

**Annexure-D to General Conditions of Contract****Standard Format for Disagreement Case Filing (Indicative)**

In line with the SOPs, an IE expert should follow a standard format provided below for disagreement case filing and further investigations.

**Disagreement Documentation Report (to be filled by Independent Engineer)**

1. Name of Party	2. Disagreement Reporting Date	3. Has the documentary Evidence been Submitted
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
4. Contract Reference number	5. Party Representative Name Reporting Disagreement	
	Name: Details:	Contact
6. Name of Independent Engineer(IE)	7. IE Contact details	8. Disagreement Reference Number Allocated by IE
9. Supplementary Note Recording the Disagreement <i>[Text]</i>		
Documentary Evidences to be Annexed		
10. Critical Engineering Expertise Relevant to investigate the Disagreement (Check All Required)		
<input type="checkbox"/> Engineering Design  <input type="checkbox"/> Geology  <input type="checkbox"/> Civil  <input type="checkbox"/> Hydro Mechanical  <input type="checkbox"/> Electro Mechanical  <input type="checkbox"/> Electrical Switchgear  <input type="checkbox"/> Quality Assurance & Inspection 		
11. Record Notes of Preliminary hearing Organized by IE with the parties <i>[Text]</i>		
Documentary Evidences by Parties along with MoM to be Annexed		
12. Brief Narration on discovery process - after Preliminary hearing & listing of next step to examine the issues and procedural difficulties relating to the case <i>[Text]</i>		
Documentary Evidences to be Annexed		
13. Record notes of Hearing/Mediation between the parties and IE <i>[Text]</i>		
Documentary Evidences with Video Records to be Annexed		
14. Inspection Records with Field Measurements Conducted by IE <i>[Text]</i>		
Documentary Evidences to be Annexed		
15. Record notes of Inspection Briefs by IE along with additional testimony by the Parties if any <i>[Text]</i>		
Documentary Evidences & Inspection Reports to be Annexed		
16. Closure Report by IE with Decision & Claim settlement if applicable <i>[Text]</i>		
Documentary Evidences to be Annexed		
<b>Final Acceptance by All the Parties</b>		

## **SECTION – V**

### **SPECIAL CONDITIONS OF CONTRACT (SCC)**