

# DOSSEH SHALOM

Project Manager

dossehdosseh14@gmail.com - -

## SUMMARY

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Dedicated and detail-oriented Project Manager with a proven track record of successfully managing projects in fast-paced environments. Skilled in meticulous organization, effective communication, and managing multiple tasks seamlessly. Proficient in project management tools and methodologies, with a goal-driven, proactive attitude and strong problem-solving skills.

## EXPERIENCE

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### **Freelance Digital Marketer at Self-employed - MAI 2019 to PRESENT**

- Managed digital marketing projects, including SEO, SEM, and social media campaigns.
- Designed and implemented chatbot solutions for Facebook, improving customer engagement and support.
- Created visually appealing graphics for various marketing materials, enhancing brand identity and messaging.
- Collaborated with cross-functional teams to ensure project objectives were met and aligned with client goals.

## EDUCATION

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### **Bachelor in Expertise Informatique at Epitech - SEPT 2022 to PRESENT**

Currently pursuing a Bachelor's degree in Expertise Informatique, focusing on data science and quantitative analysis.

### **High School Diploma at West African Senior School Certificate Examination - SEPT 2021 to JUIN 2022**

Completed high school education with a focus on computer science and mathematics.

### **High School Diploma at BAC B (Baccalaureate) - SEPT 2021 to JUIN 2022**

Completed high school education with a focus on computer science and mathematics.

## CERTIFICATIONS

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### **Introduction to MS Excel at Coursera - AVRIL 2023**

Completed a course on the basics of Microsoft Excel, learning data analysis, formulas, and functions.

### **Python for Beginners at Coursera - AVRIL 2023**

Completed a course on Python programming, learning the basics of Python 3 and its applications in data science and web development.

## **Data Visualization at Coursera - MAI 2023**

Completed a course on data visualization, learning the basics of creating charts, graphs, and other visual representations of data.

## **Data Analyst Bootcamp at Alex the Analyst - MAI 2023**

Completed a 58-video series on data analysis, learning various techniques and tools for analyzing and interpreting data.

# **PROJECTS**

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## **Chatbot Development**

- Improve customer engagement and support
- Automate repetitive tasks and reduce response time
- Successfully developed and implemented chatbot solutions for Facebook, resulting in improved customer engagement and support.

## **Graphic Design**

- Enhance brand identity and messaging
- Create visually appealing marketing materials
- Designed and created visually appealing graphics for various marketing materials, enhancing brand identity and messaging.

# **EXTRA-CURRICULAR ACTIVITIES**

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## **Coding Club**

Active member of a coding club, participating in coding challenges and learning new programming languages.

## **Data Science Meetup**

Regularly attend data science meetups, learning about the latest trends and techniques in data science and machine learning.

# **SKILLS**

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## **Hard Skills**

- Project Management, Digital Marketing, SEO, SEM, Social Media Campaigns, Chatbot Development, Graphic Design, Data Science, Quantitative Analysis, Microsoft Project, Asana, Trello

## **Soft Skills**

- Communication, Collaboration, Problem-Solving, Adaptability, Attention to Detail, Goal-Driven, Proactive, Professionalism

# **HOBBIES**

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- Coding
- Data Visualization
- Learning New Technologies