

#### **4. FORM OF NOTIFICATION OF AWARD**

**4a. FORM OF 'NOTIFICATION OF AWARD OF CONTRACT'  
FOR SUPPLY OF PLANT AND EQUIPMENTS**

*(This form shall apply mutatis-mutandis for  
all First Contract, Second Contract & Third  
Contract)*

**NOTE : INSTRUCTIONS INDICATED IN ITALICS IN THIS NOTIFICATION OF AWARD  
ARE TO BE TAKEN CARE OF BY THE ISSUING AUTHORITY.**

Ref. No. :

Date :

.....(Contractor's Name & Address).....  
.....  
.....  
.....

Attn : Mr.....

**Sub : Notification of Award of Contract for Supply of..... (Package Name)  
..... as per Bidding Document No.....**

Dear Sir,

1.0 This has reference to the following:

- (i) Our Invitation for Bids (IFB) No. ....dated.....
- (ii) Bidding Documents for the subject package issued to you vide our letter no. .... dated..... comprising the following :

.....(*List out all the Sections/Volumes of the Bidding Documents  
along with Tender Drawings etc. as issued to the bidder*).....

Errata/Amendment No..... to..... (*Name of Section/Volume of the  
Bidding Documents to which Errata/Amendment pertains*)..... issued to  
you vide our letter no. .... dated .....

*(Applicable only if any Errata/Amendment to the Bidding Documents has been  
issued subsequently)*

- (iii) Clarifications furnished to you on the Bidding Documents vide our letter no..... dated ..... based on the query raised by **you/one of the prospective bidders.** (*Use as applicable*)  
*(Applicable only if any clarification to the Bidding Documents has been issued subsequently)*

**(INCLUDE AS FURTHER SUB-PARAGRAPHS ANY OTHER APPLICABLE  
CORRESPONDENCE MADE TO THE BIDDER AFTER ISSUANCE OF BIDDING  
DOCUMENTS UP TO THE DATE OF BID OPENING)**

- (iv) Your Proposal for the subject package submitted vide your letter No. .... dated..... and its modification vide letter no. .... dated ..... (*Delete if not applicable*).

- (v) Our Fax message/letter No. .... dated..... regarding extension of validity of bid and that of the Bank Guarantee towards Bid Security.

*(Applicable only if any extension has been sought subsequently)*

***(INCLUDE AS FURTHER SUB-PARAGRAPHS ANY OTHER APPLICABLE CORRESPONDENCE MADE TO OR BY THE BIDDER AFTER BID OPENING)***

- (vi) Our Fax message/letter No. .... dated..... inviting you for post bid discussions.
- (vii) Post bid discussions and meetings we had with you from ..... to ..... resulting into the following Minutes of Meetings enclosed herein with this Notification of Award :
- (a) Minutes of Meetings regarding Commercial issues (APPENDIX - .....)
  - (b) Minutes of Meetings on Technical issues (APPENDIX - .....)
  - (c) Minutes of Meetings regarding Work Schedule (APPENDIX - .....)
  - (d) Minutes of Meetings regarding Quality Assurance Aspects (APPENDIX -.)
  - (e) Minutes of Meeting regarding Safety Plan (APPENDIX - ...)

- 2.0 We confirm having accepted your proposal submitted vide letter no. .... dated ..... **and its modification vide letter no. .... dated (Delete if not applicable)** read in conjunction with all the specifications, terms & conditions of the Bidding Documents, **Your subsequent letters (Use if relevant)** and agreed Minutes of Meetings referred to in para 1.0 above and award on you the Contract for the work of .....**(Indicate brief Scope of Work)** ..... of .....**(Name of Package)** .....for **(Name of project)**..... as per Specification No. :..... (hereinafter referred to as the 'First Contract').

- 3.0 We have also notified you vide our Notification of Award No. .... dated ..... and Notification of Award No. .... dated ..... and Notification of Award No. .... dated ..... for award of Second Contract and/or Third Contract and/or Fourth Contract respectively on you for the work of .....**(Indicate brief scope of work of the Second Contract and/or Third Contract and/or Fourth Contract)** ..... complete ..... **(Name of Package)**..... for .....**(Name of Project)** .....as per Bidding Document No. .... (hereinafter referred to as the 'Second Contract', 'Third Contract' and Fourth Contract). You shall also be fully responsible for the works to be executed under the 'Second Contract', 'Third Contract' and 'Fourth Contract' and it is expressly understood and agreed by you that any breach under the 'Second Contract' and/or 'Third Contract' and/or 'Fourth Contract' shall automatically be deemed as a breach of this 'First Contract' and vice-versa and any such breach or occurrence or default giving us a right to terminate the 'Second Contract' and/or 'Third Contract' and/or Fourth Contract, recover damages thereunder, shall give us an absolute right to terminate this Contract and/or recover damages under this 'First Contract' as well and vice-versa. However, such breach or default or occurrence in the 'Second Contract' and/or 'Third Contract' and/or 'Fourth Contract' shall not automatically relieve you of any of your responsibilities/obligations under this 'First Contract'. It is also expressly understood and agreed by you that the equipments/materials to be supplied by you under this Contract when installed and commissioned under the 'Third Contract' and Fourth contract shall give satisfactory performance in accordance with the provisions of the Contract.

4.0 The Total Contract Price for the entire scope of work under the Contract shall be .....(Specify the amount and currency)..... as per the following break up :

- (i) **Ex-Manufacturing Works/Place  
of Despatch Price (both in India)/  
CIF (Indian Port-of Entry)  
Price (Use as Applicable)**  
for Main Equipment
- (ii) **Ex-Manufacturing Works/Place  
of Despatch Price (both in India)/  
CIF (Indian Port-of Entry)  
Price (Use as Applicable)**  
for Mandatory Spares
- (iii) Type Test Charges  
**(Delete if not applicable)**
- TOTAL (i + ii + iii) .....
- (.....(Specify the total amount in words).....)

5.0 You shall prepare and finalise the Contract Documents for signing of the formal Contract Agreement and shall enter into the Contract Agreement with us, as per the proforma enclosed with the Bidding Documents, on non-judicial stamp paper of appropriate value within.....(Specify).....days from the date of this Notification of Award.

6.0 We request you to return a copy of this Notification of Award digitally signed/duly signed and stamped on each page including all the enclosed Appendices, by the authorised signatory of your company as a proof of your acknowledgement.

Please take necessary action to commence the work and confirm action.

Yours faithfully,  
for and on behalf of  
.....(Name of the Employer).....

(Authorised Signatory)

Encl. : As above.

**4b. FORM OF 'NOTIFICATION OF AWARD OF CONTRACT' FOR  
INSTALLATION OF PLANT AND EQUIPMENTS**

**NOTE :      *INSTRUCTIONS INDICATED IN ITALICS IN THIS NOTIFICATION      OF AWARD  
ARE TO BE TAKEN CARE OF BY THE ISSUING AUTHORITY.***

Ref. No. :

Date :

.....(Contractor's Name & Address).....  
.....  
.....

Attn : Mr.....

**Sub : Notification of Award of Contract for Inland Transportation, Insurance, Installation,  
Testing & Commissioning and Guarantee Tests of ..... (Package Name)  
..... as per Bidding Document No.....**

Dear Sir,

1.0 This has reference to the following :

- (i) Our Invitation for Bids (IFB) No. .... dated .....
- (ii) Bidding Documents for the subject package issued to you vide our letter no. .... dated..... comprising the following :

.....(List out all the Sections/Volumes of the Bidding Documents  
along with Tender Drawings etc. as issued to the bidder).....

Errata/Amendment No..... to..... (Name of Section/Volume of  
the Bidding Documents to which Errata/Amendment pertains)..... issued  
to you vide our letter no. .... dated.....

(Applicable only if any Errata/Amendment to the Bidding Documents has been  
issued subsequently)

- (iii) Clarifications furnished to you on the Bidding Documents vide our letter  
no..... dated ..... based on the query raised by **you/one of  
the prospective bidders. (Use as applicable)**  
(Applicable only if any clarification to the Bidding Documents has been issued  
subsequently)

**(INCLUDE AS FURTHER SUB-PARAGRAPHS ANY OTHER APPLICABLE  
CORRESPONDENCE MADE TO THE BIDDER AFTER ISSUANCE OF BIDDING  
DOCUMENTS UP TO THE DATE OF BID OPENING)**

- (iv) Your Proposal for the subject package submitted vide your letter No. ....  
dated ..... and its modification vide letter no. .... dated .....

*(Delete if not applicable).*

- (v) Our Fax message/letter No. .... dated.....  
regarding extension of validity of bid and that of the Bank Guarantee towards Bid Security.

***(Applicable only if any extension has been sought subsequently)***

***(INCLUDE AS FURTHER SUB-PARAGRAPHS ANY OTHER APPLICABLE CORRESPONDENCE MADE TO OR BY THE BIDDER AFTER BID OPENING)***

- (vi) Our Fax message/letter No. .... dated.....  
inviting you for post bid discussions.
- (vii) Post bid discussions and meetings we had with you from ..... to ..... resulting into the following Minutes of Meetings enclosed herein with this Notification of Award :
- (a) Minutes of Meetings regarding Commercial issues (APPENDIX - .....)
  - (b) Minutes of Meetings on Technical issues (APPENDIX - .....)
  - (c) Minutes of Meetings regarding Work Schedule (APPENDIX - .....)
  - (d) Minutes of Meetings regarding Quality Assurance Aspects (APPENDIX-.)
  - (e) Minutes of Meeting regarding Safety Plan (APPENDIX - ...)

2.0 We confirm having accepted your proposal submitted vide letter no. .... dated ..... **and its modification vide letter no. .... dated .....** (*Delete if not applicable*) read in conjunction with all the specifications, terms & conditions of the Bidding Documents, **Your subsequent letters (Use if relevant)** and agreed Minutes of Meetings referred to in para 1.0 above and award on you the Contract for the work of ..... (*Indicate brief Scope of Work*) ..... of ..... (*Name of Package*) ..... for (*Name of project*) ..... as per Specification No. : ..... (hereinafter referred to as the 'Third Contract').

3.0 We have also notified you vide our Notification of Award No. .... dated ..... and Notification of Award No. .... dated..... for award of 'First Contract' and 'Second Contract' and 'Fourth Contract' respectively on you for the work of ..... (*Indicate brief scope of work of the First Contract and Second Contract and 'Fourth Contract'*) ..... complete ..... (*Name of Package*) ..... for ..... (*Name of Project*) ..... as per Bidding Document No. .... (hereinafter referred to as the 'First Contract' and 'Second Contract' and 'Fourth Contract'). You shall also be fully responsible for the works to be executed under the 'First Contract' and 'Second Contract' and 'Fourth Contract' and it is expressly understood and agreed by you that any breach under the 'First Contract' and/or 'Second Contract' and/or 'Fourth Contract' shall automatically be deemed as a breach of this 'Third Contract' and vice-versa and any such breach or occurrence or default giving us a right to terminate the 'First Contract' and/or 'Second Contract' and/or 'Fourth Contract' and/or recover damages thereunder, shall give us an absolute right to terminate this Contract and/or recover damages under this 'Third Contract' as well and vice-versa. However, such breach or default or occurrence in the 'First Contract' and/or 'Second Contract' and/or 'Fourth Contract' shall not automatically relieve you of any of your responsibilities/obligations under this 'Third Contract'. It is also expressly understood and agreed by you that the equipments/materials to be supplied by you under the 'First Contract' and 'Second Contract' when installed and commissioned under this 'Third Contract' shall give satisfactory performance in accordance with the provisions of the Contract.

- 4.0 The Total Contract Price for the entire scope of work under the Contract shall be .....(Specify the amount and currency)..... as per the following break up :

| Sr. No. | Description  | Price (in INR) |
|---------|--|----------------|
| 1.      | Local Transportation including Inland Transit Insurance, port clearance and port charges and port handling and other local costs incidental to delivery of Main Equipment covered under First Contract   |                |
| 2.      | Local Transportation including Inland Transit Insurance, port clearance and port charges and port handling and other local costs incidental to delivery of Mandatory Spares covered under First Contract |                |
| 3.      | Installation Services  |                |
| 4.      | Amount linked to Safety Aspects/ compliance to Safety Rules  |                |
| 5.      | O&M Charges  |                |
| 5.1     | Operation & Maintenance Services   |                |
| 5.2     | Lime Supply  |                |
|         | <b>TOTAL</b>   |                |

(.....(Specify the total amount in words).....)

- 5.0 You shall prepare and finalise the Contract Documents for signing of the formal Contract Agreement and shall enter into the Contract Agreement with us, as per the proforma enclosed with the Bidding Documents, on non-judicial stamp paper of appropriate value within.....(Specify).....days from the date of this Notification of Award.
- 6.0 We request you to return a copy of this Notification of Award digitally signed/duly signed and stamped on each page including all the enclosed Appendices, by the authorised signatory of your company as a proof of your acknowledgement.

Please take necessary action to commence the work and confirm action.

Yours faithfully,  
for and on behalf of  
.....(Name of the Employer).....

(Authorised Signatory)

Encl. : As above.

#### **4c. FORM OF 'NOTIFICATION OF AWARD OF CONTRACT' FOR CIVIL WORKS**

**NOTE :      *INSTRUCTIONS INDICATED IN ITALICS IN THIS NOTIFICATION    OF AWARD  
ARE TO BE TAKEN CARE OF BY THE ISSUING AUTHORITY.***

Ref. No. :

Date :

.....*(Contractor's Name & Address)*.....  
.....  
.....

Attn : Mr.....

**Sub : Notification of Award of Contract for Civil Works of ..... *(Package Name)*  
..... as per Bidding Document No.....**

Dear Sir,

1.0 This has reference to the following :

- (i) Our Invitation for Bids (IFB) No. .... dated .....
- (v) Bidding Documents for the subject package issued to you vide our letter no. .... dated..... comprising the following :

.....*(List out all the Sections/Volumes of the Bidding Documents along with Tender Drawings etc. as issued to the bidder)*.....

Errata/Amendment No..... to..... *(Name of Section/Volume of the Bidding Documents to which Errata/Amendment pertains)*..... issued to you vide our letter no. .... dated.....

*(Applicable only if any Errata/Amendment to the Bidding Documents has been issued subsequently)*

- (vi) Clarifications furnished to you on the Bidding Documents vide our letter no..... dated ..... based on the query raised by **you/one of the prospective bidders.** *(Use as applicable)*  
*(Applicable only if any clarification to the Bidding Documents has been issued subsequently)*

***(INCLUDE AS FURTHER SUB-PARAGRAPHS ANY OTHER APPLICABLE CORRESPONDENCE MADE TO THE BIDDER AFTER ISSUANCE OF BIDDING DOCUMENTS UP TO THE DATE OF BID OPENING)***

- (vii) Your Proposal for the subject package submitted vide your letter No. .... dated ..... and its modification vide letter no. .... dated ..... *(Delete if not applicable).*

- (v) Our Fax message/letter No. .... dated.....  
regarding extension of validity of bid and that of the Bank Guarantee towards Bid Security.

***(Applicable only if any extension has been sought subsequently)***

***(INCLUDE AS FURTHER SUB-PARAGRAPHS ANY OTHER APPLICABLE CORRESPONDENCE MADE TO OR BY THE BIDDER AFTER BID OPENING)***

- (vi) Our Fax message/letter No. .... dated.....  
inviting you for post bid discussions.
- (viii) Post bid discussions and meetings we had with you from ..... to ..... resulting into the following Minutes of Meetings enclosed herein with this Notification of Award :
- (a) Minutes of Meetings regarding Commercial issues (APPENDIX - .....)
  - (b) Minutes of Meetings on Technical issues (APPENDIX - .....)
  - (c) Minutes of Meetings regarding Work Schedule (APPENDIX - .....)
  - (d) Minutes of Meetings regarding Quality Assurance Aspects (APPENDIX-.)
  - (e) Minutes of Meeting regarding Safety Plan (APPENDIX - ...)

2.0 We confirm having accepted your proposal submitted vide letter no. .... dated ..... **and its modification vide letter no..... dated .....** (*Delete if not applicable*) read in conjunction with all the specifications, terms & conditions of the Bidding Documents, **Your subsequent letters (Use if relevant)** and agreed Minutes of Meetings referred to in para 1.0 above and award on you the Contract for the work of ..... (*Indicate brief Scope of Work*) ..... of ..... (*Name of Package*) ..... for (*Name of project*) ..... as per Specification No. : ..... (hereinafter referred to as the 'Third Contract').

3.0 We have also notified you vide our Notification of Award No. .... dated ..... and Notification of Award No..... dated..... for award of 'First Contract' and 'Second Contract' and/or 'Third Contract' respectively on you for the work of ..... (*Indicate brief scope of work of the First Contract and Second Contract and/or Third Contract*) ..... complete ..... (*Name of Package*) ..... for ..... (*Name of Project*) ..... as per Bidding Document No..... (hereinafter referred to as the 'First Contract' and 'Second Contract' and/or 'Third Contract'). You shall also be fully responsible for the works to be executed under the 'First Contract' and 'Second Contract' and/or 'Third Contract' and it is expressly understood and agreed by you that any breach under the 'First Contract' and/or 'Second Contract' and/or 'Third Contract' shall automatically be deemed as a breach of this 'Fourth Contract' and vice-versa and any such breach or occurrence or default giving us a right to terminate the 'First Contract' and/or 'Second Contract' and/or 'Third Contract' and/or recover damages thereunder, shall give us an absolute right to terminate this Contract and/or recover damages under this 'Fourth Contract' as well and vice-versa. However, such breach or default or occurrence in the 'First Contract' and/or 'Second Contract' and/or 'Third Contract' shall not automatically relieve you of any of your responsibilities/obligations under this 'Fourth Contract'. It is also expressly understood and agreed by you that the equipments/materials to be supplied by you under the 'First Contract' and 'Second Contract' when installed and commissioned under Third Contract and Civil works done under this 'Fourth Contract' shall give satisfactory performance in accordance with the provisions of the Contract.

4.0 The Total Contract Price for the entire scope of work under the Contract shall be .....**(Specify the amount and currency)**..... as per the following break up :

(i) Civil works .....  
(ii) Site Fabricated Structural Steel Works .....

(TOTAL (i )) .....

( .....**(Specify the total amount in words)**..... )

5.0 You shall prepare and finalise the Contract Documents for signing of the formal Contract Agreement and shall enter into the Contract Agreement with us, as per the proforma enclosed with the Bidding Documents, on non-judicial stamp paper of appropriate value within.....**(Specify)**.....days from the date of this Notification of Award.

6.0 We request you to return a copy of this Notification of Award digitally signed/duly signed and stamped on each page including all the enclosed Appendices, by the authorised signatory of your company as a proof of your acknowledgement.

Please take necessary action to commence the work and confirm action.

Yours faithfully,  
for and on behalf of  
**(Name of the Employer)**.....

**(Authorised Signatory)**

Encl. : As above