



From : Pavan (Analytical Manager)

Subject : Welcome aboard!

[Day 1 Dataset.xlsx](#)

Hello, and welcome to the team!

We're excited to have you on board and appreciate your help with the sales reports. Before we get started, could you please load the **sales data (Day 1 Dataset)** and add the following calculated columns:

- 1. Gross Sales**
- 2. Net Sales**
- 3. Profit**

Best Regards,

Pavan

Analytical Manager



From : Pavan (Analytical Manager)

Subject : Quick Help!

[Day 1 Dataset.xlsx](#)

I have a meeting in 1 hour with the leadership team. Could you help me with some Power BI charts? I need the following charts:

- 1. Gross Sales, Net Sales, and Profit over a period**
- 2. Average Sales Price by Segment and Country**
- 3. Units Sold over Order Date**
- 4. Discount Percentage by Segment**

Best Regards,

Pavan

Analytical Manager



From : Pavan (Analytical Manager)

Subject : Board Meetings KPIs

[Day 1 Dataset.xlsx](#)

Hey,

Our board meeting is tomorrow. Could you create some charts that show the following metrics?

- 1. Total Profit (KPI) – Profit by Segment**
- 2. Total Profit Margin – Profit Margin by Segment**
- 3. Gross Profit Margin – Gross Profit Margin by Segment**
- 4. Profit per Unit – Profit per Unit over a Period**

Best Regards,

Pavan

Analytical Manager



From : Pavan (Analytical Manager)

Subject : Quick Help!

[Day 1 Dataset.xlsx](#)

Hey,

Could you create some more charts that show the following metrics?

- 1. Comparison between gross sales, net sales and profit by Segments.**
- 2. Units sold by state – need a map visual here.**

Best Regards,

Pavan

Analytical Manager



From : Pavan (Analytical Manager)

Subject : Quick Help!

[Day 1 Dataset.xlsx](#)

Hey,

Could you get me a simple report which shows:

- 1. Key Metrics (Total Sales, Net Sales, Profit and Units sold)**
- 2. Gross Sales, Net Sales, Profit and units sold over period**
- 3. Gross Sales, Net Sales, Profit and units sold comparison by segments.**
- 4. Insert slicers for dates, country and segments.**
- 5. And make it neat.**

Best Regards,

Pavan

Analytical Manager