

## **Privacy Policy**

**Effective Date:** 2/26/2026

**Company:** Anda Gwele Development

**Location:** Makhanda

**Email:** Andagwele1@gmail.com

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### **1. Introduction**

Anda Gwele Development respects your privacy and is committed to protecting your personal information in accordance with the Protection of Personal Information Act (POPIA) of South Africa.

This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website or use our services.

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### **2. Information We Collect**

#### **Personal Information**

We may collect:

- Full name
- Email address
- Phone number
- Company or business name
- Billing details
- Project requirements
- Any information you submit via forms, email, or consultation

#### **Automatically Collected Information**

- IP address
- Browser and device information
- Pages visited

- Referring URLs
  - Usage data and analytics
  - Cookies
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### **3. How We Use Your Information**

We process personal information to:

- Provide website development and digital services
- Respond to inquiries and consultations
- Prepare quotations and proposals
- Process payments and invoices
- Improve our website and offerings
- Send important service updates
- Comply with legal obligations

We only process personal information for lawful and specific purposes.

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### **4. Legal Basis for Processing (POPIA)**

We process information based on:

- Your consent
  - Performance of a contract
  - Legitimate business interests
  - Legal obligations
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### **5. Cookies and Tracking**

Our website uses cookies to:

- Improve user experience
- Analyze website performance

- Remember preferences

You may disable cookies in your browser settings.

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## **6. Sharing of Information**

We do not sell personal information.

Information may be shared with:

- Hosting providers
- Payment processors
- Email service providers
- Legal or regulatory authorities when required

All third parties are obligated to safeguard your information.

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## **7. Data Security**

We implement reasonable technical and organizational safeguards to protect your personal data from loss, misuse, unauthorized access, or disclosure.

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## **8. Data Retention**

We retain personal information only as long as necessary to:

- Provide services
  - Meet legal obligations
  - Resolve disputes
  - Maintain business records
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## **9. Your Rights Under POPIA**

You have the right to:

- Access your personal information

- Request correction or deletion
- Object to processing
- Withdraw consent
- Lodge a complaint with the Information Regulator

Contact:

Information Regulator (South Africa)

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## **10. Third-Party Links**

Our website may contain links to external websites. We are not responsible for their privacy practices.

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## **11. Children's Privacy**

Our services are not directed at individuals under 18.

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## **12. Updates to This Policy**

We may update this Privacy Policy periodically. Changes will be posted with a revised effective date.

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## **13. Contact Information**

Anda Gwele Development  
Makhanda, South Africa  
Email: Andagwele1@gmail.com  
Phone: 064 789 8126

*AGwele Development*