

**Corporate Office:**

New No.4, Old No.9, First Floor,  
2nd cross Street,  
Seethammal Colony,  
Alwarpet, Chennai - 600018.

**Offer Letter**

Ref: AS/ST/83630129

6<sup>th</sup> October 2016

To

Anbarasan S,  
55 Mahaliyamman Kovil St,  
Ayalur Post, Ayalur,  
Gobichettipalayam,  
Erode - 638 453.

Dear Anbarasan,

With reference to your application and the subsequent interview and discussions you had with us, we are pleased to offer you the post of "Junior Test Engineer". Your gross Annual remuneration package will be Rs. 2,20,000/- (subject to deduction of tax and other statutory payments as may be applicable) which will include basic salary and all allowances. The management reserves the right to increase or decrease the salary at its sole discretion from time to time.

Please sign and return the duplicate copy of this letter as a token of your acceptance of the above offer and report for duty on or before 10-October-2016. Our formal letter of appointment will be issued to you at the time of your joining duty with us subject to submission of all supporting documents.

Please submit to the respective HR Division, the photocopies of your qualification certificates, proof of date of birth, Relieving Certificate and previous experience certificate/s (where applicable). Also, carry the original certificates for verification by HR. For any clarification, you may contact the concerned HR representative.

If you fail to join in duty as above or if we do not receive confirmation of your acceptance on the duplicate copy of this letter within eight days from the receipt of the same, this offer letter will stand automatically cancelled and withdrawn.

The above-mentioned terms of your offer letter will not be considered to be changed unless they are communicated to you in writing by two authorized signatories.

We welcome you to Attenda Soft and look forward to a long and fruitful association.

Yours faithfully,  
For Attenda Soft,

  
A. Ramakrishnan  
HR Manager