Ministry of Information Technology & Telecom
Government of Pakistan

DigiSkills.pk
Sara Jahan Hamara

Ignite
NATIONAL TECHNOLOGY FUND

Executed by
VU
Virtual University

Hands-on Exercise No. 4 **DigiSkills 2.0 Batch-06** **WordPress**	**Total Marks: 10** **Due Date: 13/06/2024**

Instructions:

Please read the following instructions carefully before submitting this Hands-on Exercise:

- Use MS Word to prepare exercise solution.

- You may consult tutorials and videos if the concept is not clear.

- Your submitted exercise will not be considered/counted if:

  - It is submitted after due date.
  - It is not in the required format (.doc or .docx)
  - It does not open, or file is corrupt.
  - It is copied (partial or full) from any source (websites, forums, students, YouTube etc.).
  - Screenshots must be clear and readable.
  - Don't forget to add screenshots where necessary.

Learning Outcome:

After completing this exercise, you will learn:

- How to edit the pages in WordPress.
- How to create a backup of WordPress Website.
- How to create a migration package of WordPress Website

Hands-On-Exercise Description:

In this Batch of WordPress course, we are embarking on the journey to create a Personal Portfolio website through WordPress, to share your work experience worldwide and help to attract clients. As part of our progress, we've already achieved key milestones such as installing WordPress with the Blocksy theme in our first Hands-on-Exercise and Blocksy Companion plugin, along with starter sites template in our second Hands-On-Exercise. In the third Hands-On-Exercise, we have completed the tasks related to home page setup.

Problem statement:

According to the above Hands-On-Exercise description you are required to solve the following tasks to complete this project:

Tasks:

1. Edit an About Us, Projects pages and add your own data. Share the screenshots in your solution file. (3 Marks)

2. Edit a Contact Us page and add your contact details. Share the screenshots in your solution file. (3 marks)
3. Install & Activate "Duplicator WordPress Migration & Backup Plugin" Share the screenshots in your solution file. (2 marks)
4. Create and download a package of your website and share screenshots of each step in your solution file. (2 marks)
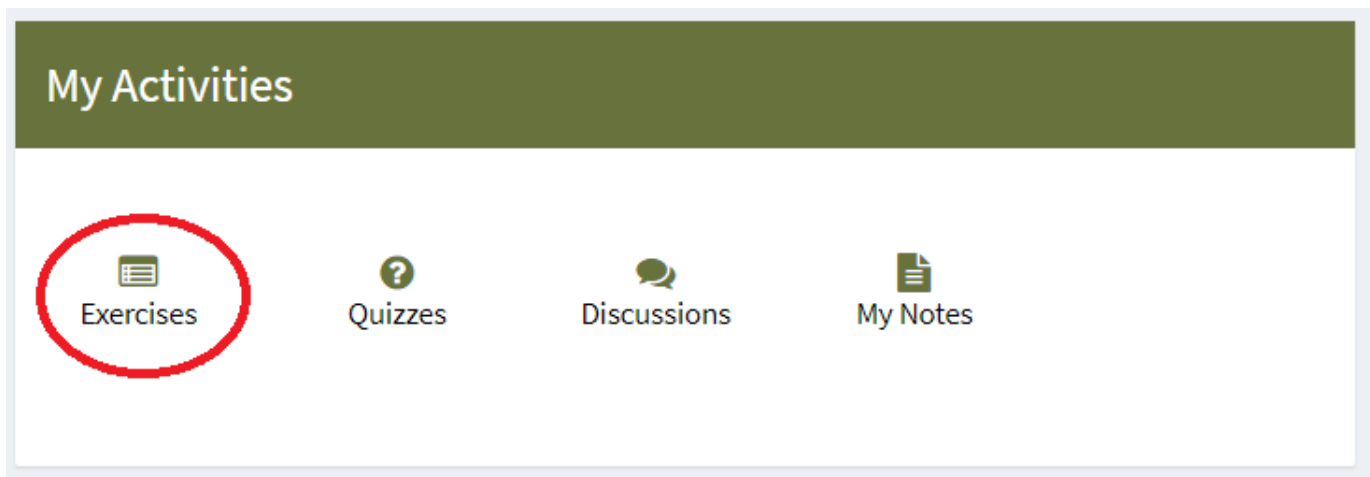
Requirements:
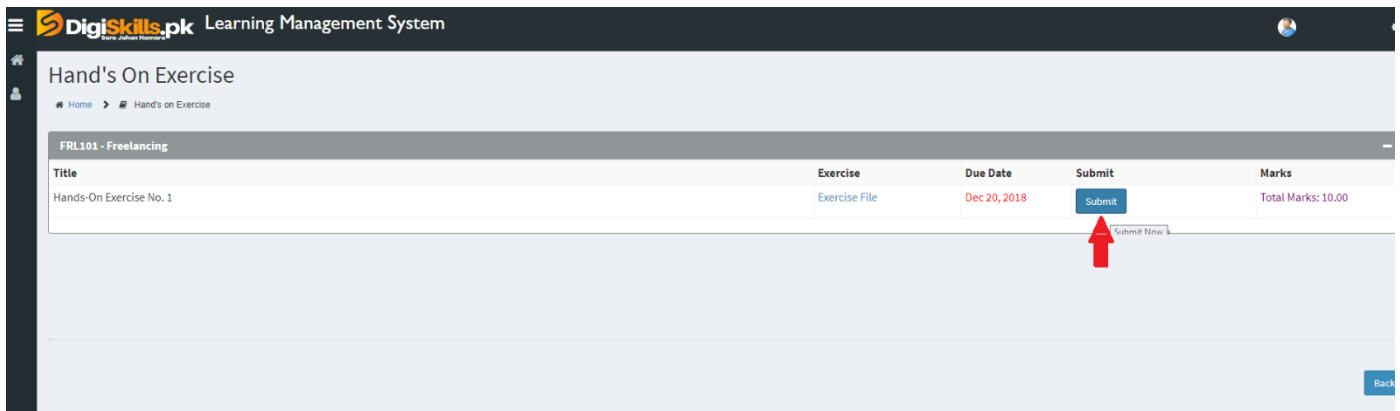
Screenshots of Task 1, 2, 3, and 4.

BEST OF LUCK ☺

How to submit solution file on LMS?

Please perform the following steps for submitting your solution using LMS:

1) Login to the LMS

2) Click on the **Exercises** button within the **My Activities** section

My Activities

| Exercises | Quizzes | Discussions | My Notes |

3) Click on the submit button to upload your Solution.

DigiSkills.pk Learning Management System

Hand's On Exercise

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FRL101 - Freelancing

Title	Exercise	Due Date	Submit	Marks
Hands-On Exercise No. 1	Exercise File	Dec 20, 2018	Submit	Total Marks: 10.00

Submit Now

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4) Keep in mind to upload your Solution in .doc or .docx format