

What I'm looking for...

A supportive environment where I can turn my coding skills into coding expertise.

Who you'll get...

An eager and dedicated employee with an immense capacity to learn who already possesses such **highly-transferable skills** as

- Multi-tasking and time management without supervision
- Keeping deadlines
- Project management from planning and budgeting through to completion
- People management
- Written and verbal communication
- Problem solving
- Stress management
- Working in teams of all sizes
- Providing exceptional client service

Where I've learned...

University Certificate in Computers and Information Systems, Athabasca University, 2017

Business Writing • Finite Mathematics • Systems Analysis and Design • Computer Networks • Operating Systems • Database Management (inc. SQL) • Programming in Java and C++ • Web Development

Web Technologies Certificate, British Columbia Institute of Technology, 2016

HTML/HTML5 • CSS/CSS3 • XML/JSON • PHP • JavaScript • jQuery/jQuery Mobile/Ajax • Photoshop • Wordpress • Audio/Video for Web • Responsive Web Design • Web Analytics & SEO • Mobile Web Design

Various Online Courses and Learning Platforms

Git & Github • React.js • Redux • PostCSS • using Node.js & NPM • Functional Programming Concepts

How I've already been successful...

As a facility manager for buildings in Canada's high-north, I proved my ability to communicate effectively, solve immediate problems, make decisions, take responsibility, and manage stress when I:

- Successfully fostered good relations with clients who were adjusting to new procedures and requirements.
- Developed utility tracking spreadsheets for newly acquired properties that included cost forecasting.
- Provided reports and recommendations to prioritise maintenance and repair for newly acquired properties.
- Managed emergency repairs on a 24/7 on-call basis.

As a branch administrator, I proved my ability to train employees on various technical tools, take on new responsibilities, seek out new and better ways to serve my clients, understand and participate in management-level concerns, and distinguish myself as knowledgeable, useful, and approachable when I:

- Prepared reports on project financials and branch metrics such as employee utilization, net revenue growth, work-in-progress, and profit contribution by mining data from management software.
- Provided technical support, training, and how-to manuals/cheat-sheets for new and upgraded software and new office equipment.
- Created a macro to handle a complicated yet commonplace documentation task.
- Learned to draft using AutoCAD on my own time to offer more project assistance to my engineers.
- Became the 'go-to' for external clients and colleagues both for general advice and instruction on common administrative tasks and as extra help in a community where being short-staffed is a normal state.

As a recent student, I've proved my ability to learn effectively, quickly, and independently when I:

- Achieved 4.0 GPAs with an over 90% average at both Athabasca and BCIT, entirely through self-paced, distance learning.
- Was awarded the 2016/2017 Undergraduate Outstanding Achievement Scholarship from Athabasca University for the Computer Science and Information Systems program.