January 26, 2019

Hiring manager

Del Job Inc., Prince Town Bayawan

Bayawan City, Nergros Oriental

Dear Ma’am/Sir;

Good Day!

I am writing this letter to ask your permission to allow me to resign on my current job as Bagger in

your company. I am asking for apology for my sudden resignation due to serious family problem.

I am hoping for your kind and consideration.

Thank you and god bless!

Respecfully Yours,

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Michael T. Carilla