WADHWANI ELECTRONICS LABORATORY

Department Of Electrical Engineering, IIT Bombay

Permission Form for WEL Usage

Date:

1. Student name: _____

2. Roll Number: _____, Department: _____

3. Designation: _____

4. Email: _____, Phone: _____

5. Event Name: _____

   Event Date & Day:_____, Time: _____

   Event Description: _____

   _____,Approx. Attendees: _____

6. Authorizing RA's Name: _____

   Department: _____,Phone: _____

   Signature:_____

7. Components/Instruments required(if any): _____

8. Approval(Signature and Date)

   Prof. M.B.Patil:_____ *WEL Authorizing Person*:_____

LAB RULES

- Permission should taken atleast 5 days prior to the event.
- Components/wire pieces/ connecting probes/ loose sheets should not be left scattered around. No Instruments should be displaced from their position.
- Do not keep soldering irons directly on the table. Keep them in the stands.
- Be gentle to the instruments. Do not handle the knobs and switches roughly.
- The person locking the lab should make sure that all the ACs, Lights and fans and equipment not in use are switched off. Also check that all the doors and windows are closed. Many a times the windows were found open and the lock just hanging from the latch without the door being latched.
- No eatables are allowed inside the lab, strict actions will be taken if someone is found disobeying this rule.
- Finally the lab is OUR lab, feel for it, maintain discipline and decorum. Keep the lab as neat as possible. You will enjoy working here.