

STUDY VISA CHECKLIST

Overview

Visa for stays exceeding 90 days for studies, training, internships or voluntary work. This visa may also be issued for stays for au pairs and for conversation class assistants. Study stays of less than 90 days do not require a study visa. Depending on the applicant's nationality, a short-stay visa may be required (see "Schengen visas").

The following family members may obtain a visa to accompany the student:

- The spouse or unmarried partner.
- Children who are minors or who have a disability.

Visas for students' family members do not constitute work permits.

Activities for which a study visa may be obtained:

Full-time studies at an authorized school that will lead to the obtainment of a degree or certificate of studies.

- Doctorate studies.
- Training activities.
- Student mobility programmes at compulsory and/or non-compulsory secondary education level at an officially recognized teaching or scientific centre.
- Training placements at public or private bodies or entities that cannot be covered by internship visas (see "Internship visa").
- Volunteer services in the framework of programmes pursuing public interest goals.
- Au pair programmes.
- Conversation class assistants.

It is required to proof:

- Acceptance at an authorized teaching centre to carry out a full-time study programme. This is also required to work in Spain as an Au Pair.
- Acceptance at a research or training centre.
- Acceptance into a student mobility programme (in this case, the applicant must also provide proof of acceptance at a study centre, of having found accommodation with a family or at an institution, and the commitment of the organizer of the programme to bear the costs).
- Acceptance for a non-remunerated internship on the basis of a signed agreement.
- An agreement with the organization responsible for the volunteer programme.

Documents requested (all documents that are not in Spanish must be translated to Spanish – only exceptions is for bank statements written in English or French):

1. 1 photo in colour (glued to the visa application form over the words "Photo")

2. Original passport
3. Visa application form filled and signed – see attached
4. Financial means: 4 months bank statements (and others docs if wanted). If sponsored, sworn affidavit (immediate relative) or letter of scholarship. The law requires 600 Euros per month for the First year. If scholarship covers only one part, then the rest must be proof by student or parents.
5. Letter of health insurance** (must covers the entire period of studies, or at least the first year if the staying will be for longer than that.)
6. Letter of acceptance (to study/internship/research/volunteer). It must be written in Spanish.
7. Copy of passport (all pages, including blank)
8. Proof of address (in your current country of residency)

If you will study for more than 180 days, submit also these two documents below (9 & 10):

9. Police clearance, original, legalized (Hague Apostille). If you live in South Africa: apostilled with Hague Apostille by DIRCO***. You may contact DIRCO.
10. Medical certificate: it must literally states that you “do(es) not suffer from any disease that could cause serious repercussions to public health according to the specifications of the International Health Regulations of 2005”. If you live in South Africa: stamped by HCPSA. You may contact the HPCSA. Otherwise, legalized (Hague Apostille).

*** If you live in from Mauritius/Madagascar/Comoros:** you can send your application by courier. Make sure the documents are submitted in the same order as the list above. Once you confirm with the courier that your application was delivered to the consulate, you must contact the consulate by email (visacapetown@maec.es) and request the bank details and visa fee to be paid.

****Apostille for South African Police clearances and certificates issued by DHA:** in South Africa DIRCO is the only institution that apostilled the signature of the certain document itself (police clearance and DHA’s certificates are some off them). Other institutions only legalized signature of notaries, commissioners of oaths, translators, etc. and not the signature of the person who issued/signed the original certificate and that is why we cannot accept them.

*****Medical Insurance:** It must be health insurance (not travel). Therefore, it is not necessary to cover repatriations and/or evacuations.

- The insurance must cover all risks normally covered for nationals (that is, the catalog of benefits of the National Health System regulated in articles 7 and following of Law 16/2003, of May 28, on cohesion and quality of the System National Health Service). This coverage must be maintained throughout the duration of the authorization.

- Medical insurance must have no deficiency or co-payment or coverage limit, that is, it must cover 100% of medical, hospital and extra-hospital expenses. Spanish companies such as Sanitas, Adeslas, Axa, etc. They offer 100% coverage of expenses and unlimited.

Students minors (of 18 years old):

- Police clearance: not requested, even if staying more than 180 days.
- Affidavit from both parents authorizing her to leave the country, naming the adult that will look after her in Spain (original and with Hague Apostille)
- Adult in Spain: affidavit before notary stating that s/he will be responsible for the minor as a tutor and that s/he will make sure that the minor return to South Africa and that there is no intention to adopt the minor. The letter must also include the tutor's full name, passport number (and T.I.E. if foreigner) or EU ID number, date of birth, address and occupation; full name of the minor, academy or place of studies. The letter must be accompanied by copy of passport (and T.I.E. if foreigner) or EU ID and proof of address. If the minor will study in Catalunya, it is required to submit a certificate that the tutor has not been condemned for sexual related crimes.

Visa:

- The earlier possible starting date of a visa is 15 days before the course starts, according to the study admission letter. If an applicant write as intended date of arrival earlier than 15 days, that will not be possible and the starting date will be changed to 15 days earlier.
- That visa is only to travel to Spain, it is not a Schengen visa; however, the visa allows a student to transit in airport via another Schengen country (e.g. Cape Town-Paris (airport transit)-Madrid).
- To study for more than 180 days: the visa will be valid for 90 days so, within 30 days of the arrival in Spain, the student must go to the National Police station (oficina de extranjería) to get the residence card (T.I.E.).
- To study for less than 180 days: the visa will be covered the study programme, according to the admission letter to study.