

Annexure-D to General Conditions of Contract**Standard Format for Disagreement Case Filing (Indicative)**

In line with the SOPs, an IE expert should follow a standard format provided below for disagreement case filing and further investigations.

Disagreement Documentation Report (to be filled by Independent Engineer)

1. Name of Party	2. Disagreement Reporting Date	3. Has the documentary Evidence been Submitted
		<input type="checkbox"/> Yes
4. Contract Reference number	5. Party Representative Name Reporting Disagreement	<input type="checkbox"/> No
	Name: _____ Contact _____	<input type="checkbox"/> Not Applicable
	Details: _____	
6. Name of Independent Engineer(IE)	7. IE Contact details	8. Disagreement Reference Number Allocated by IE
9. Supplementary Note Recording the Disagreement		
[Text] _____		
<i>Documentary Evidences to be Annexed</i>		
10. Critical Engineering Expertise Relevant to investigate the Disagreement (Check All Required)		
<input type="checkbox"/> Engineering Design <input type="checkbox"/> Geology <input type="checkbox"/> Civil Works <input type="checkbox"/> Hydro Mechanical <input type="checkbox"/> Electro Mechanical <input type="checkbox"/> Electrical Switchgear <input type="checkbox"/> Quality Assurance & Inspection		
11. Record Notes of Preliminary hearing Organized by IE with the parties		
[Text] _____		
<i>Documentary Evidences by Parties along with MoM to be Annexed</i>		
12. Brief Narration on discovery process - after Preliminary hearing & listing of next step to examine the issues and procedural difficulties relating to the case		
[Text] _____		
<i>Documentary Evidences to be Annexed</i>		
13. Record notes of Hearing/Mediation between the parties and IE		
[Text] _____		
<i>Documentary Evidences with Video Records to be Annexed</i>		
14. Inspection Records with Field Measurements Conducted by IE		
[Text] _____		
<i>Documentary Evidences to be Annexed</i>		
15. Record notes of Inspection Briefs by IE along with additional testimony by the Parties if any		
[Text] _____		
<i>Documentary Evidences & Inspection Reports to be Annexed</i>		
16. Closure Report by IE with Decision & Claim settlement if applicable		
[Text] _____		
<i>Documentary Evidences to be Annexed</i>		
Final Acceptance by All the Parties		

SECTION – V

SPECIAL CONDITIONS OF CONTRACT (SCC)