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# PROJECT TITLE

CREATING AN EMPLOYEE PERFORMANCE SCOREBOARD IN  
EXCEL USING PIVOT TABLES FOR EMPLOYEES TURNOVER  
ANALYSIS

# AGENDA

- ❖ PROBLEM STATEMENT
- ❖ PROJECT OVERVIEW
- ❖ OUR SOLUTION AND PROPOSITION
- ❖ PIE CHART
- ❖ BAR DIAGRAM
- ❖ PIVOT TABLE
- ❖ DATASET DESCRIPTION
- ❖ THE WOW IN OUR SOLUTION
- ❖ CONCLUSION

# PROBLEM STATEMENT

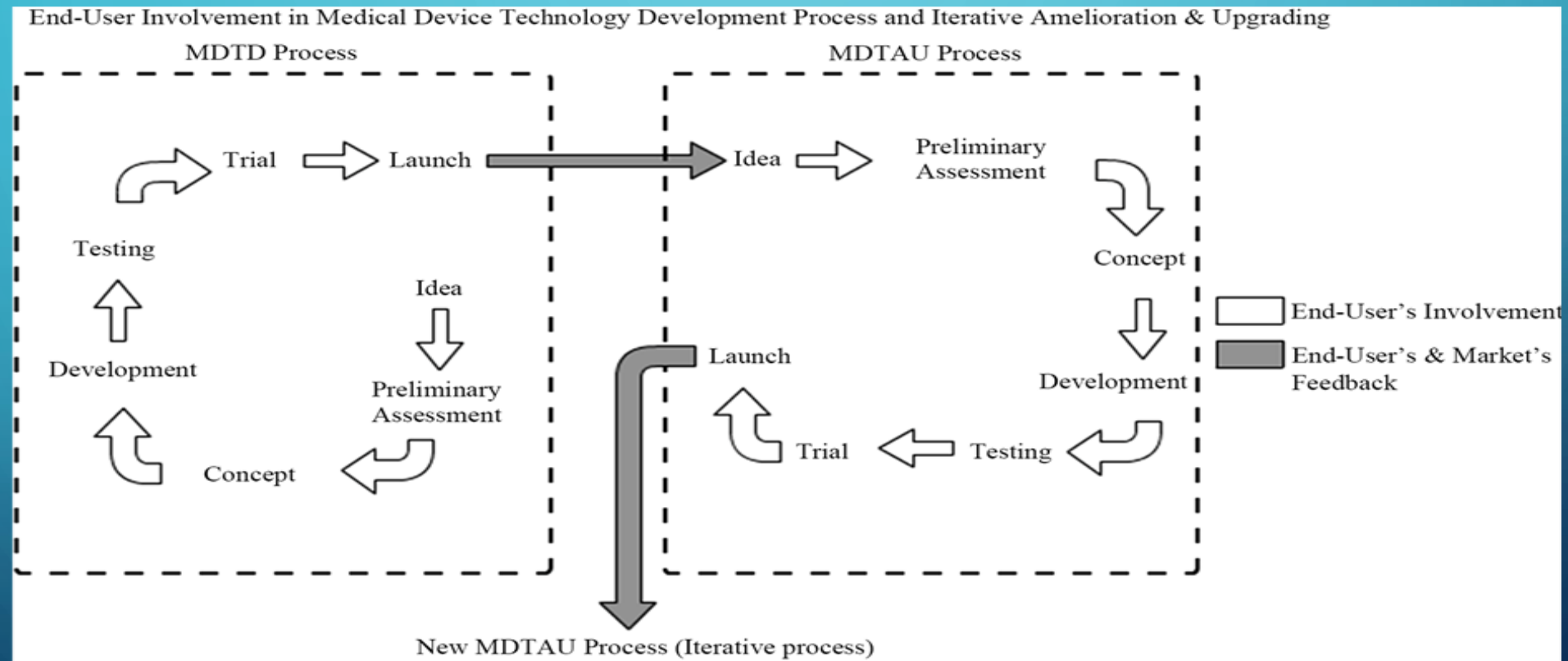
- **Employee performance evaluation are conducted to:**

- measure job performance
- Provide feedback and development
- align goals with company objective
- inform compensation decisions
- motivate employee
- offer legal protection
- aid in succession planning
- identify training

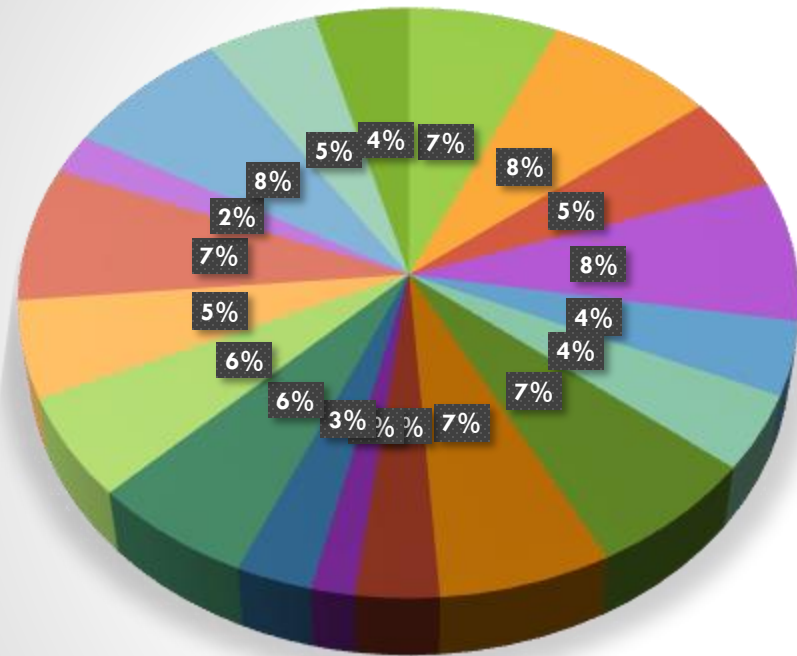
# PROJECT OVERVIEW

Employee performance refers to how well an employee fulfills their job duties and contributes to organizational goals. It involves measuring productivity, quality of work, efficiency, and overall contribution. Evaluating employee performance helps identify strengths and areas for improvement, guides development and training, informs compensation decisions, and ensures alignment with company objectives. Effective performance management leads to motivated employees, better organizational outcomes, and a clear path for growth and development.

# WHO ARE THE END USERS?



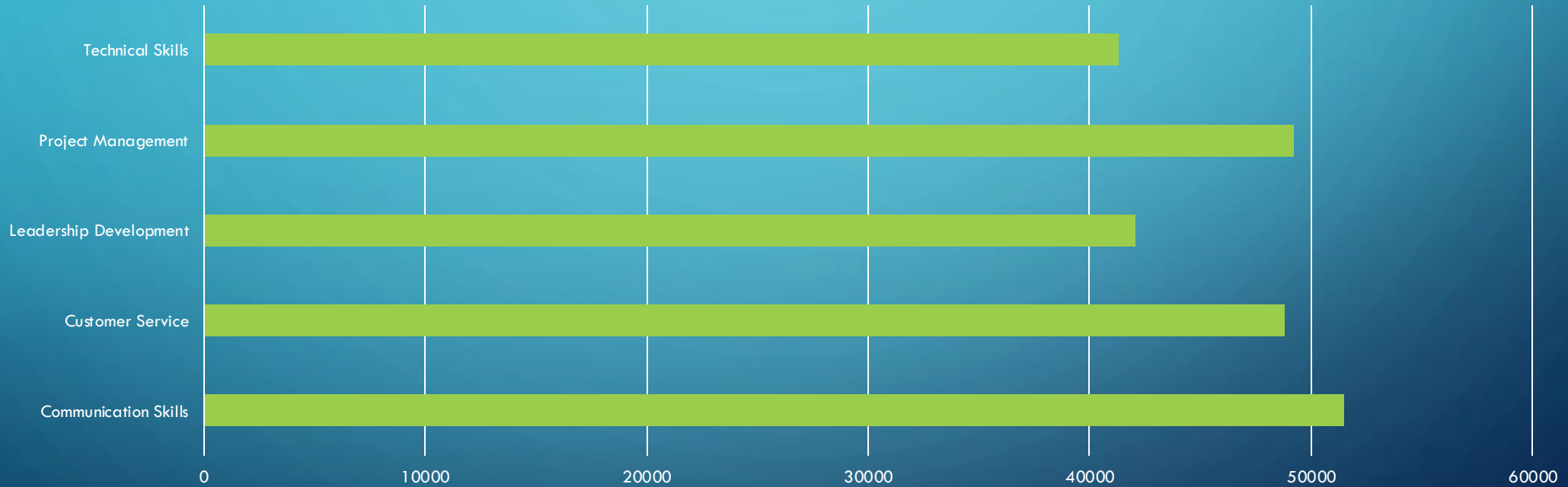
# PIE CHART



- 1001 21-Sep-22 Customer Service
- 1002 19-Jul-23 Leadership Development
- 1003 24-Feb-23 Technical Skills
- 1004 12-Jan-23 Customer Service
- 1005 12-May-23 Communication Skills
- 1006 08-May-23 Project Management
- 1007 14-May-23 Leadership Development
- 1008 02-Aug-23 Technical Skills
- 1009 21-Aug-22 Customer Service
- 1010 19-Aug-22 Communication Skills
- 1011 06-Nov-22 Communication Skills
- 1012 28-Mar-23 Technical Skills
- 1013 08-Apr-23 Project Management
- 1014 21-Feb-23 Customer Service
- 1015 13-May-23 Leadership Development
- 1016 30-Apr-23 Communication Skills

# BAR DIAGRAM

Sum of TOTAL by Training Program Name





# PIVOT TABLE

| Training Program Name  | first quarter | second quarter | third quarter | fourth quarter | TOTAL |
|------------------------|---------------|----------------|---------------|----------------|-------|
| Customer Service       | 4365          | 2728           | 1919          | 1250           | 10262 |
| Leadership Development | 4997          | 2532           | 1036          | 4177           | 12742 |
| Technical Skills       | 3396          | 4048           | 3670          | 2485           | 13599 |
| Customer Service       | 4949          | 3671           | 1445          | 4343           | 14408 |
| Communication Skills   | 2586          | 3222           | 1058          | 3278           | 10144 |
| Project Management     | 2658          | 1128           | 1682          | 2039           | 7507  |
| Leadership Development | 4244          | 3672           | 1644          | 2234           | 11794 |
| Technical Skills       | 4228          | 1157           | 2480          | 4756           | 12621 |
| Customer Service       | 2040          | 3487           | 1102          | 3074           | 9703  |
| Communication Skills   | 1066          | 1911           | 3882          | 3478           | 10337 |
| Communication Skills   | 1860          | 1219           | 4507          | 2301           | 9887  |
| Technical Skills       | 3974          | 2784           | 1558          | 2722           | 11038 |
| Project Management     | 3586          | 4111           | 2742          | 4324           | 14763 |
| Customer Service       | 3406          | 4937           | 4230          | 3308           | 15881 |
| Leadership Development | 4752          | 1197           | 2723          | 4309           | 12981 |
| Communication Skills   | 1397          | 2264           | 1191          | 3694           | 8546  |
| Technical Skills       | 4871          | 4957           | 4214          | 2037           | 16079 |
| Project Management     | 3203          | 1122           | 1398          | 3853           | 9576  |
| Project Management     | 2751          | 2819           | 1832          | 2276           | 9678  |

# DATASET DESCRIPTION

- Employee ID number
- Training date
- Training program name
- first quarter
- Second quarter
- Third quarter
- fourth quarter

# CONCLUSION

- Performance appraisal is an important aspect of Human Resource Management. It is human resource who makes possible to achieve organizational goals. Performance appraisal should be handled in a very efficient way by which in one hand organization can be benefitted and on the other hand the personnels can develop their better career.

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**THANK YOU**