

Facility Security Self-Assessment

Facility Name:

Date of Report:

Report Number:

Security Management and Planning

Does the facility have a designated security manager or security committee?

Selected: Very High

Recommendation: Industry-leading practices: Maintain exemplary security management standards. Share best practices with industry peers.

Background: At this level, the facility is at the forefront of security management. It has a comprehensive, integrated approach to security management.

References:

ASIS International: Protection of Assets (POA): <https://www.asisonline.org/publications--resources/protection-of-assets/>

CISA: Security of Soft Targets and Crowded Places—Resource Guide: https://www.cisa.gov/sites/default/files/publications/19_04.pdf

Does the facility have a comprehensive written security and emergency operations plan?

Are employees and volunteers trained on the security and emergency operations plan?

Are visitors or clients informed about relevant elements of the security and emergency operations plan?

Has the facility coordinated its security and emergency operations plan with local first responders?

Does the facility conduct regular exercises of the security and emergency operations plan?

Does the facility have lockdown, lockout, and shelter-in-place procedures?

Does the facility have mass notification capabilities?

Does the facility have crisis communications plans and procedures?

Does the facility receive threat information or security-related bulletins from external sources?

Does the facility participate in any external security or emergency preparedness working groups?

Personnel Security

Does the facility conduct background checks on employees and volunteers?

Does the facility provide regular security awareness information to employees, volunteers, and clients?

Does the facility have procedures for handling bomb threats and suspicious items?