



HOT WORK PERMIT

Date of Work :	Initiator:	Permit No.:
Description of work :		
Name of person supervising:		Dept./Function:
Names of workmen involved in the job :		
1	2	
3	4	
Exact Location of Work:		
JSA Reference No.		
Job Instruction & Confirmation Sheet Ref. No		
Valid From : Time Date: To Time: Date:		
Other relevant information (if any)		
Initiated by Engineer / Supervisor of Agency		Checked by Agency Safety Representative
Name		Name
Signature		Signature
Date		Date
Exact location of work		
Relevant information		
Check list for Authorization of Work Permit		
Minimum and Mandatory Precautions		Y/ N / NA
1	Permit form filled in completely?	
2	Form filled in correctly and in full.	
3	Has the work area been inspected for any abnormalities - specify on wind, atmosphere, surroundings, etc.	
4	Are the necessary PPE provided and do the workmen know their use?	
5	Is the fitter, experienced and knowledgeable enough to carry out the job?	
6	Area has to be cleared of any flammables and combustible material.	
7	Electrical equipment to be protected and grounded.	
8	Are fire-fighting equipment - extinguishers, water, sand buckets etc, located nearby for ready in case of any mishap?	
9	Gas cylinders in upright state/ trolleys/ flash-back arrestors/ hose condition/ NRVs, etc.	
10	Is the area easily accessible?	



Additional precautions to be taken:		
This permit is valid only for one week. A fresh hot work permit has to be taken for continued works for the next week.		
<input type="checkbox"/>		
Permit Issued By:		
	Approved by Principal Agency work in charge	Endorsed by Principal Agency HSE Dept
Name		
Signature		
Date		
Permit Close Out by: Name & Signature (Principal Agency)		
Date :	Time :	
Note: All extra information on preparation and precautions to be provided on the reverse side of this PTW.		

