

Step by Step Process to Submit Investment Proofs

- 80 & 80C deduction uploading process

IT Declarations - India

Active Queries

My Requests **All Requests (7)**

My Requests - All Requests

Hide Quick Criteria Maintenance

IT - Declaration Type: - All -

Request Phase: - All -

Creation Date: 01.01.1800

To 31.12.9999

Apply

Clear

View: [Standard View]

Create

Display

Edit

Delete

Print Request

Employee Number

IT - Declaration Type

Creation Date

Employee Name

Click on
Create

Create Request (IT Declarations - India): Step 1 (Details)

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Details

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Review

3

Submit

* IT - Declaration Type:

Select
options
from drop
down

Create Request (IT Declarations - India): Step 1 (Details)

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* IT - Declaration Type:

Actual Rent Paid
Income From Other Sources
Section 80C Deductions
Section 80 Deductions

Select relevant topic here

Create Request (IT Declarations - India): Step 1 (Details)

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* IT - Declaration Type: Section 80C Deductions

Actual Amount: 0,00

Proposed Amount: 383.000,00

Begin Date: 01.04.2017

End Date: 31.03.2018

☒ Consider Actuals

Tick this box

Enter amount in actual column based your requirement

Calculate

*Line Number	Investments/Contributions	Maximum Limit	Currency	Evidence	Proposed Investment	Previous Approved Amount	Actual Amount
0001	Payment towards Life Insurance Policy	9.999.999,00	INR	Particulars	33.000,00	0,00	10000
0002	Contribution to ULIP	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0003	Subscription to notified mutual fund (infrastructure, unit linked Insurance plan	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0004	Contribution to Public Provident Fund	150.000,00	INR	Particulars	0,00	0,00	0,00
0005	Subscription to notified Central Govmt Savings certificate (NSC VIII issue)	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0006	Repayment of Housing loan	9.999.999,00	INR	Particulars	300.000,00	0,00	10000
0007	Interest on NSC VIII issue	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0008	Subscription to notified pension fund	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0009	Subscription to notified deposit scheme of the National Housing Bank	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0010	Tuition fee - child 1	9.999.999,00	INR	Particulars	50.000,00	0,00	0,00

☒ I acknowledge and accept Terms and Conditions

Create Request (IT Declarations - India): Step 1 (Details)

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1 Details 2 Review 3 Submit

*IT - Declaration Type: Section 80C Deductions

Actual Amount: 0.00

Proposed Amount: 112,000.00

Begin Date: 01.04.2016

End Date: 31.03.2017

☒ Consider Actuals

Evidence Details

Policy Number -1
Policy Number -2
Policy Number -3

OK Cancel

Once you click Particulars - Enter Policy numbers here and click OK

Calculate

*Line Number	Investments/Contributions	Maximum Limit	Currency	Evidence	Proposed Investment	Previous Approved Amount	Actual Amount
0001	Payment towards Life Insurance Policy	9,999,999.00	INR	Particulars	32,000.00	0.00	32,000.00

Comments

Enter Remarks Display Remarks

User Type	User Name	Date	Time
Employee	Santhoshkumar	03.01.2018	122504

Move cursor down and select the lines which you have declared to upload documents

click on upload

Attachments

Attachment at: Payment towards Life Insurance Policy

Upload Download

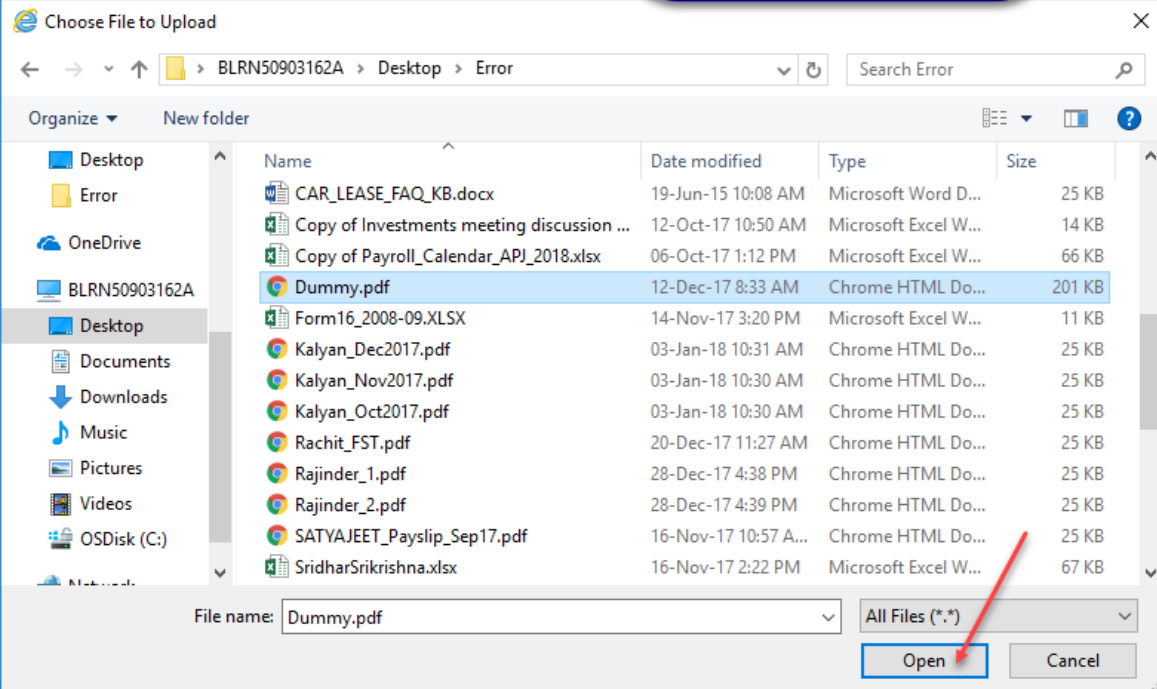
Actions	Line Number	File Name
No data available		

Attachment

* File:

Browse...

Click on Browse and select the file and click on open



Attachment



* File: C:\Users\i079866\Desktop Browse...

Click on Ok once file selected

OK

Cancel

Create Request (IT Declarations - India): Step 1 (Details)

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1

Details

2

Review

3

Submit

* IT - Declaration Type: Section 80C Deductions

Actual Amount: 0,00

Proposed Amount: 383.000,00

Begin Date: 01.04.2017

End Date: 31.03.2018

☒ Consider Actuals

Click on next and Next till you get a message, successfully once file uploaded

Calculate

*Line Number	Investments/Contributions	Maximum Limit	Currency	Evidence	Proposed Investment	Previous Approved Amount	Actual Amount
0001	Payment towards Life Insurance Policy	9.999.999,00	INR	Particulars	33.000,00	0,00	10.000,00
0002	Contribution to ULIP	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0003	Subscription to notified mutual fund (infrastructure, unit linked Insurance plan	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0004	Contribution to Public Provident Fund	150.000,00	INR	Particulars	0,00	0,00	0,00
0005	Subscr to notified Central Govmt Savings certificate (NSC VIII issue)	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0006	Repayment of Housing loan	9.999.999,00	INR	Particulars	300.000,00	0,00	10.000,00
0007	Interest on NSC VIII issue	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0008	Subscription to notified pension fund	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0009	Subscription to notified deposit scheme of the National Housing Bank	9.999.999,00	INR	Particulars	0,00	0,00	0,00
0010	Tuition fee - child 1	9.999.999,00	INR	Particulars	50.000,00	0,00	0,00

[Click here to download Terms and Conditions](#)

Create Request (IT Declarations)

[< Previous](#) [Next >](#) [Save Draft](#)

☒ Request validation successful

1
Details

Always click on next to submit,
Do not click on Save Draft.

- Actual Rent Paid

Create Request (IT Declarations - India): Step 1 (Details)

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1 Details 2 Review 3 Submit

* IT - Declaration Type: Actual Rent Paid

Accommodation Type: Rented Accom.

City Category: Non Metro

From Date: 01.04.2017

To Date: 31.12.9999

Proposed Monthly Rent Amount: 0,00

Actual Monthly Rent Amount: 0,00

Landlord's Name:

Landlord's Address:

PAN of Landlord:

* Property Location*:

Select an entry incase PAN not available:

☒ Consider Actuals

Select rent and maintain the dates
and amount based on your
requirement, enter the PAN of
landlord.

☒ I acknowledge and accept [Terms and Conditions](#)

tick this box

Create Request (IT Declarations - India): Step 1 (Details)

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! A request of this declaration type already exists.



Click on next till you get successfully submitted

* IT - Declaration Type: Actual Rent Paid

Accommodation Type: Rented Accom.

City Category: Non Metro

From Date: 01.04.2017

To Date: 31.12.9999

Proposed Monthly Rent Amount: 0,00

Actual Monthly Rent Amount: 15.000,00

Landlord's Name:

Landlord's Address:

PAN of Landlord: AABBC123P

* Property Location*: Bangalore

Select an entry incase PAN not available:

☒ Consider Actuals

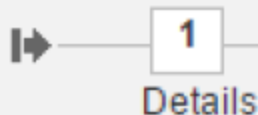
Create Request (IT Declarations)

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Save Draft

✓ Request validation successful



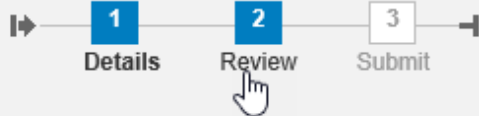
Always click on next to submit,
Do not click on Save Draft.

- Income / Loss from House Property

Create Request (IT Declarations - India): Step 1 (Details)

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* IT - Declaration Type:

* Subtype:

select income /
loss from house
property

Create Request (IT Declarations - India): Step 2 (Review)

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Save Draft

☒ Request validation is successful



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Submit



Reimbursement Type: Income / Loss from House Property

Subtype: House Property

House Property: Self-Occupied/Deemed self-occupied House

From Date: 01.04.2018

To Date: 31.03.2019

* Select House Property*: New House

Change House Property: Self Occupied House

* Select Loan Type*: Joint Loan

Percentage on joint loan: 50

Annual Interest paid on Joint Housing Loan: 500000

Annual Interest Paid on Housing Loan: 250,000.00

* Lender's Name*: JP

Lender's Address 1:

Lender's Address 2:

Lender's Address 3:

* Property Location*: Bangalore

* PAN of Lender*: AJZPG3168P

Lender's Type: Financial Institutions

fill in the percentage
would like to avail
as tax benefit

Complete interest
amount must be
plugged here

Interest will be
calculated
automatically based
on the percentage

☒ I acknowledge and accept [Terms and Conditions](#)

Comments

User Type	User Name	Date	Time
Employee			124524

Scroll down and tick this box and click below shown upload button to save your documents

Attachments

Attachment at: Line Item -0001

Actions	Line Number	File Name
No data available		

Create Request (IT Declarations - India): Step 1 (Details)

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Details

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Review

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Submit

Click on next till you get
message request has
been submitted

* IT - Declaration Type: Income / Loss from House Property

* Subtype: House Property

* House Property: Self-Occupied/Deemed self-occupied House

From Date: 01.04.2018

To Date: 31.03.2019

* Select House Property*: New House

Change House Property: Self Occupied H

* Select Loan Type*: Joint Loan

Percentage on joint loan:

Annual Interst paidon Joint Housing Loan:

Annual Interest Paid on Housing Loan: 0.00

* Lender's Name*:

Lender's Address 1:

Lender's Address 2:

Lender's Address 3:

* Property Location*:

* PAN of Lender*:

Lender's Type:

