



HOT WORK PERMIT

Date of Work :	Initiator:	Permit No.:	
Description of work :			
Name of person supervising:		Dept./Function:	
Names of workmen involved in the job :			
1	2		
3	4		
Exact Location of Work:			
JSA Reference No.			
Job Instruction & Confirmation Sheet Ref. No			
Valid From : Time Date: To Time: Date:			
Other relevant information (if any)			
Initiated by Engineer / Supervisor of Agency		Checked by Agency Safety Representative	
Name		Name	
Signature		Signature	
Date		Date	
Exact location of work			
Relevant information			
Check list for Authorization of Work Permit			
Minimum and Mandatory Precautions			Y/ N / NA
1	Permit form filled in completely?		
2	Form filled in correctly and in full.		
3	Has the work area been inspected for any abnormalities - specify on wind, atmosphere, surroundings, etc.		
4	Are the necessary PPE provided and do the workmen know their use?		
5	Is the fitter, experienced and knowledgeable enough to carry out the job?		
6	Area has to be cleared of any flammables and combustible material.		
7	Electrical equipment to be protected and grounded.		
8	Are fire-fighting equipment - extinguishers, water, sand buckets etc, located nearby for ready in case of any mishap?		
9	Gas cylinders in upright state/ trolleys/ flash-back arrestors/ hose condition/ NRVs, etc.		
10	Is the area easily accessible?		



