Amaljith Suresh

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Kerala, India 673579

SUMMARY

Dedicated HR professional with an MBA from Jain (Deemed-to-be University) and a BBA from the University of Mysore, specializing in Human Resource Management. Passionate about employee engagement and creating positive work environments. Certified in aviation and floral science, bringing a unique perspective to problem-solving and team coordination. Fluent in English, Malayalam, Tamil, and Hindi, with strong communication skills and a commitment to organizational growth.

SKILLS

Payroll Management : Knowledge of salary processing, tax deductions, and compliance handling.

Employee Development : Experience in training programs and career growth initiatives.

Human Resource Management : Skilled in recruitment, onboarding, and employee relations.

Effective Communication :   Clear communicator with strong interpersonal abilities.

Team Management : Capable of leading and coordinating teams toward goals.

EDUCATION

Master of Business Administration (MBA)

Jain (Deemed-to-be University), Bangalor

2022 – 2024

Specialization: Human Resource Management

Bachelor of Business Administration (BBA)

University of Mysore, Mysuru

2018 – 2021

Specialization: Human Resource Management

PROJECTS

1. **Impact of AI on Human Resource Management**   January 2024 – April 2024
   Role: Project Lead

   - Led a research-based project examining how AI is reshaping traditional HR functions.
   - Explored the use of AI tools in recruitment, employee engagement, performance evaluation, and predictive analytics.
   - Highlighted key benefits and challenges of AI adoption in the HR domain
   - Conducted a comprehensive literature review on AI applications in HR management.
   - Analyzed case studies of organizations implementing AI-driven HR solutions.
   - Conducted surveys to assess HR professionals' perceptions and readiness for AI integration.
   - Developed a framework for the ethical use of AI in HR practices.

LANGUAGES

   - English (Fluent)
   - Malayalam (Native)
   - Tamil (Intermediate)
   - Hindi (Intermediate)