

# Manikantha Poojari

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## Professional Experience

### Quantitate India Pvt Ltd.

Bengaluru, Karnataka

#### Graduate Project Planner

Jan 2024 – May 2024

- Created initial project plans using Excel-based costing tools and conducted frequent reviews with Project Delivery Managers.
- Developed and maintained baseline schedules for Project Delivery Managers, ensuring timely and efficient project delivery.
- Supported scheduling activities for new projects, collaborating with multiple stakeholders to ensure alignment and clarity.
- Reported monthly performance against plans, identifying risks to key milestones and interim client deliverables.
- Conducted regular scheduled reviews with Project Delivery Managers to update project plan dependencies on a weekly basis.
- Managed project scoping, supporting the identification and documentation of out-of-scope activities.
- Conducted MSP timesheet training for new joiners.

**Skills:** Verbal and Written Communication, MS Project, MS Outlook, Detailed Project Planning, Resource Allocation, Progress Monitoring, Budget Allocation and Tracking, Status reporting, Prioritization, Training, Presentation

## Internships

### Continental Automotive Tech Center India

Bengaluru, Karnataka

#### Intern

Sept 2022 – Sept 2023

- Automated manual data entry processes using Excel macros, reducing processing time by 40%.
- Developed and implemented process improvements, enhancing operational efficiency.
- Created promotional materials using PowerPoint and Canva, promoting workplace inclusivity.
- Supported Quality-Day and Diversity-Week initiatives, organizing activities and events.
- Familiarized with Automotive Quality standards (IATF & ASPICE).
- Capitalized advanced Excel features including VLOOKUP, Data Validation, and Pivot Tables, improving decision-making processes and project efficiency.

**Skills:** Advanced Excel, Knowledge of Quality Audits, Automation using Excel, Power BI, Knowledge of Quality Management, Root Cause Analysis.

### United Insulation Services

Bengaluru, Karnataka

#### Intern

Aug 2020 – Jul 2021

- Handled project and operations management, ensuring timely task completion and client satisfaction.
- Coordinated with vendors and suppliers, optimizing the supply chain, and reducing material delivery times by 20%.
- Conducted root cause analysis to identify and resolve operational issues, improving overall efficiency.
- Developed strategic initiatives to promote seamless collaboration among team members and stakeholders.

**Skills:** Inventory Management, Team Coordination, Resource Management, Negotiation, Vendor Management, Time Management, Operations Management, Communication with Customers, Decision Making.

## Education

### Manipal Institute of Technology

Manipal, Karnataka

Master of Technology (MTech), Engineering Management

Aug 2021 - Nov 2023

GPA: 8.0 /10.0

**Subjects:** Accounting & Financial Management, RMTC, Managerial Economics, Operations Management, Organizational Behaviour & Human Resource Management, Data Analysis, Modelling & Simulation, Statistics, Probability & Reliability, Enterprise Resource Planning, Strategic Management & Business Planning, Supply Chain Management, Operations Research, Project Management.

**Jawaharlal Nehru National College of Engineering**  
Bachelor of Engineering (BE), Mechanical Engineering  
GPA: 6.75 / 10.0

Shivamogga, Karnataka  
**Aug 2016 – Jun 2020**

## **Projects**

**Manipal Institute of Technology**

Manipal, Karnataka

**Empirical Analysis of Gaming Habits & Loyalty in Online Games**

**Aug 2022 – May 2023**

- Reviewed over 60 literature sources on online gaming to identify a research gap.
- Designed and administered an online survey using Google Forms, employing a snowball sampling approach to collect responses from 213 active gamers.
- Performed statistical analysis using IBM SPSS and Smart PLS, uncovering significant associations between gaming habits and player loyalty.
- Provided strategic recommendations for improving player engagement based on data trends and analysis.

**Skills:** Microsoft Word, literature review, online survey, Google Forms, statistical analysis, SPSS, data collection, conduct research, data analysis, report writing, interpretation of data, presentation, quantitative research

## **Courses & Certifications**

- [Foundations of Project Management – Coursera](#)
- [Project Initiation: Starting a Successful Project – Coursera](#)
- [Project Planning: Putting It All Together – Coursera](#)
- [Agile Project Management – Coursera](#)

**Skills:** Project Management, Change Management, Strategic Thinking, Organizational Culture, Career Development, Business writing, Stakeholder Management, Project Charter, Procurement, Risk Management, Strategic Thinking, Task Estimation, Quality Management, Project Execution, Agile, Scrum, Sprints.

- [Learning Power BI Desktop – LinkedIn](#)
- [Power BI Essential Training – LinkedIn](#)
- [Power BI Top skills – LinkedIn](#)

**Skills:** Get Data, Transform Data, Power Query, Drill Down, Slicers, Combine, Append, Merge Data, Reduce Rows, Transform Columns, Reports & Visualization, Data Modelling, DAX, Calculated Columns & Measures.

- [Six Sigma and the Organization \(Advanced\) – Coursera](#)

**Skills:** Process Improvement, Process Capability, Six Sigma.

- [Excel Skills for Business: Essentials – Coursera](#)

**Skills:** Graphs, Spreadsheet, Chart, Concatenation, Pivot Chart.