subject to change by the University, if so decided)*

**NOTE:** If the number of candidates appearing at a center is less than 50, such a Center may be cancelled. Candidates may be assigned a center of their second choice.

**PROCEDURE FOR APPLYING ONLINE FOR ADMISSION INTO UG COURSES IN OUAT**

Last date for payment of application fee is 20/04/2016. However, after 16.04.2016 payment modes viz. Debit Card, Credit Card, Net Banking options will not be available. After 16.04.2016 to pay application fee generate a PAP form from State Bank Collect using Branch options and visit any SBI branch to deposit Cash/SBI Cheque.

Please read the instructions carefully before proceeding.

- Visit online banking website of State Bank of India by typing <https://www.onlinesbi.com> in the address bar of the internet explorer. Once the home page appears click on 'State Bank Collect' tab.
- Accept the disclaimer clause and click on "proceed".
- Select the State of Corporate /Institution as 'Odisha'.
- Select type of Corporate / Institution as 'Educational Institutions' and click on 'Go'.
- Now select Educational Institution Name as 'Orissa University of Agriculture and Technology' and click on 'Submit'.
- Select the payment category as 'UG Entrance Exam-2016' from the drop down.
- Now a blank form appears. Carefully fill in the details of the applicant. **The data keyed in here will be processed by OUAT for the purpose of UG Entrance Examination 2016 and generation of Form A-cum-Admit Card.** Any wrong information may debar the applicant from the UG Entrance Examination 2016. Besides collecting the applicant's details the system will also collect the prescribed application fee. The process will be completed only on payment of required application fee successfully. Hence, carefully fill in the form with required information as asked for or select from the drop down options wherever available. **Take adequate care while filling in (a) Name (b) Date of Birth (c) Mobile Number as asked for in the lower part of the screen. This information is important to reprint the e-Receipt from 'Payment History' link of State Bank Collect subsequent to any successful payment.**

- Before filling data against Reserved Seat Category and Special Claims Category please refer note below.

Reserved Seat Category

<u>Category Name</u>	<u>Code</u>	<u>Category Name</u>	<u>Code</u>
General	GEN	Physically Handicapped	PH
Scheduled Caste	SC	Non Resident Indian	NRI
Scheduled Tribe	ST	Western Odisha	WO
Green Card Holder	GCH	Ward of OUAT Employee	OUAT EMP

- Once, the required data is filled in, click on 'Submit'.
- The system will ask the applicant to verify the details entered and confirm in the next page. Verify the details and click on 'Confirm'.
- The system will request the applicant to select the desired payment mode for payment of application fees from various options. Please note that the bank charges for various payment modes are also displayed which is to be borne by the applicant. **Carefully examine the charges displayed since the charges for different payment modes are different.** Select the desired payment mode.
- Now the system will guide the applicant through the payment process. Once the payment is completed successfully one e-Receipt is generated containing a **Reference Number** in PDF format. **Take a print out.** The candidates are required to carry it with him while coming to appear at the Entrance Examination. The applicant may also save this optionally for future reference. The e-receipt can also be regenerated / reprinted afterwards from 'Payment History' link of 'State Bank Collect'.
- If 'SBI Branch' (cash/ cheque option) is selected as payment mode a Pre Acknowledgement Payment (PAP) form is generated which contains the relevant details for payment at any SBI Branch. The applicant takes the print out of the PAP Form and visits **any SBI Branch** for payment though **cash or cheque drawn on SBI Branch**. After the payment is successfully processed by the SBI Branch, the SBI Branch will give an acknowledgment of payment on the PAP Form. Now any time the applicant may return to 'State Bank Collect' link in the home page of [www.onlinesbi.com](http://www.onlinesbi.com) for printing the e-receipt from the 'Payment History' link as copy of this is required to be carried along while coming to appear at the Entrance Examination.

NB : While paying application fees online, if the account is debited but e- Receipt is not generated please wait for two working days unless the last date is approaching before trying once again. This may happen due to failure in connectivity while paying. In all such cases the e- Receipt will be made available from 'Payment History' link of 'State Bank Collect'.



**ORISSA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY**  
**SIRIPUR, BHUBANESWAR-751003**

**ANNEXURE-II**

Date : 11.03.2016

SB Collect Reference Number	
Name of the Examination*	-Select U.G. Entrance Exam-2016 -
Full Name of the Candidate*	
Gender*	-Select Male/Female -
Date of Birth*	
Name of the Mother*	
Name of the Father*	
Address Line-1(without comma )*	
Address Line-2(without comma)*	
Address Line-3(without comma)	
Mobile Number (10 digits)*	
e-mail ID(Maximum 30 characters)	
State of Domicile(clause-2.2 of prospectus)*	State list
Category*	Gen/SC/ST
Claim for Green Card Holder*	Not Applicable/GCH
Claim for Physically Handicapped*	Not Applicable/ PH
Claim for NRI*	Not Applicable/ NRI
Claim for Western Odisha*	Not Applicable / WO
Claim for ward of OUAT Employee *	Not Applicable/ OUAT EMP.
Special Claims Category*	Not Applicable/ NCC/NSS/ SPORTS
Name of 10th Board*	BSE/CBSE/ICSE/OTHERS
Total Marks/CGPA(10th Exam.)*	
Marks/CGPA Secured(10th Exam.)*	
Total Marks in Plus 2 Sc.*	
Secured Marks- Plus 2 Sc. (Passout Students)	
If MIL is not Odia Specify	
Exam Place Preference 1*	-Select Centre-
Exam Place Preference 2*	-Select Centre-
Application Fee*	Rs.1000/-(Fixed)
Transaction Charge	
Total Amount (In Figure)	
Total Amount ( In Word)	
Notification 1	Print a copy of the e-Receipt subsequent to successful payment and bring the same along with a photo ID proof to the Examination Centre (Refer clause-6 of the prospectus).
Notification 2	Form A-cum-Admit Card will be available for download from OUAT Website <a href="http://www.ouat.ac.in">http://www.ouat.ac.in</a> from 07 <sup>th</sup> May 2016.