



With **InvestAscent**, Tax Filing will be just a pleasant experience. Use any one of the following methods to file your returns

With **InvestAscent**, employees can file their tax returns in three different ways:

Self Filing:

Steps	Details
Step 1	Employee will register himself with InvestAscent with his official email id to avail the corporate pricing at www.investascent.com
Step 2	Employee will login, will fill in the personal details and include any other income head like House Property, Capital Gains and income from other sources
Step 3	Employee will make the online payment
step 4	Employee will click on "file my returns online" to complete the online tax filing process
Step 5	Employee can download his ITR V from his account after 24 hours and sign the same and will drop into the drop box
Step 6	InvestAscent will collect the signed ITR V and send the same to the income tax department

E Mail E Filing :

	Details
Step 1	Tecnotree will send the tax filing forms to all employees
Step 2	Employee will send the completed helpdesk form along with form 16 (Part A and Part B) through email at efile@investascent.com
Step 3	InvestAscent will send the confirmation mail to the employee that his filing is made within 36 hours. Employee will be requested to check the information filled in and confirm.
Step 4	Employee will make the payment online and will click on "file my return online" to complete his online tax filing process or he can make the payment in cash to the helpdesk representative
Step 5	Employee can download his ITR V from his account after 24 hours, sign the same and drop the ITR V in the drop box.
Step 6	InvestAscent will collect the signed ITR V and send the same to the income tax department