

Richard Lauren

FINANCE ASSOCIATE



SUMMARY

Diligent Finance and Accounting Associate specializing in product accounting, internal audit, treasury, and financial reporting within the framework of a public limited company. Proven expertise in navigating diverse financial landscapes, contributing to operational efficiency, and fostering growth. Seeking to leverage my skills to contribute to the success of a dynamic financial organization.

EXPERIENCE

Finance Associate - Financial Reporting

Pakistan State Oil Jul 2023 - Present

- Prepare monthly region-wise, segment-wise, and product-wise profit and loss reports, providing valuable insights into operational performance.
- Oversee financial controlling and fund management functions through SAP CO and FM modules, ensuring efficient and effective utilization of resources.
- Provide essential support in the preparation of accounts, ensuring compliance with accounting standards and regulations.
- Prepare market share analysis for the monthly equinox report, providing insights into the company's competitive position and identifying opportunities for growth.

Finance Associate - Treasury

Pakistan State Oil Feb 2023 - Jun 2023

- Produced comprehensive monthly financial cost analysis reports, providing valuable insights into operational efficiency.
- Executed finance and markup management and calculations, optimizing financial performance.
- Expertly managed the administration of bank guarantees, ensuring compliance with all relevant regulations and requirements.
- Facilitated seamless coordination between the trade function and the bank, ensuring the timely and efficient opening of LCs for imports.

Finance Associate - Govt. Audit and Retirement Funds - General Accounts

Pakistan State Oil Jul 2022 - Jan 2023

Expertly crafted financial statements for retirement benefit plans, ensuring compliance with accounting standards and regulations.

- Drafted comprehensive guidelines and SOPs for the application of Income Tax Rules 2002 to relevant funds, providing clear and concise guidance to stakeholders.
- Assisted the Government Auditors with the requisition of data and the preparation and compilation of data for the Departmental Accounts Committee and Public Accounts Committee.

Internal Audit Associate - Internal Audit Department

Pakistan State Oil Jul 2021 - Jun 2022

- Conducted comprehensive audits of departments and functions, ensuring compliance with internal controls and financial reporting standards.
- Investigated complex complaints, whistleblower allegations, and fact-finding

CONTACT

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SKILLS

Financial analysis

Budgeting and forecasting

Data analysis

Microsoft Excel proficiency

Attention to detail

Financial reporting

IFRS

LANGUAGES

English

French

Arabic

German

EDUCATION

Chartered Accountancy

San Jose State University

Present

CA Finalist

ACCA

Northeastern University

9/13 Cleared