

Anand B. Bhatt

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OBJECTIVE

To obtain a challenging position within a dynamic organization where I can leverage my skills in **Information Technology** and **Accounting** while continuously learning and contributing to the company's success.

EDUCATION

Diploma in Information Technology

Sigma Institute, Expected Completion: **Feb 2024**

CGPA: 7.09

TECHNICAL SKILLS

- **Proficient in:** HTML, CSS, JavaScript, React
- **Strong understanding of** web development principles
- **Familiarity with:** Database management, Software development life cycle

PROJECTS

Travel Application

- Developed a user-friendly travel application using **HTML**, **CSS**, and **JavaScript**.
- Implemented features for itinerary planning, location searches, and user reviews.
- Ensured responsive design for optimal viewing on various devices.

To-Do List Application

- Developed a dynamic to-do list web application using **HTML**, **CSS**, and **JavaScript**.
- Implemented features to add, edit, delete, and mark tasks as completed.
- Ensured a responsive design for both desktop and mobile views.

EXPERIENCE

Customer Relationship Manager

Pramukh Technical and Calibration Centre Pvt. Ltd.

Period: Feb 2024 - May 2024

- Developed strong client relationships and ensured customer satisfaction.
- Coordinated with technical teams to resolve client issues efficiently.

PERSONAL SKILLS

- **Diligent:** Committed to completing tasks efficiently and effectively.
- **Self-Motivated:** Proactively seeks opportunities for improvement and growth.
- **Adaptable:** Quickly adjusts to new challenges and technologies.
- **Critical Thinker:** Employs analytical skills to solve complex problems.
- **Respectful Team Player:** Values collaboration and maintains professionalism with colleagues and supervisors.

PERSONAL DETAILS

- **Date of Birth:** 04.11.1998
- **Languages Known:** English, Hindi, Gujarati
- **Gender:** Male
- **Nationality:** Indian
- **Religion:** Hindu
- **Marital Status:** Single

I hereby declare that the information provided is true and correct to the best of my knowledge and belief.

Yours Sincerely,
Anand Bhatt