

## PLACEMENT OFFICE, IIT BOMBAY

### CAMPUS PLACEMENT 2014-2015

#### SOP for Competition by organizations visiting IIT Bombay

##### Background

Several organisations request that they would like to conduct competition for students to help orient and prepare them. These may include one-time interactions, or regular interactions with company officials.

The following policy covers the Pre-interview Company Competition involving all the students registered with the Placement Cell.

##### Policy

1. Permission to companies to conduct competitions for students will be granted as an exception and not a norm. The companies shall not expect this permission as a matter of routine.
2. *IIT Bombay places very high emphasis on ethical conduct of the placement process.* The organisations that intent to conduct competitions are expected to inform placement office prior to date and maintain the high level of ethical conduct during the process. This expectation shall be affirmed by a suitable representative of the company before the start of the competition.
3. All students of IIT Bombay shall also be expected to maintain high level of ethical conduct during these competitions. Violations, if any, will be considered to be **Dark Violation** as per the *Placement Policy for Students*.
4. The interactions between the company representatives and the students shall be totally non-evaluative. This expectation shall also be affirmed by a suitable representative of the company before the start of the competitions.
5. The company representatives shall not provide any feedback to their organisation other than the number and dates of competition. This expectation shall also be affirmed by a suitable representative of the company before the start of the contact program.
6. The competition has the potential to interfere with the students' academic and/or other campus activities. The activities of the competition shall therefore be held only after 6:00 PM on working days or on weekends. Meeting between the company officials and students shall be held only on IIT campus. Any request for interaction outside IIT campus shall need to be approved **in advance** by the Placement Office.