

## Ethics Sign-off Form

### Department of Computer Science

This form applies only studies that involve the use of other people ('participants') to collect information. For example, to carry out simple evaluations of a system or a system design, or for getting information about how a system might be used.

**If no other people have been involved in the collection of information, then you do not need to complete this form.**

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By signing this form you confirm that your study satisfies each of the following ethical principles:

1. Participants are not exposed to any risks greater than those encountered in their normal working life.
2. Experimental materials are paper based or comprise software running on standard hardware.
3. All participants give explicit consent to take part.
4. No incentives are offered to participants.
5. No information about the evaluation or materials is intentionally withheld from the participants.
6. No participant is under the age of 16
7. No participant has an impairment that might limit their understanding or communication.
8. I am not in a position of authority or influence over any of the participants.
9. All participants are informed that they can withdraw from the study at any time.
10. All participants are informed of my contact details.
11. Participants are debriefed about the aims of the study and given the opportunity to ask questions.
12. All the data collected from participants is stored in an anonymous form.

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COURSE / PROJECT TITLE:

NAME:

STUDENT NUMBER:

SIGNATURE:

DATE: